



Minutes

Consulting Engineer Designation Committee

Meeting: October 19, 2017, Thursday

Present: Doug Barker, P.Eng. – Vice Chair
Christian Bellini, P.Eng.
Denis Dixon, P.Eng.
Shawn Gibbons, P.Eng.
Richard Kamo, P.Eng.
Eric Nejat, P.Eng. – Chair
Rick Patterson, P.Eng.
Larry Pond, P.Eng.
Bruce Potter, P.Eng.
Marilyn Spink, P.Eng.
Steve van der Woerd, P.Eng.

Regrets: Chris Redmond, P.Eng.

Staff: Michael Price, P.Eng.
Faris Georgis, P.Eng.
Imelda Suarez

Call to Order

The meeting was called to order by the Chair at 10:07 a.m.

1. Agenda

Shawn Gibbons moved to adopt the agenda. Seconded by Doug Barker.

CARRIED

2. Minutes of Previous Meeting

Denis Dixon moved to adopt the minutes of the August 10, 2017 meeting. Seconded by Richard Kamo.

CARRIED

3. Regional Sub-Committee Reports – Designation/Redesignation

3.1 Western Region

Rick Patterson moved that applicant 1.1 from the Western Subcommittee report be recommended for **designation**; seconded by Shawn Gibbons.

Rick Patterson moved that applicants 2.1 to 2.2 from the Western Subcommittee report be recommended for **redesignation**; seconded by Shawn Gibbons.

CARRIED

3.2 Eastern Region

Shawn Gibbons moved that applicant 1.1 from the Eastern Subcommittee report be recommended for **designation**; seconded by Doug Barker.

Shawn Gibbons moved that applicant 2.1 from the Eastern Subcommittee report be recommended for **redesignation**; seconded by Bruce Potter.

CARRIED

3.3 Toronto

Doug Barker moved that applicant 1.1 from the Toronto Subcommittee report be recommended for **designation**; seconded by Denis Dixon. CARRIED

Doug Barker moved that applicants 2.1 to 2.11 from the Toronto Subcommittee report be recommended for **redesignation**; seconded by Steve van der Woerd.

CARRIED

Applicant 3.1, Daniela Aldea, from the Toronto Subcommittee report was interviewed by the subcommittee. The application is **deferred** pending the approval of the applicant's CofA.

3.4 Southern Region

There were no applicants for **designation**.

Steve van der Woerd moved that applicant 2.1 from the Southern Subcommittee report be recommended for **redesignation**; seconded by Shawn Gibbons.

CARRIED

3.5 Northern Region

There were no applicants for **designation**.

Richard Kamo moved that applicants 2.1 to 2. from the Northern Subcommittee report be recommended for **redesignation**; seconded by Rick Patterson.

CARRIED

4. Permission to Use the Title "Consulting Engineers"

Doug Barker moved that applicants 1.1 to 1.7 be **approved** for the Permission to Use the Title "Consulting Engineers"; seconded by Rick Patterson. For applicant 1.3, R.J. Shirer & Associates Inc, the requested variation of "Consulting Forensic Engineers" was not allowed.

CARRIED

Michael Price proposed adding a statement to the CofA renewal letter advising the CofA holder to contact PEO if they are using the term "Consulting Engineer".

5. Activity Reports

5.1 Christian Bellini discussed the following activities of Council:

- 2017 AGM Submissions;
- 30 by 30 Initiative;
- Amended 2018 Election Publicity Procedures;
- Unique Email Address Policy;
- Council Composition Task Force Request for Additional Funding;
- Eastern Region Office;
- RCC Policy Intent;

- PEO-OSPE Joint Position Paper on Mathematics Education Quality in Ontario;
- Committee Term Limits;
- Appointment of the Official Elections Agent and Chief Elections Officer.

The Disposition of Motions for the September Council Meeting is attached as Appendix A.

5.2 Bruce Potter reported the following:

- Barry Steinberg will be retiring; and
- The CEO had their Queens Park Day on October 16 wherein they met with members of all 3 parties, MPPs and senior staff of the Premier's office.

6. 2018 Work & HR Plans

The committee reviewed the draft of the Work & HR Plans for 2018. Doug Barker moved to accept the Work & HR Plans; seconded by Rick Patterson. CARRIED

7. PEAK Program Update

Doug Barker reported on his presentation at the September 28 Council Plenary Session, where he spoke on the CEDC's work and shared the committee's concerns regarding the PEAK program.

8. Larry Pond

Chair Eric Nejat announced Larry Pond's resignation from the CEDC. Vice President Marilyn Spink and Denis Dixon presented Larry with a card thanking him for 25 years of service to the committee.

Adjournment

The meeting adjourned at 12PM.



**514th Council Meeting
September 29, 2017
DISPOSITION OF MOTIONS
(Subject to subsequent Council verification of meeting Minutes)**

APPROVAL OF AGENDA	<p>That:</p> <ul style="list-style-type: none"> a. the agenda, as presented to the meeting at C-514-1.1, Appendix A be approved as presented; and b. the Chair be authorized to suspend the regular order of business. <p style="text-align: right;">CARRIED</p>
2017 AGM SUBMISSION – ENGAGING AN EXTERNAL GOVERNANCE EXPERT	<p>That Council direct staff to undertake an RFP for an external governance expert with a budget of \$120,000 and present a recommendation to Council at the March, 2018 meeting.</p> <p>That the motion to undertake an RFP for an external governance expert be tabled to the November meeting.</p> <p style="text-align: right;">CARRIED</p>
2017 AGM SUBMISSION – ENGINEERING INTERN FINANCIAL CREDIT PROGRAM	<p>That Council direct the Licensing Committee (LIC) to expand its review of the Engineering Intern Financial Credit Program to include the issue of refugee international graduates in their review of the Engineering Intern Financial Credit Program.</p> <p style="text-align: right;">CARRIED</p>
30 by 30 INITIATIVE – PEO’S FORMAL ENDORSEMENT	<ul style="list-style-type: none"> 1. That Council formally endorses the Engineers Canada’s 30 by 30 initiative, while still delegating the champion role to OSPE. 2. That the Executive Committee work with OSPE to develop a joint action plan using as a basis the draft plan presented to the meeting at C-514-2.5, Appendix A for approval by Council at the February 2018 meeting. 3. That Council directs the Registrar to develop the terms of reference, membership in accordance with Section 3, Proposed Action/Recommendation of Briefing Note C-514-2.5 and budget for Council approval of a 30 by 30 Task Force, for a maximum two-year duration, to engage and inform PEO on the joint action plan, and provide direction to the Registrar and volunteer leadership, as appropriate. <p style="text-align: right;">CARRIED</p>
AMENDED 2018 ELECTION PUBLICITY PROCEDURES	<p>That Council approve the amended 2018 Election Publicity Procedures as presented to the meeting at C-514-2.6 Appendix A.</p> <p>That the motion be amended by adding “with the change that the template be a suggested template.” after Appendix A</p> <p style="text-align: right;">AMENDMENT CARRIED</p> <p>That Council approve the amended 2018 Election Publicity Procedures as presented to the meeting at C-514-2.6 Appendix A with the change that the template be a suggested template.</p>

	MAIN MOTION AS AMENDED CARRIED
UNIQUE EMAIL ADDRESS POLICY	<p>1. That Council approve the Unique Email Address Policy as presented to the meeting at C-514-2.7, Appendix A.</p> <p>2. That Council direct the Registrar to contact all persons for which PEO has a non-unique email address on file to inform them of the Unique Email Address Policy and allow them 60 days to provide a unique email address to PEO and should they fail to provide such an email address within the 60-day period, the Registrar is authorized to remove the non-unique email address from PEO files.</p> <p style="text-align: right;">CARRIED</p>
COUNCIL COMPOSITION TASK FORCE REQUEST FOR ADDITIONAL FUNDING	<p>That Council approve an increase in the budget for the Council Composition Task Force from \$7,500 to \$22,500.</p> <p style="text-align: right;">CARRIED</p>
EASTERN REGION OFFICE	<p>That Council approve the recommendations from the Regional Councillors Committee (RCC) to establish a chapter regional office at an additional cost to the 2018 operations budget of \$30,000 and authorize the RCC and Registrar to implement the plan of establishing the eastern regional office, starting in fiscal 2018.</p> <p>That the approval of recommendations from the Regional Councillors Committee (RCC) to establish a chapter regional office be tabled with direction for RRC to provide a cost benefit analysis.</p> <p style="text-align: right;">CARRIED</p>
RCC POLICY INTENT	<p>That Council</p> <ol style="list-style-type: none"> a. Approve Regional Councillors Committee (RCC) policy intent document for By-law No. 1 changes, as presented to the meeting at C-514-2.10, Appendix A. b. Direct the Legislation Committee (LEC) to begin work on amending the language of PEO By-law No. 1 to accommodate RCC's policy intent, thus alleviating the conflict with the Chapter By-laws. <p style="text-align: right;">CARRIED</p>
PEO-OSPE JOINT POSITION PAPER ON MATHEMATICS EDUCATION QUALITY IN ONTARIO	<p>That Council approve the <i>PEO-OSPE Joint Position Paper on Mathematics Education Quality in Ontario</i> for presentation to the Ministry of Education on behalf of engineers in Ontario as presented to the meeting at C-514-2.11, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
CHANGES TO THE 2017PEO COMMITTEES AND TASK FORCES ROSTER	<p>That Council approve changes to the <i>2017 PEO Committees and Task Forces Membership Roster</i> as presented to the meeting at C-514-2.12, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
COMMITTEE WORKPLANS	<p>That Council approve the Human Resources Committee (HRC) and Legislation Committee (LEC) Work Plan as presented to the meeting at C-514-2.13, Appendices A and B.</p> <p>That the Human Resources Committee (HRC) workplan as presented to the meeting at C-514-2.13, Appendix A be tabled.</p> <p style="text-align: right;">CARRIED</p>

	<p>That Council approve the Legislation Committee (LEC) Work Plan as presented to the meeting at C-514-2.13, Appendix B.</p> <p style="text-align: right;">MAIN MOTION AS AMENDED CARRIED</p>
APPOINTMENT OF PEO REPRESENTATIVE TO THE CANADIAN NATIONAL EXHIBITION ASSOCIATION (CNEA) MEMBERSHIP	<p>That Kathryn Woodcock, P.Eng. be appointed as a PEO representative on the Canadian National Exhibition Association, from October 2017 to October 2018.</p> <p style="text-align: right;">CARRIED</p>
COMMITTEE TERM LIMITS	<ol style="list-style-type: none"> 1. That Council approve incorporating the changes to the revised Terms of Reference template as presented to the meeting at C-514-2.15 Appendix A. 2. That Council direct that the Terms of Reference for all committees be revised in accordance with the revised template presented to the meeting at C-514-2.15, Appendix A. 3. That Council direct all committees to develop a succession plan in accordance with the revised Terms of Reference template. <p>That C-514-2.15, Appendix A be amended by removing the sentence "Such relief to be not more than one (1) term in duration" from the "Term Limits for Committee Chair and Vice Chair" and "Term Limits for Committee Members" sections.</p> <p style="text-align: right;">AMENDMENT DEFEATED</p> <ol style="list-style-type: none"> 1. That Council approve incorporating the changes to the revised Terms of Reference template as presented to the meeting at C-514-2.15 Appendix A. 2. That Council direct that the Terms of Reference for all committees be revised in accordance with the revised template presented to the meeting at C-514-2.15, Appendix A. 3. That Council direct all committees to develop a succession plan in accordance with the revised Terms of Reference template. <p style="text-align: right;">CARRIED</p>
CONSENT AGENDA	<p>That the consent agenda be approved as amended.</p> <p>The following items were contained in the consent agenda:</p> <ol style="list-style-type: none"> 3.1 Minutes – 247th Executive Committee meeting – January 17, 2017 3.2 Minutes – 248th Executive Committee meeting – February 23, 2017 3.4 Approval of CEDC Applications <p style="text-align: right;">CARRIED</p> <p>Items removed from the consent agenda are:</p> <ol style="list-style-type: none"> 3.3 Minutes – 513th Council meeting – June 23, 2017
MINUTES – 247TH EXECUTIVE COMMITTEE MEETING – JANUARY 17, 2017	<p>That the minutes of the 247th meeting of the Executive Committee, held on January 17, 2017, as presented to the meeting at C-514-3.1, Appendix A, be ratified.</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 248TH EXECUTIVE	<p>That the minutes of the 248th meeting of the Executive Committee, held on</p>

COMMITTEE MEETING – FEBRUARY 23, 2017	February 23, 2017, as presented to the meeting at C-514-3.2, Appendix A, be ratified. CARRIED
APPROVAL OF CEDC APPLICATIONS	That Council: 1. approve the exemption from examinations and the applications for designation as Consulting Engineer as presented to the meeting at C-514-3.4, Appendix A, Section 1. 2. approve the applications for re-designation as Consulting Engineer as presented to the meeting at C-514-3.4, Appendix A, Section 2. 3. grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as presented to the meeting at C-514-3.4, Appendix A, Section 3. CARRIED
MINUTES – 513TH COUNCIL MEETING – JUNE 23, 2017	That the minutes of the 513th meeting of Council, held June 23, 2017, as presented and amended at the meeting C-514-3.3, Appendix A, accurately reflect the business transacted at that meeting. CARRIED
APPOINTMENT OF THE OFFICIAL ELECTIONS AGENT	The following in-camera resolution from the September 2017 Council meeting was moved into open session: That Council appoint ClearPicture as the Official Elections Agent for the 2018, 2019 and 2020 Council elections. CARRIED
APPOINTMENT OF CHIEF ELECTIONS OFFICER	The following in-camera resolution from the September 2017 Council meeting was moved into open session: That Council approve the appointment of Allison Elliot as Chief Elections Officer. CARRIED