

## Minutes of the July 21, 2011 EDTF – CIE Subgroup meeting

Room 210, 40 Sheppard Ave. West, Toronto

**Participating:** George Comrie, Jim Finch, Tyson Macaulay, Colin Cantlie (t/c) Roger Jones (t/c), Jordan Max (staff advisor)

**Regrets:** Ian Marsland, Alana Lavoie, Corneliu Chisu, Dave Adams, John Clark, Peter DeVita

The meeting officially commenced at 6:35pm.

### 1. Approval of Agenda

The draft agenda was reviewed. Item 3 was moved to follow item 8. The amended agenda was approved unanimously.

### 2. Approval of June 23<sup>rd</sup> meeting minutes and follow up on action items

Approval of the draft minutes as presented was moved (Jim/Roger) and passed unanimously.

### 3. Go-Forward Strategy

The Strategy document was reviewed and discussed. The following general comments were made;

- 1.2 2<sup>nd</sup> bullet, add “improving CIE practices”, insert “Canadian” before industry
- Tactics – add community colleges as stakeholders, not possible to divide application security from network engineering -> add application security to CBOK
- Professional standards needs to address writing applications
- Data in use is a third component of data, but also out of scope
- Need to identify technical standards, gaps
- Critical Success factors: bounded scope of practice, get Ontario institutions (e.g. university programs) to buy-in; see partners in industry perhaps through internship agreements with employers

**Action: George** to revise document to reflect this discussion and circulate for comment.

**Tyson** to revise the Scope of Practice based on the feedback received from stakeholders to date. **Jordan** to add HRSDC and community colleges (e.g. computer science/IT) as a CIE stakeholder

### 4. Stakeholder Consultation

This item was tabled due to lack of time.

### 5. Phase 2 Work Plan and Staffing Plan

This item was tabled due to lack of time.

**6. CIE Scopes of Practice**

This item was tabled due to lack of time.

**7. Tasks and Assignments**

This item was tabled due to lack of time.

**8. Other Business**

George also noted that he was drafting an article on CIE for the September/October Engineering Dimensions feature on software engineering.

**9. Next meeting(s) and adjournment**

The next meeting date was set for August 11, 2011 from 6:00-8:30 pm. The September 8<sup>th</sup> meeting date was also kept. Motion to adjourn: Tyson/Colin – passed unanimously.

The meeting was adjourned at 9:00 pm.