



# Minutes

## Licensing Committee

**June 14, 2018**

40 Sheppard Avenue West  
Suite 101  
Toronto, ON M2N 6K9  
Tel: 416 224-1100  
Fax: 416 224-8168  
www.peo.on.ca  
Enforcement Hotline:  
416 224-9528 Ext. 1444

Minutes of a meeting of the Licensing Committee (LIC) held in the offices of the association, 40 Sheppard Avenue West, North York, Ontario, on June 14, 2018 commencing at 3:00 pm.

### **In attendance:**

#### **Licensing Committee Members:**

Barna Szabados, Chair  
Santosh Gupta, Vice-Chair  
Ravi Gupta  
George Comrie  
Roydon Fraser  
David Kiguel (via conference)  
Lola Hidalgo Salgado (via conference 3:00 - 4:00 pm,  
in person 4:00 – 6:00 pm)  
Christian Bellini (via conference 3:00 – 4:10 pm,  
in person 4:10 pm – 6:00 pm)

**Regrets:** None

**Staff:** Moody Farag, Acting Deputy Registrar, Licensing and Registration  
Faris Georgis, Manger Registration  
Pauline Lebel, Manager Licensure  
Lucy Capriotti, Administrative Assistant/Finance

### **1. Call to Order and Chair's Remarks**

The Chair, Barna Szabados called the meeting to order at 3:00 pm. He advised the committee that Marsha Serrette is no longer with PEO and has moved to a new job working with the Dean of Engineering at the University of Ontario Institute of Technology (UOIT).

## **2. Approval of the Agenda**

It was moved by Santosh Gupta and seconded by Ravi Gupta to approve the agenda.

**CARRIED**

## **3. Approval of the Minutes of Previous Meeting**

It was moved by Santosh Gupta and seconded by Ravi Gupta that the minutes of the May 10, 2018 meeting be approved.

**CARRIED**

## **4. Business Arising from the Minutes**

### **(a) Financial Credit Program (CEAB Graduate Stats)**

B. Szabados asked G. Comrie if we should add this item to the action log as being finished. G. Comrie discussed that this item is not finished and will have to go back to Council. G. Comrie said he would inquire further to see where M. Price had left this and what he was going to do with it. G. Comrie will be following up with M. Wehrle in IT to see the outstanding requests that she has in this particular area of Licensure. B. Szabados asked G. Comrie to coordinate this with M. Farag and advise the LIC.

### **(b) Appeal of Academic Assessment**

S. Gupta thanked G. Comrie for producing the Briefing Note document (Internal Appeal of Academic Assessments). G. Comrie discussed the Briefing Note and discussed they were trying to bring a recommendation to Council that the internal review and appeal process that the LIC and ARC worked on should be done as a project. There are some costs and staff time involved as they now add something which involves bringing in experts to do some things for which those people would have to be paid. It would have to be publicized to people that this option is available. G. Comrie discussed that M. Price had come up with an estimate of \$50k which would be for 2018 – 2019. This would be on a pilot basis. The question to council would be if they agree this should be done and should they go ahead and implement it. The pilot project needs to be

changed from 12 months to 24 months. B. Szabados discussed making a change at the bottom of page 6 under 1 which says “staff should make sure there is a validity of the case” this needs to be worked into the proposal, who is going to do it and how it’s going to be done?

B. Szabados asked what the LIC was feeling so he could take it to the ARC meeting the next day. R. Fraser mentioned that we should get some volunteers who are independent of ARC and ERC, this could be a councillor. G. Comrie discussed that you would need a person who has a fair understanding of the process so that they will be able to make decisions. B. Szabados will be circulating the revised Briefing Note to the ARC. G. Comrie suggested that in order to explain the rationale for the 24 months, the revised Appendix A will be circulated.

**Proposal from the Licensing Committee to the 2018 – 2019 PEO Strategic Plan:**

The LIC was asked to review the proposal and then this could be given to Jordan Max. B. Szabados mentioned this will be included in the strategic plan. It was suggested to add Chapters and interested employers wherever it shows Chapters. B. Szabados will be changing the wording where it shows “Chapters” to “plus interested employers”.

**MOTION**

It has been proposed that after finalizing this document it will be forwarded to Jordan Max, Becky St. Jean and President David Brown with a copy to Interim Registrar Johnny Zuccon.

Moved by S. Gupta and seconded by R. Gupta.

**CARRIED**

**5. Reports from Other Committees/Deputy Registrar Update/EC**

Pauline Lebel reported to the Committee that there was a Registration hearing related to experience.

It was discussed that Johnny Zuccon would be the interim Registrar until further notice.

## **6. Review Action Log**

The January 18, 2018 Action Log was circulated amongst the LIC members and it was discussed that there were no action log updates since January 18, 2017.

### **Experience Requirements – Scope of Work**

David Kiguel notified the ERC that the LIC approved the pages to the Experienced Requirement Guideline document which requires Council approval. Pauline and David are working on the written briefing note requesting council approval. P. Lebel informed the group that they need a councillor to support the submission to council as council has to appoint a councillor to be the council liaison with the ERC, S. Gupta suggested putting R. Fraser's name as the sponsor to the briefing note requesting changes to the experience guide, D. Kiguel will be sending R. Fraser the document outlining the changes.

### **Reinstatement**

David Kiguel discussed that at the last LIC meeting the task was given to both Faris and David to produce a document for further discussion on the issues of fairness with respect to reinstatement requirements. They have almost completed a proposal and have concentrated on things that could be done on an intern basis without requiring amendments to the Regulation. The document will be circulated to the LIC once it's ready. B. Szabados would like to discuss this at the next LIC meeting

## **7. Definition of Good Character**

Deferred to next meeting.

## **8. Strategic Plan Items – Objectives 6&8**

R. Fraser made a statement saying that environmental scans are required for knowledge-based decision making and understanding of the problem. The two areas that LIC has identified for this year to scan are:

- 1) Environmental scan on enforcement for start-ups involving entrepreneurship, technology transfer and new products and services.
- 2) The balance between impact on the public benefit to the public and enforcement.

## **MOTION**

To propose that after finalizing the proposal it will be forwarded to Jordan Max, Becky St. Jean and President David Brown and copy Johnny Zuccon.

**CARRIED**

## **9. Other Business**

- L. Hidalgo to speak with Lisa re: liaison at LEC
- B. Szabados asked P. Lebel to do a presentation at the Fall meeting.
- R. Fraser proposed that there should be 3 paths to experience, such as time, counts and quality which all reduce risk. (Something to think about over the summer).

## **10. Adjournment**

Meeting adjourned at 6:30 PM  
Next Meeting: September 27, 2018