



# Minutes

## **NATIONAL FRAMEWORK TASK FORCE MEETING**

Monday, April 15, 2013 - 9:00 a.m.

Via Teleconference and Adobe Connect

### **Members:**

Christian Bellini, P. Eng. (Vice-Chair)

Tony Cecutti, P. Eng.

Roydon Fraser, P. Eng.

Ross Judd, P. Eng.

Kathryn Sutherland, P. Eng.

### **Regrets:**

Diane Freeman, P. Eng. (Chair)

Santosh Gupta, P. Eng.

### **Guest:**

Stephanie Price, Engineers Canada

### **Staff:**

Josie D'Aluisio

Johnny Zuccon, P. Eng.

## **1. Opening Remarks**

The Vice-Chair, in the absence of the Chair, opened the meeting at 9:00 a.m., and thanked everyone for attending. The Vice-Chair also welcomed Stephanie Price of Engineers Canada. At the last Task Force meeting, the members were very keen on having S. Price participate at their meetings in order to answer any questions or provide further clarification on any of the CFL elements being discussed/reviewed.

**2. Approval of Agenda**

A motion was made to approve the agenda as written.

**Moved by: R. Judd**

**Seconded by: K. Sutherland**

**CARRIED**

**3. Approval of Minutes of February 21, 2013 Meeting**

A motion was made to approve the Minutes of the February 21, 2013 meeting as written.

**Moved by: K. Sutherland**

**Seconded by: R. Judd**

**CARRIED**

**4. Action Items Update from February 21, 2013 Meeting**

The Vice-Chair referred to the Actions Items Update document included in the agenda package and reviewed each of the action items contained therein, which had been dealt with by the Chair.

**5. Review of CFL Consultation Responses: Principles for Complaint, Investigation and Discipline Practices**

Task Force members were referred to the consultation response documents included in the agenda package, which included consolidated stakeholder comments, as well as comments APEGBC and OGQ, which were forwarded by S. Price.

After review and discussion, further to the proposed revisions made at the last meeting, the Task Force members made the following additional proposed revisions to the Principles for Complaint, Investigation and Discipline Practices document.

Proposed Changes to Key Considerations

Task Force members added a new Key Consideration as No. 1 at the beginning; therefore, altering the number sequence of the original document forwarded Engineers Canada.

New Key Consideration 1:

The first Key Consideration should state that protection of the public is paramount.

Previous Key Consideration 1:	New proposed wording: <b><i>“Provide procedures that are fair, timely and abide by the principles of natural justice and its common law rules.”</i></b>
Previous Key Consideration 2:	No change.
Previous Key Consideration 3:	Operational; not a Key Consideration - should be removed.
Previous Consideration 4:	Operational; not a Key Consideration - should be removed.
Previous Key Consideration 5:	Operational; not a Key Consideration - should be removed.
Previous Key Consideration 6:	Operational; not a Key Consideration - should be removed.
Previous Key Consideration 7:	Superfluous; inherent in natural justice.
Previous Key Consideration 8:	Superfluous.
Previous Key Consideration 9:	New proposed wording: <b><i>“Provide diverse avenues of disposition for complaints which appropriately reflect the nature of the complaint, the conduct complained of and the risk to the public.”</i></b>
Previous Key Consideration 10:	Operational; not a Key Consideration - should be removed.
Previous Key Consideration 11:	Operational; not a Key Consideration - should be removed.

The comments received by Engineers Canada from APEGBC and OGQ were also reviewed. A Task Force member asked S. Price if Engineers Canada usually receive more comments than this. In response, S. Price advised that they do, however, they almost never get comments by the deadline requested. She further stated that they do not move forward until they have comments, or at least a reply, from every single Association.

A Task Force member asked if the document would be sent out again once it was redrafted with the suggested comments/changes. S. Price advised that, as with all the other elements, the comments come back to her. She then summarizes all of them, puts them all together and brings them to the next meeting of the CEO group for their

consideration. The CEO group would then make a decision about what to do with them. Therefore, what is issued after that is either, another round of consultation if there are significant changes/edits, or a round for concurrence.

It was agreed that the next step for this element would be to submit the Task Force's commentary back to Engineers Canada, with the markup, and then wait to see what the next iteration looks like.

**Action:** Staff to submit the Task Force's commentary back to Engineers Canada.

**6. Other**

No discussion.

**7. Next Meeting**

**Action:** Staff to canvass Task Force members for availability for next meeting.

It was agreed that it was beneficial to have S. Price attend all future Task Force meetings.

The meeting adjourned at 11:05 a.m.