Minutes of the August 11, 2011 EDTF – CIE Subgroup meeting

Room 104, 40 Sheppard Ave. West, Toronto

Participating: George Comrie (t/c), Jim Finch, Tyson Macaulay, Colin Cantlie (t/c) Roger Jones, Ian Marsland, Jordan Max (staff advisor)

Regrets: Alana Lavoie, Corneliu Chisu, Dave Adams, John Clark, Peter DeVita

The meeting officially commenced at 6:45pm.

1. **Approval of Agenda**
   The order of the agenda was changed to switch the Go-Forward Strategy and Stakeholder Consultations - moved as amended – Tyson/Roger - approved

2. **Approval of July 21st meeting minutes and follow up on action items**
   The draft minutes were moved as presented – Jim/Tyson - approved
   Action items followup:
   - **George** to revise document to reflect this discussion and circulate for comment. DONE
   - **Tyson** to revise the Scope of Practice based on the feedback received from stakeholders to date. DONE
   - **Jordan** to add HRSDC and community colleges (e.g. computer science/IT) as a CIE stakeholder PARTIALLY DONE – he found that ICTC was the most logical unit within HRSDC, and we had already contacted them; he searched community colleges and sent links to programs to the subgroup members to assist in identifying appropriate programs

   George mentioned that CEQB had struck a Software Engineering Task Force, which will be worth monitoring.

   There was some discussion about the limited licence and whether computer science would meet the academic requirements for an "honours science degree" under section 46 of Regulation 941. It was recommended that Michael Price, Deputy Registrar for Licensing & Registration be invited to the next meeting to address questions about the limited licence. **Action: George** to invite Michael Price to next meeting on September 8th.

3. **Revised Go-Forward Strategy**
   There was discussion about the newly revised Strategy – changes were identified to sections 1.2 (amend first bullet by replacing it with "Defining the CIE labour market and encouraging the training and professional development of practitioners in this field who can address network engineering, and security management issues", and a minor grammatical error in section 2.3.

Action: Jordan to post modified document in Central Desktop

4. **Stakeholder Consultation**

There was considerable discussion about the invitation from Guy Boone, P.Eng. and Ray Barton, P.Eng on behalf of ISSS to attend a meeting they would host late in August. Concerns were raised about whether it was more appropriate to first contact the PEO Ottawa chapter to make a presentation, in which the Ottawa chapters of ISSA, ISSS, and ISACA could also be invited, and if possible, use webex or some equivalent to reach a broader audience. Waterloo and Toronto were also identified as potential chapters with significant number of P.Eng's working in the ICT sector. Another option was to approach those planning the PEO Chapters Leaders Conference in November as an additional venue for presentation and feedback. George also reported that the PEO Etobicoke chapter had invited him to speak on CIE on November 9th, and that he had accepted.

Action: George to contact the PEO Ottawa Chapter President to see if they were interested in hosting a CIE presentation; **Jordan** to respond to Guy Boone/Ray Barton; **Jordan** to contact PEO Chapters staff to see about the Chapters Leaders Conference.

Due to lack of time, other items were deferred to the next meeting, at which the revised Scopes of Practice would be the first item of business.

5. **Next meeting(s) and adjournment** – September 8th

The meeting was adjourned at 8:35 pm.