



REVISED

Minutes

A TELECONFERENCE MEETING of the COUNCIL TERM LIMITS TASK FORCE was held on Thursday, July 28, 2016 at 9:00 a.m.

Present: R. Willson, P.Eng., Chair
N. Hill, P.Eng., Vice-Chair
P. Ballantyne, P.Eng.
L. King, P.Eng. [via teleconference]
M. Stauch, M.ED
M. Wesa, P.Eng.

Staff: S.W. Clark, LL.B. Chief Administrative Officer
and General Secretary
Dale Power, staff support
Jordan Max, Manager, Policy

CALL TO ORDER

Notice having been given and a quorum being present, the Chair called the meeting to order.

APPROVAL OF AGENDA

Moved by Mr. King, seconded by Mr. Wesa to approve the agenda as amended with the addition of item "Path Forward – Next Steps".

CARRIED

APPROVAL OF JUNE 14, 2016 MINUTES

In order to provide greater clarity it was requested that the first sentence in the 6th paragraph on page 2 be changed to read "It was suggested that the Task Force has focussed on the issue of term limits and requested that succession planning be discussed more at upcoming meetings."

Moved by Ms. Stauch, seconded by Mr. Ballantyne to approve the June 14, 2016 minutes as amended.

CARRIED

DISCUSSION WITH JORDAN MAX REGARDING "IF...THEN" ANALYSIS OF THE RATIONALE AND ASSUMPTIONS BEHIND IMPLEMENTING TERM LIMITS AND SUCCESSION PLANNING

Mr. Max led the task force through the "if..then" exercise. The task force identified the possible outcomes they expect/hope will happen (promote) and not happen (avoid) as a direct result of implementing term limits and succession planning.

The task force then reviewed the inputs and rated, in order of significance, the outcomes and corresponding assumption(s).

The items rated with the highest significance by the task force were as follows:

Council Term Limits - Outcomes

Expect to Avoid	Expect to Happen
<ul style="list-style-type: none"> • Incumbency advantage 	<ul style="list-style-type: none"> • Regeneration of Council
<ul style="list-style-type: none"> • Staff influence 	<ul style="list-style-type: none"> • LGA appointments in line with practice/Council effectively governing/21st Century organization
	<ul style="list-style-type: none"> • More sense of urgency for councillors' terms

Succession Planning - Outcomes

Expect to Avoid	Expect to Happen
<ul style="list-style-type: none"> • Role and responsibility confusion 	<ul style="list-style-type: none"> • Employer support for councillor participation
<ul style="list-style-type: none"> • Councillors resigning or not performing 	<ul style="list-style-type: none"> • Councillors knowledgeable about PEO and councillor role
<ul style="list-style-type: none"> • Politicking (elections and Council decisions) 	<ul style="list-style-type: none"> • Improve diversity/Attract new blood

As a further step in determining the desired outcomes of implementing term limits and succession planning, the task force also listed several good governance attributes as follows:

- Objectivity
- Good people
- Good structure
- Effective decisions
- Debate
- Well-defined roles + responsibilities
- Engaged councillors
- Diversity of skills and views
- Relevant skills, knowledge and experience
- Board/governance experience

After the meeting Mr. Max summarized the results of the exercise, which was then sent to the task force to facilitate further discussion and feedback.

PATH FORWARD – NEXT STEPS

It was agreed that a meeting prior to August 18, 2016 was needed. The task force scheduled a teleconference meeting for August 9, 2016. The Chair asked that Mr. Max be on standby for August 9, 2016 in the event that the task force would like him to facilitate discussion.

The task force discussed the schedule for the development of the draft final report which is due to be issued on October 15, 2016 for review. It was discussed whether the task force should be divided into two teams, one working on Council term limits and the other on succession planning to prepare the final report.

There was a brief discussion regarding changes to the Act vs. the Regulations vs. the By-laws regarding term limits. It was suggested that changes to the Act that would allow Council to make term limit changes in the By-laws rather than in the Regulations might be advantageous. This would provide greater flexibility.

The task force briefly discussed term limits. There was general consensus that the limit should be six years in total for all positions other than Officer positions.

NEXT MEETING DATES

- August 9, 2016 (teleconference) – 9:00am to 10:30am
- August 18, 2016 (teleconference) – 9:00am to 12:00 noon
- September 15, 2016 (teleconference) – 9:00am to 11:00am
- November 21, 2016 tentative date (aligned with the VLC Conference) – Face to Face
- January 10, 2017

There being no further business, the meeting concluded.

These minutes consist of three pages.