



Minutes

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Licensing Committee

June 15, 2017

Minutes of a meeting of the Licensing Committee (LIC) held in the offices of the association, 40 Sheppard Avenue West, North York, Ontario, on June 15, 2017 commencing at 3:15 pm.

In attendance:

Licensing Committee Members:

Barna Szabados, Vice-Chair
Chee Lee
Santosh Gupta
Christian Bellini via teleconference
Ravi Gupta
David Kiguel

Regrets: George Comrie, Chair
Bob Dony
Roydon Fraser

Staff: Michael Price, Deputy Registrar, Licensing and Registration
Marsha Serrette, Administrative Assistant

1. Call to Order

The Vice Chair, Barna Szabados called the meeting to order at 3:15 pm.

2. Approval of the Agenda

It was moved by Santosh Gupta and seconded by David Kiguel to approve the agenda.

CARRIED

3. Approval of the Minutes of Previous Meeting

It was moved by Santosh Gupta and seconded by David Kiguel that the minutes of the May 1, 2017 meeting be approved as amended.

CARRIED

4. Business Arising from the Minutes

Barna Szabados requested to add to item 4 of the May 1, 2017 minutes. Add: with technical courses, relevant to engineering.

Item 7. Financial Credit Program - Santosh Gupta advised that the ERC has not received a formal request from the LIC in regards to the Financial Credit Program. Michael Price informed the committee that Council will provide direction on the FCP motion that was presented at the AGM. This item should be on the agenda at the next Council meeting in June.

5. Appendix B – Professional Standards Committee Review Update

David Kiguel advised the LIC of the Consultation Document entitled, "Assuming Responsibility and Supervising Engineering Work."

6. CIE – Limited Licence Academic Requirements

The question was asked to the ARC Chair, Leila Notash by the Chair of the LIC, George Comrie. Is there an alternate way to demonstrate that an applicant meets the academic requirements?

The response from the ARC was no, there is no alternative way. It was also requested of the ARC to produce a document on what is the equivalent educational qualifications?

Barna Szabados will request to the Chair of the ARC to formally respond to George Comrie. Once he receives her response this item can be removed from the agenda.

13. 2017 Committee Chairs Workshop

The Advisory Committee on Volunteers (ACV) has requested that each committee submit their top 3 challenges. These submissions will be

combined into case studies for discussion at the 2017 Committee Chairs Workshop on “Volunteer Committees Challenges and Resolutions.” The committee members discussed the top challenges for the LIC and agreed on the following items:

1. Effective participation of members (being prepared, familiar with material distributed prior to the meeting, stay focused on topic in discussions etc.)
2. Dynamic adjustment of priorities dealt with and appropriate timelines allocated to each topic.
3. Succession planning and training of Chairs/Vice-chairs as well as new members to have effective meetings

7. Appeals Process – EIT Requirements

Barna Szabados submitted to the committee a two-page report on the appeal process that he prepared. The committee reviewed the document and discussed the challenges and rationale around appeals.

The main problem to solve is the fact that licensing is a serial process while the Registration Committee (REC) is working on a parallel process. Furthermore, the REC is not an appeal process but a “de-novo” hearing. REC looks at evidence, facts and determines if they meet academic or experience requirements.

The problem for the REC is when an applicant does not meet the academics. The REC lacks the power to rule on any specific licensing criterion in isolation. The REC would need to have the authority to assess individual licence requirements. An Act change would be required for the proposed appeals process to work.

Barna’s paper also discussed a structured EIT program, should it become mandatory? Would it be too stringent for employers if it becomes mandatory? The committee further discussed issues around EIT’s and how any changes made could affect Chapters as many Chapters are administered by EIT’s.

Michael Price suggested for the next meeting that this item on appeals should be separated into two separate discussions.

Action Item: Academic appeals process and EIT requirements will be added to the agenda as two separate items

The committee was informed by Michael Price, that a structured internship has been passed by Council in the past. The problem with the proposal was no employers were interested in the program.

Action Item: Michael Price will produce this document from 2007/08 at the next meeting.

Action Item: Committee members requested that the Chair, George Committee produce a report on his rationale of the structured internship.

8. Structured Internship under the Provisional Licence

Deferred to the next meeting

9. Financial Credit Program

Deferred to the next meeting

10. Specialist Designations/Certification

Deferred to the next meeting

11. Temporary Licence

Deferred to the next meeting

12. Provisional Licence

Deferred to the next meeting

14. Other Business - Agenda

It was suggested that the committee decide on the appropriate order and removal of the agenda items. This will be a topic on the agenda at the next meeting.

The committee discussed the next date for the LIC meeting on Thursday, July 27, 2017. Marsha Serrette will send an email to members to ensure that there will be quorum for the meeting.

The committee discoursed about adding structure to LIC meetings. Free form discussion is good but it should not happen at every meeting. There needs to be more structure to the LIC meetings. Christian Bellini suggested that members should review the workplan at a future meeting and choose two to three items that can be resolved within a structured timeline. It was further suggested that an item on the agenda should only be discussed when background information is provided by a committee member.

Motion: It was moved by David Kiguel and seconded by Santosh Gupta that, Future agenda items should be preceded by a position paper prepared by LIC members to be distributed together with supporting documentation at least 1 week in advance of the meeting.

UNANIMOUSLY CARRIED

Meeting adjourned at 6:22 PM
Next Meeting: July 27, 2017