



# Minutes

## **NATIONAL FRAMEWORK TASK FORCE MEETING**

Tuesday, October 11, 2016 - 9:00 a.m.  
PEO Offices - Room 1C

### **Members:**

Diane Freeman, P. Eng. (Chair)  
Christian Bellini, P. Eng. (Vice-Chair)  
Santosh Gupta, P. Eng.  
Kathryn Sutherland, P. Eng. (Ex-Officio Member)  
George Comrie, P. Eng. (President)

### **Staff:**

Jordan Max, Manager, Policy  
Andrew Tapp, Policy Analyst  
Johnny Zucco, P. Eng., Deputy Registrar, Tribunals and Regulatory Affairs

### **Regrets:**

Roydon Fraser, P. Eng.  
Ross Judd, P. Eng.

### **Guest:**

Don Mayne, Engineers Canada *[via teleconference at 10:32 a.m.]*

## 1. INTRODUCTIONS

The meeting was called to order at 9:15 a.m., and introductions were made.

## 2. CHAIR OPENING REMARKS

The Chair welcomed everyone, noting that President Comrie had approached her early in the summer to consider reconvening the Task Force to assist PEO Council in reviewing the latest set of elements from Engineers Canada.

The agenda was confirmed as presented.

## 3. REVIEW OF TERMS OF REFERENCE AND MEMBERSHIP COMPOSITION

It was noted that N. Pfeiffer of the Professional Standards Committee had submitted his reply that could not continue on the Task Force. It was noted that T. Cecutti had been removed from the Task Force in April 2014. Furthermore, K. Sutherland was also no longer the Chair of the Registration Committee. The group decided that she should remain as an ex-officio member, and the direct link to the work at Engineers Canada.

Reference to the CFL under Item #3 of the mandate is to be removed.

Introduce new nomenclature for the program from Engineers Canada.

**Action:** Staff to send out a notice to the Chairs of the Professional Standards Committee, Complaints Committee and Registration Committee to seek representatives to join the Task Force.

A motion was made to accept the revised Terms of Reference, and to provide as an update to Council at its November 2016 meeting.

**Moved by: S. Gupta**

**Seconded by: C. Bellini**

**CARRIED**

## 4. OVERVIEW OF ENGINEERS CANADA FRAMEWORK FOR REGULATION

K. Sutherland provided an overview of the program now titled “Framework for Regulation”, reflecting the scope that goes beyond just licensing. She noted that Engineers Canada has hired Don Mayne, LL.B., B. Eng., to help develop the elements. There is a list of elements that are currently under development, along with others to be developed. Engineers Canada is looking for input. There is no longer the need to seek

approval or concurrence on the elements. They become resources to anyone of the constituent Associations who may wish to use the materials.

J. Max made reference to Ontario Legislature requirements for evidence-based policy submissions in support of any regulation changes, including problem definition, policy intents, jurisdictional scans, evidence, stakeholder impacts, and alternatives to regulation within the PRIA questions. If any Act or Regulation changes are to be proposed, PEO must supply that information to the Attorney General as a new requirement. He also suggested that not all identified problems need a regulatory (Act or Regulation) solution, and that other approaches also be captured, as required in the government's "Ontario Regulatory Policy" document. He also referred to a "Right Touch Regulation" document from the UK Professional Standards Organization which would be instructive, and would forward it to K. Sutherland along with the "Ontario Regulatory Policy" one.

## **5. ENGINEERS CANADA CONSULTATION ON 13 ELEMENTS OF ENGINEERING REGULATION**

What is NFTF's role vis-à-vis the Framework for Regulation at Engineers Canada? The answer is that K. Sutherland is the link on a staff-to-staff basis. The Task Force is in place to assist PEO Council with any potential recommendations in this area. There are currently 26 elements published, 13 new ones posted for comment by the end of December 2016, 6 pending for January 2017, and 19 further proposed elements. There was a suggestion that the Task Force should review the 13 current elements to identify the policy intent or direction, and seek out any supporting documentation for the issue that the element is addressing (fact finding). It was suggested that each element have a problem statement attached to it. PEO staff would endeavour to compile all relevant PEO positions on the elements. This list should be shared with Engineers Canada and posted on its website for all constituent members to view.

K. Sutherland agreed to provide the NFTF with any and all past constituent member/PEO submissions on elements for reference.

Don Mayne of Engineers Canada joined the meeting via teleconference at 10:30 a.m. He was provided with a brief overview and the suggestion that the NFTF would like to have Engineers Canada provide, for each element, a statement of the problem or policy intent to support why it has been created, and any supporting documentation evidence.

**Action:** Staff to produce a log document to identify the problem statement, policy intent and, where possible, any past PEO activities or Council motions on the subject.

## 6. NEXT MEETING AND ADJOURNMENT

It was suggested that comments should be prepared in time for the February 2017 Council meeting, and that a full-day meeting of the Task Force be arranged during the week of January 9, 2017, ideally on January 10 or 13.

**Action:** Staff to send a doodle poll to canvass the Task Force members for their availability on January 10 or 13, 2017 for the next meeting.

The meeting adjourned 11:15 a.m.