

# Minutes

National Framework Task Force (NFTF)  
January 6, 2012 10:00 a.m. – 2:00 p.m.  
40 Sheppard Avenue West – Room 507

Attendees: Diane Freeman (Chair)  
Christian Bellini  
Ross Judd  
Santosh Gupta  
Tony Cecutti (via teleconference)

Regrets: Roydon Fraser  
Kathy Sutherland

Staff: Kim Allen  
Anne Chhangur

## 1. Notes from Previous Meeting – July 8, 2011

Typographical and grammar errors were identified in the meeting notes from the July 8, 2011 meeting.

Moved by R. Judd and seconded by S. Gupta that the minutes be approved as amended.

ACTION: Revised minutes to be redistributed.

## 2. Action Items Status from last meeting

Meetings dates in 2012 (3 meetings):

- March 23, 2012 - 1:30 p.m – 4:00 p.m.
- July 6, 2012 - 10:00 a.m – 2:00 p.m
- November 30, 2012 - 10:00 a.m -- 2:00 p.m.

ACTION: A. Chhangur to advise members of the meeting dates in 2012.

## 3. Canadian Framework for Licensure – Current Status

The CEO/Registrar provided an explanation of the colour-coded status chart showing the stages of development for each of the elements and the number reporting system.

#### 4. CFL Elements for Approval

##### **a) *Accountability of Engineering Organizations***

The revised document on this element which was peer reviewed by the Enforcement Committee was discussed by the NFTF. The question was raised whether this element was ready to be presented to Council for concurrence or should be sent to another committee for peer review. Members of the NFTF agreed that the element was ready to present to Council and that it would worthwhile to provide an overview of the Canadian Framework for Licensure concept whenever an element is presented for Council's concurrence.

- ACTION:
1. Prepare presentation to Council on the Canadian Framework for Licensure concept.
  2. Draft Briefing Note for March Council Meeting on the Accountability of Engineering Organization element to be prepared and distributed to NFTF for review.
  3. Each element of the CFL to be presented to Council separately.

##### **b) *Negotiating International Recognition Agreements***

The document on this element revised by the CFL Steering Committee to address the concerns expressed by the ARC was reviewed by the NFTF.

The NFTF agreed to send the revised document for final review by the ARC at its January meeting before presenting to Council for concurrence on this stage of the development. The task force felt it was important to point out to Council that implementation of the elements of the CFL will require additional agreement from the constituent associations.

- ACTION:
1. Draft Briefing Note on this element and distribute to task force members for review/comment.

##### **c) *Continuing Professional Development***

The document on this element was reviewed by the Experience Requirements Committee (ERC) at its September and December 2011 meetings and received broad support. On review by the NFTF, it was proposed that under Purpose the word "program" be replaced with "requirement". The document will be sent to the ERC's meeting in February to see if they are in agreement with this change.

- ACTION: If the ERC is in agreement to this change under Purpose, NFTF to draft Briefing Note to present this element to Council for concurrence.

#### 5. New CFL Research Elements

##### **a) *Competencies and Requirements for a Limited Engineering Licence***

The CEO/Registrar provided an overview on this element whose purpose is to establish similar academic and experience requirements for granting limited licences across the country.

After some discussion, the NFTF agreed to send this research document to the ARC and ERC to comment on whether the research done is substantive and also provide comments on the six Key Considerations.

In the discussion, it was pointed out that Limited Licences issued by PEO, the scope of practice is included on the limited licence seal. The NFTF felt that the Limited Licence seal should be consistent with all the constituent associations and the public should not have to interpret the scope of practice of the individual.

ACTION:

1. Send research document on this element to the ARC and ERC for peer review.
2. CEO Registrar will ask the CFL Steering Committee to conduct further research on the limited licence seal and to obtain the public perspective on the limited licence.

#### ***b) Competencies and Requirements for a Professional Engineering Licence***

The research document on this element of the CFL was reviewed by the NFTF and it was agreed to send out for peer review.

- ACTION: 1. The research document will be sent to the ARC and ERC to comment on the research done and the 5 Key Considerations of this element.

#### **6. Template Motion of CFL Policy Items for Council.**

The NFTF agreed that the motion to Council should ask for concurrence on the element as part of the Canadian Framework for Licensure concept. Also the ARC and ERC should be asked for their concurrence on the element and provide comments on how to strengthen the document.

#### **7. Constituent Association Accreditation**

The CEO/Registrar advised that the concept of accrediting constituent associations similar to the accreditation of university engineering programs was being discussed by the CEO group. The NFTF reviewed the concept document and the following issues were raised:

- Concerned about constituent associations checking for depth and breadth of academic and experience requirements.
- Need to ensure that the rigours used in assessments are consistent.
- Name of Element – “Constituent Association Accreditation” needs to be reflective of type of review/audit.

The NFTF felt that it would be beneficial to get input on the requirements for licensure from the licensing staff from all constituent associations and that PEO should take a leadership role in hosting a 2-day conference to address this.

**ACTION:**

1. The CEO/Registrar to propose that PEO host the conference at the CEO Group meeting in February.
2. NFTF members to provide suggestions for the name of this element for consideration at the CEO Group Meeting in February.
3. This document will be placed on the March 23<sup>rd</sup> NFTF agenda for further discussion.

**8. Comments on Draft for President's Meeting.**

NFTF members to review this draft and send their comments to the CEO/Registrar.

Moved by C. Bellini, seconded by S. Gupta that the meeting be adjourned