



REVISED

Minutes

A TELECONFERENCE MEETING of the COUNCIL TERM LIMITS TASK FORCE was held on Friday, November 11, 2016 at 1:30 p.m.

Present: N. Hill, P.Eng., Vice-Chair
P. Ballantyne, P.Eng.
M. Stauch, M. ED

Staff: S. W. Clark, LL.B., Chief Administrative Officer
R. Martin, Manager, Secretariat
D. Power

Regrets: R. Willson, P.Eng.
M. Wesa, P.Eng.

CALL TO ORDER

Notice having been given and a quorum being present, Ms. Hill, acting as Chair, called the meeting to order at 1:30pm.

APPROVAL OF AGENDA

Moved by Mr. Ballantyne, seconded by Ms. Stauch to approve the agenda as presented with the addition of Mr. King's resignation.

CARRIED

APPROVAL OF OCTOBER 25, 2016 MINUTES

Moved by Ms. Stauch, seconded by Mr. Ballantyne to approve the October 25, 2016 minutes as amended.

CARRIED

ITEMS ARISING FROM THE MINUTES

The task force reviewed the action items from the October 25th meeting.

Mr. Martin advised that he has been following up with President Comrie regarding the request that the recent Council evaluation results be shared with the CTL TF members but has not received a response as of yet. Mr. Clark advised that this item was discussed "in camera" and that Councillors participated in the survey with the understanding that the results of this survey would not be shared outside Council. It was noted that it is; however, important to note that this survey does take place, however, the results are confidential and there is no feedback to the voters. When asked about the process Mr. Clark replied that the survey was issued, Councillors responded, staff prepared a report which was then reviewed by Council.

Action: Staff will consult with President Comrie for permission to provide the task force with a copy of the blank Council evaluation survey.

It was noted that Mr. Wesa will revise the Succession Planning document based on discussion at the October 25th task force meeting. Task force members are available to assist Mr. Wesa with this if required.

Ms. Stauch advised that she had received an email from Mr. King regarding additional wording regarding consultation/participation at VLC and the outcome of topics.

Action: Ms. Stauch will forward the email from Mr. King regarding additional wording regarding consultation/participation at VLC and the outcome of topics to all CTL TF members and applicable staff.

**COUNCIL TERM LIMITS TASK FORCE
REPORT TO COUNCIL – TEAM A – DRAFT
REPORT REVIEW**

The document was discussed and revised.

It was noted that the word “we” should be replaced with “task force”. It was agreed that this would be a better way of framing the document.

The report should capture the role of the nominating committee. There was discussion as to whether this should be in the section on term limits or succession planning. Some provincial regulators use a nominating committee which PEO does not. In some instances, the Nominating Committee looks at filling gaps as well. In response to a query Mr. Clark advised that the Central Elections and Search Committee does not interview any of the candidates. The report should include a discussion of the Central Elections and Search Committee (CESC).

The task force reviewed the comments submitted by Mr. Willson in his November 10th email.

1. Staff are requested to pursue the additional information requested in the first paragraph

Some information was received on November 3, 2016. The task force is looking forward to more comprehensive information in due course.

Action: Staff will provide expanded information to include whether PEO’s sister organizations in Ontario and what other engineering organizations in Ontario and Canada are doing as to whether they have a nominations committee wherein the committee specifically recommends people for the board and whether they have a governance committee. If they have a

nominations committee, do they interview, look for gaps, etc.

2. Retiring councillors supporting other volunteer groups should be moved to the advantage list as point 13. It is a big advantage for PEO.

This was discussed by the task force and it was decided that this was not a benefit to term limits *per se*, but rather it was a benefit to the organization as a whole. The task force therefore decided to leave it where it was.

3. Voicing opinions regarding how recommendations will be accepted by Council.

The task force agreed with this point and decided that it could be reworded as “educate” and/or “inform”

4. Refer to term lists as terms rather than years of service

Following discussion, it was decided that the task force could deal with this clarity issue by providing introductions to the different sections.

5. Past Presidents running as Councillors

The report will be updated to recommend that past presidents should not be able to run as Councillors, period.

6. Use of the term “conclusions” rather than “recommendations”

This is done.

7. Recommend 5 should refer to running for President elect, not for President

This is done.

Action: Task Force members were asked to submit their comments regarding the content of the eighth paragraph under the Performance Management Based System heading starting with “The Task Force is of the opinion that to move to the comprehensive performance based system would not currently be well received.”

Action: The Acting Chair will provide discussion notes from the November 11th teleconference meeting to all task force members as well as to applicable staff.

Discussed adding the following:

- The current system not working because we are not getting renewal
- Need logical argument to lead to the conclusion of term limits
- Add the notion that continuous recycling of people turns

people off

- Should we include a discussion of age limits as is done in some boards – would this create age discrimination problems

COMMITTEE MEMBER RESIGNATION

Action: The email submitted by Mr. King tendering his resignation from the Council Term Limits Task Force meeting will be forwarded to applicable staff for the record.

NEXT STEPS

Task Force members were reminded that any new material is due by November 15, 2016.

CONCLUSION

There being no further business, the meeting concluded and was adjourned at 3:05 p.m.

NEXT MEETING DATES

- November 22, 2016 - Face to face with lunch – 9:30am to 3:30pm
- February 9, 2017 – Face to Face – Review Peer Comments
- February 23, 2017 – Final Report Review

These minutes consist of four pages.