



## ACADEMIC REQUIREMENTS COMMITTEE

### Meeting of October 30, 2015

#### PRESENT:

##### Members:

Barna Szabados, Chair  
Leila Notash, Vice Chair  
Medhat Shehata  
Ross Judd  
Judith Dimitriu  
Waguilh ElMaraghy  
Seimer Tsang  
Amin Rizkalla  
Ramesh Subramanian

George Nakhla  
Allen Stewart  
Bob Dony  
Sanjeev Bhole  
Juri Slimberg  
Magdi Mohareb  
Roydon Fraser  
Jacqueline Stagner  
Joe Lostracco

##### Staff:

Michael Price, Deputy Registrar  
Moody Farag  
Lawrence Fogwill  
Pauline Lebel  
Irene Zdan  
Anna Carinci Lio  
Esther Kim  
Marsha Serrette

##### Absent:

Stelian George-Cosh  
John Yeow  
Heather Sheardown  
Amir Fam  
Gosha Zywno  
Meilan Liu  
Suresh Neethirajan  
Shamin Sheikh  
Remon Pop-Iliev

##### Guests:

David Kiguel  
Santosh Gupta  
Jim Landrigan

#### 1. Call to Order and Chair's Remarks

The meeting was called to order at approximately at 10:30 AM

#### 2. Approval of the Agenda

#### MOTION:

It was **moved** by Ramesh Subramanian and **seconded** by Juri Silmberg that the agenda be approved.

**CARRIED**

3. Approval of the Minutes of the August 28, 2015 Meeting

**MOTION:**

It was **moved** by Ross Judd and **seconded** by Bob Dony that the minutes of the August 28, 2015 meeting be approved.

**CARRIED**

4. Matter(s) Arising from the Minutes

No items to report

5. Chair's Report

- B. Szabados and S. Gupta will be speaking at the East Toronto chapter on November 4, 2015 on how the two committees assess the academics and experience of licence applicants.
- National Mobility - The Licensng Committee is in the process of obtaining some preliminary numbers to back up their assessment of the risk associated with provincial transfers.
- The Legislation Committee (LEC) has passed on previously approved council motions to change the regulations. The LEC only assesses the policy issues before passing it on to the appropriate bodies to actually formulate the data and draft of the regulations. The next step is to look at current legislation and look at the LPTF changes and see if they are still relevant. ARC will be involved in the analysis once LIC has gone over the academics referred to it in appendix A.

6. Deputy Registrars Report

Deputy Registrar provided an oral report of the following:

- Introduced Jim Landigran, the Executive Director from Engineers PEI, who is working on creating a document called the admission reference point in partnership with Engineers Canada
- A motion was passed at last ARC meeting that related to the CEAB accreditation criteria. The expectation is it will go to the next council meeting in November, so council is advised of the ARC position.
- ERC interviews – Last year the bi-annual assessment from the Ontario Fairness Commission had a number of recommendations that directly affect the ARC. The independent assessment expert is currently reviewing the ERC interview processes. The preliminary findings were shared at the last ERC meeting.
- CEAB accreditation decisions – The Deputy Registrar has contacted Engineers Canada for a copy of the decisions that were made in June. Once it is received it will be formally used in processing applications.

- ARC procedural manual, formally known as the Redbook is with the communications department for reproduction.

7. Endorsements

7.1 Reading Assignment of Technical Reports/Synopses

Practical industrial control panel design and wiring technique to reduce electrical noise. B. Szabados assigned as reader

Calandria tube to liquid injection shutdown system gap measurement. After a preliminary review by Ross Judd it was determined that more information is required to assess the document. It is too vague a chapter outline is required. Moody Farag will follow up with the applicant.

7.2 Issues Arising from ARC/Deputy Registrar Recommendations

There were no issues arising from the ARC/Deputy Registrar Recommendations.

7.3 Issues Arising from ERC Recommendations for Applicants Referred by ARC

There were no issues arising from ERC Recommendations for applicants referred by ARC.

8. Procedural and Related Matter(s)

8.1 Licensing Committee Update

Update given during Chairs Report

8.2 Red Book Subcommittee

Will be removed as a regular item on the agenda

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8.4 CEAB UPDATE

The Executive Committee of the PEO has approved the proposal that the Registrar, Gerard McDonald be a member of the CEAB Review Group. The Review Group includes Deans, Regulatory officials and CEAB members. This committee will be reviewing changes to the CEAB accreditation process.

8.5 CEQB Update

No update

8.6      Limited Licence Update

Lawrence Fogwill suggested that this should no longer be a standing agenda item. LL interviews will start in mid November.

8.7      LEC Update

Roydon Fraser reported on the status of the committee. The focus of the committee has changed since the regulations are completed. Next step of the committee is to meet and prioritize the next steps.

8.8      B. Tech Subcommittee

Moody Farag gave a report on the document they are reviewing. The committee has run stats on applicants from B. Tech programs and have summarized the findings; this will be reviewed by the committee at another meeting. Bob Dony advised that a document has been drafted for all institutions to fill in. The document is set up like a CEAB questionnaire. The committee reviewed the document and are in the process of reevaluating what information is relevant and or necessary to PEO. There was further discussion by the committee about the depths of the labs, and qualifications of the instructors and ensuring that this is kept on the document. Paper review is not sufficient; it would be valuable to continue meeting the faculty, current and former students of the program through site visits.

8.3      EChat Forum Items

B. Szabados circulated a work-plan to review the three interviews: confirmatory, directed confirmatory and specific exam programs. The aim of the discussion was to have a clear picture of the expectations that the ARC has of the ERC interviews. The committee members engaged in considerable discussion about their expectations and perspectives. It was agreed that this will be an agenda item at the next meeting.

9.1      Information Item

Anna Carinci Lio provided the statistical information of the August 2015 PPE results (Distribution “A”). The passing rate was 78%.

10.      Other Business

VG Smith Award the way it is currently worded in the ARC procedural manual does not include the basics with the description, only technical is used. This may cause some confusion. B. Szabados will look into it.

Jim Landrigan gave a summary of the project that he and his colleague Kathryn Sutherland are working on. Jim has been going to all the associations and meeting with admission staff looking at the best practices being used at the

associations. There is only one more association to visit. In his findings thus far most association follow similar rules with minor variations. This document will be reviewed by the National Admission Officials and will be circulated in the future. There was also a draft copy available for anyone to review after the meeting.

11. Adjournment

The meeting was adjourned at approximately at 12:47 PM

Next Meeting: Friday November 13, 2015