

Minutes of the December 8, 2011 EDTF – NME Subgroup meeting

Room 802, 40 Sheppard Ave. West

Participating: Yuri Kuzyk, Peter DeVita, Gerry Margaritis (t/c), Brian Haydon, Roger Jones, Laura Deakin(t/c), Jordan Max (staff advisor)

Regrets: Corneliu Chisu, Alana Lavoie, John Yeow, Dave Adams, Marios Ioannidis

The meeting started at 4:40 p.m.

1. Review of agenda

The agenda was reviewed and approved as presented. It was recommended that stakeholder engagement be discussed at the January meeting. Gerry and Brian reported that the CEQB Examination Syllabus for Nanotechnology was meeting on December 15th.

2. Review of October 3, 2011 and November 8, 2011 minutes and follow up on action items

As there was no quorum at the November meeting, the minutes of the October meeting could not be approved at that time. As a follow up item, Jordan reported that PEO currently had 4 EITs in Nanotechnology (Waterloo graduates), and Jordan was requested to amend the November minutes to add that. The October 3rd minutes (as amended) were approved.

Regarding the November 10, 2011 minutes, item 5, third bullet was amended to the following:

- It would be helpful for the EDTF to ask PSC to develop an guideline or standard, and to offer to draft Terms of Reference for PSC to use in considering the development of guidelines and standards and the formation of sub-committees if so approved by PSC and Council.

It was also agreed that the Phase 2 Report should include the aforementioned draft Terms of Reference. Motion to approve the amended minutes (Laura/Brian). Motion passed.

Gerry reported that he is still awaiting the links to the EU reports on Nanotechnology. Jordan reported he had completed all of his action items from the last meeting minutes.

3. In-depth review of Phase 2 Report version 4 (modified and sent out December 2, 2011)

The revised Terms of Reference was reviewed. There was discussion about the timeframe for completing the Phase 2 report. Peter suggested that we consult with the Legislation Committee. It was also suggested that we identify stakeholders in industry and the new NanoOntario group.

In Section 6.3, a list of legislation and the ministries/departments responsible for them was identified, possibly to be supplied by Alana. Reference was also made to a report by the Canadian Council of Academies for this information.

Returning to the discussion about timeframes, it was suggested that all remaining input be provided by the week before the January 12, 2012 meeting, so that a draft could be submitted to Council for its February meeting on an information basis (Advisor's note: next Council meeting is March 1-2),

while stakeholder consultation could run in parallel after the January NME meeting, and all stakeholder comments incorporated in time for the April Council meeting for decision and adoption (requesting that we present at the Council plenary session).

In section 9.4, it was recommended that PSC create a new NME guideline. Recommendations should be added to each section of the report.

There are still several sections outstanding; External standards (US, EU, International), the Communication and Public Education Plan, and the End Users (it was suggested that some of the content from the Canadian Council of Consumers report be referenced)

Action: Members to provide outstanding content to Jordan by January 5, 2012 for review at the next meeting.

4. Next meeting(s) date(s)

January 12, 2012 and February 23rd were selected as the next meeting dates, both from 4-6pm.

5. Adjournment and dinner (with CIE subgroup)

Motion to adjourn (Peter/Laura). The meeting was adjourned at 6:00pm.