



Minutes

ACADEMIC REQUIREMENTS COMMITTEE

Meeting of Friday, October 21, 2016

PRESENT:

Members:

Leila Notash, Chair
R.Subramanian, Vice Chair
Sanjeev Bhole
Judith Dimitriu
Bob Dony
Waguih ElMaraghy
Stelian George-Cosh
Ross Judd
Joe Lostracco
Ian Marsland
Magdi Mohareb

Juri Silmberg
Allen Stewart
Barna Szabados
Seimer Tsang

Staff:

Michael Price, Deputy Registrar
Moody Farag
Esther Kim
Pauline Lebel
Anna Carinci Lio
Marsha Serrette
Irene Zdan

Regrets:

Amir Fam
Roydon Fraser
Meilan Liu
George Nakhla
Suresh Neethirajan
Remon Pop-Iliev
Amin Rizkalla
Medhat Shehata
Shamim Sheikh
Jacqueline Stagner
John Yeow
Gosha Zywno

Guests:

Santosh Gupta, ERC Chair
David Kiguel, ERC Vice Chair

1. Call to Order and Chair's Remarks

The meeting was called to order by the Chair, Leila Notash, at approximately 10:35 AM.

2. Approval of the Agenda

MOTION:

It was **moved** by Bob Dony and **seconded** by Ramesh Subramanian that the agenda be approved.

CARRIED

Item 8.5 will be moved to the beginning of Section 8 and item 8.8 will be removed due to Roydon Fraser's absence.

3. Approval of the Minutes of the September 30, 2016 Meeting

MOTION:

It was **moved** by Al Stewart and **seconded** by Joe Lostracco that the minutes of the September 30, 2016 meeting be approved.

CARRIED

4. Matter(s) Arising from the Minutes

No items to report

5. Chair's Report

Leila Notash reported that she will attend the Committee Chairs Workshop on October 28, 2016.

6. Deputy Registrar's Report

Michael Price reported on the following items:

- Annual Report of the Ontario Fairness Commissioner has been released. The current report is available via the OFC website. It is not at the level of detail as it had been in previous years. The report gave examples of effective measures that regulators have taken in the last year. It also reported on three identified issues to watch. PEO had been identified. It states, the OFC continues to monitor issues related to Professional Engineers Ontario's requirement for one year of Canadian experience for professional engineering licensing. Also, in July 2015, a regulation change came into effect that increased the amount of Canadian experience required for a limited licence from one year to four years and created a new Licensed Engineering Technologist designation. The OFC will continue to advise PEO to consider alternatives to these Canadian experience requirements. PEO has not formally received the annual report from the OFC at this time.

- APEGA Board of Examiners has a new Chair Mike Neth, who is the developer of the AU method that APEGA uses for evaluating academic assessments.
- CIE is still an open strategy. There has been some correspondence from Bell Canada regarding challenges of some applicants.
- Faris Georgis is the new Manager of Registration. Brain MacEwen will be leaving on November 25, 2016.

7. Endorsements

7.1 Reading Assignment of Technical Reports/Synopses

An examiner received a report that was first submitted in June. The examiner requested that the applicant make suggested changes and resubmit the report. The applicant has resubmitted the report to the examiner for review.

7.2 Issues Arising from ARC/Deputy Registrar Recommendations

No issues to report

7.3 Issues Arising from ERC Recommendations for Applicants Referred by ARC

No issues to report

8. Procedural and Related Matter(s)

8.5. Revised Exams Mapping

An updated record is required to help applicants with the changes from the old exam to the new one. The mapping document is required when applicants are assigned specific exams. Applicants will need to know what is the equivalent exam in the new syllabus.

It was moved by Barna Szabados and seconded by Ramesh Subramanian that the revised exam mapping be approved.

UNANIMOUSLY CARRIED

It was moved by Al Stewart and seconded by Amin Rizkalla that the Civil Boardsheet be accepted.

UNANIMOUSLY CARRIED

8.1 Licensing Committee Update

The meeting was postponed to November 3, 2016.

Barna Szabados proposed the motion that every January an annual update is done for the Licensing and Registration Policies and Guidelines (Redbook). The revisions will be distributed to the committee via email. Bob Dony seconded the motion. Judith Dimitriu suggested that the pages be printed out on a different color page each year.

UNANIMOUSLY CARRIED

Barna Szabados moved and Bob Dony seconded to nominate an ARC committee member for the Licensing Committee. “The ARC nominate the Chair of The ARC to represent the ARC on the Licensing Committee for a two years term, if Roydon Fraser, the current ARC representative, declined a second term appointment. ”

UNANIMOUSLY CARRIED

8.2 EChat Forum

No items of discussion

8.3 Canadian Engineering Accreditation Board (CEAB) Update

None to report

8.4 Canadian Engineering Qualifications Board (CEQB) Update

The CEQB have updated their experience guide in a draft version basis and they have some revised wording for Canadian experience alternatives.

8.6 Mechatronics

A subcommittee was created to review the PEO Mechatronics syllabus. The subcommittee will report back to the ARC its findings at the next meeting. Barna Szabados, Waguith ElMaraghy, Stelian George-Cosh (Chair) and Roydon Fraser (Vice Chair) will sit on this committee. Members of the subcommittee requested a copy of the CEQB Mechatronics syllabus, text book listing and links to Canadian Mechatronic programs. Moody Farag will email this information to the subcommittee.

8.7 Basic Studies Examination Requirements

The committee reviewed the basic studies requirements see attached document.

8.9 ERC Report

- The ERC had its last regular business meeting on August 26th.

- The ERC presented its comments on Appendix B of the LPTF recommendations to the LIC at its September 29th meeting.
- The ERC Sub-Committee has not met since last reported.
- Implementation of the Consultant's recommendations is underway. As part of the implementation, there is a workshop scheduled for Tuesday, October 25, 2016 to complete the development of the core competencies that will be used for ERC interviews.

9. Council Motion: Committee Term Limits

Leila Notash reported on a memo that went out to all Committee Chairs from the Advisory Committee on Volunteers (ACV). At the September meeting Council passed a motion regarding committee Volunteer Term Limits.

- That Council direct all committees to revise their Terms of Reference in accordance with the Terms of Reference template as presented at the meeting at C-508-2.8, Appendix A, requiring committees to indicate the length of service and maximum term limits for chair, vice chair and member by March 31, 2017.
- That Council direct the ACV to provide all committee Chairs and Staff Advisors with information regarding the requirement to incorporate term limits into the Terms of Reference document by March 2017 to facilitate committee succession planning and encourage each committee to consider appropriate term limits for its members to provide for turnover and ensure continuity.

Motion: Bob Dony moved that the ARC Chair and Vice Chair have two year terms with the expectation that the Vice Chair will become Chair after two years under normal circumstances. Seconded by Barna Szabados.

UNANIMOUSLY CARRIED

The ARC believes that it should not have term limits on volunteers due to the expertise that is required on the ARC.

10. Other Business

Waguih ElMaraghy had a question concerning a file from the Civil group. The applicant has an Undergrad and Masters Degree from the same university. It is understood in the civil group that because of the codes and standards they do not exempt the applicant and confirmatory exams are assigned. If the Masters is not a course-based, e.g., from U.K. universities, they do not have any course work in their master's program. Two degrees from the same place is not independent evidence. It is not that there is a rule here, it is based on judgement on the information given on the applicants' post graduate degrees.

11. Adjournment

The meeting was adjourned at 12:56 PM.

Next Meetings: November 25, 2016 and December 15, 2016