



Minutes

A MEETING of the COUNCIL TERM LIMITS TASK FORCE was held on Tuesday, November 22, 2016 at 9:30 a.m.

Present: R. Willson, P.Eng.
N. Hill, P.Eng., Vice-Chair
P. Ballantyne, P.Eng. [via teleconference]
M. Stauch, M. ED
M. Wesa, P.Eng.

Staff: S. W. Clark, LL.B., Chief Administrative Officer
R. Martin, Manager, Secretariat
D. Power

CALL TO ORDER Notice having been given and a quorum being present, Mr. Willson, acting as Chair, called the meeting to order at 1:50pm.

APPROVAL OF AGENDA Moved by Ms. Hill, seconded by Mr. Wesa to approve the agenda as presented.
CARRIED

APPROVAL OF NOVEMBER 11, 2016 MINUTES Moved by Mr. Ballantyne, seconded by Ms. Stauch to approve the November 11, 2016 minutes as amended.
CARRIED

ITEMS ARISING FROM THE MINUTES It was noted that the last bullet on page 3 of the November 11, 2016 minutes which states "Need logical argument to lead to the conclusion of term limits" is an important issue that needs to be dealt with in the report since this is a fundamental question. Additionally, all conclusions need to be backed up with material.

COUNCIL TERM LIMITS TASK FORCE REPORT TO COUNCIL – DRAFT REPORT REVIEW The task force reviewed and revised the draft report.
The Chair discussed the importance of stressing that term limits and succession planning are intricately linked. It was suggested that this be outlined in the Executive Summary.

The Chair also referred to the section that he added regarding future work which refers to the substantial challenges faced by the task force.

Action: Ensure that the Bibliography items are numbered.

There was some discussion regarding the need to align/pair the pros and cons for implementing term limits, removing Pros and Cons as a heading and replacing with “Impacts of Implementing Term Limits”. Pros and Cons could then be mentioned in the introductory sentence. It was agreed to add, under 3.2 Term Limits, subsection 3.2.1 General, an introduction regarding the three approaches to Term Limits which will be described in greater detail under the heading “Analysis” to describe three approaches for term limits - Status Quo (present election system where the voters decide), Performance Management and Mandatory Term Limits, ending with a summary.

Suggested editorial changes:

- Indicate years in words, not numbers, i.e. “six”, not “6”
- When referring to terms use the word “terms”, not “years”

Action: Mr. Wesa will forward his other edits to Mr. Ballantyne.

Mr. Ballantyne volunteered to work on modifying and formatting the draft report which he would forward to the other task force members for review.

Action: Mr. Ballantyne will work on revisions to the draft report based on discussion at the November 22 meeting, including a Table of Contents, numbering and headers on the main document.

Mr. Martin distributed a research document compiled by PEO’s Researcher regarding Nomination Committees in Constituent Associations.

The task force discussed and revised the Succession Planning section of the draft report.

Action: Ms. Stauch will forward the revised Succession Planning section to all task force members.

Action: Staff will follow up regarding editing rights to the Council Term Limits Task Force SharePoint site to ensure that task force members are working on the integrated report.

Action: Staff will provide statistics on recruitment and the recruitment process and the motion that Council passed regarding H.R. Plans.

Action: Ms. Stauch will forward the final draft report to Mr. Martin who will ensure that any quotations contained within the report are properly presented.

NEXT STEPS

Task Force members were reminded that any new material is due by November 25, 2016. Once the report has been reviewed and approved by the task force the report will be sent to the PEO Communications for wordsmithing. The task force was advised that the Legislation Committee (LEC) has indicated that in order for the draft final report to be peer reviewed at their January meeting the report must be submitted by December 15, 2016.

Action: Staff will forward the approved report to PEO Communications for wordsmithing. PEO's researcher will fine tune the Bibliography.

CONCLUSION

There being no further business, the meeting concluded and was adjourned at 4:05 p.m.

NEXT MEETING DATES

- February 9, 2017 – Face to Face – Review Peer Comments
- February 23, 2017 – Final Report Review

These minutes consist of three pages.