



MINUTES

EDUCATION COMMITTEE (EDU)

Thursday, April 7th, 2016, 7:30 – 9:00 pm

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Chair: Samer Inchasi, P.Eng.
Attendees: Ravi Peri, P.Eng.
Radomir Grigorov, P.Eng. (meeting evaluator)
Karen Cain, P.Eng.
Priscilla Williams, EIT
Ramy Ghattas, P.Eng.
Hao Li
Staff Advisor: Jeannette Chau, P.Eng.
Regrets: Wanda Juricic, P.Eng.
Gordon Griffith, P.Eng.
Michael Arthur, P. Eng

1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:35 pm.
Radomir Grigorov was selected as the meeting evaluator for the meeting.

1.2 Approval of Agenda

Karen Cain moved to approve the Agenda. Priscilla Williams seconded the motion. All present approved.

1.3 Approval of Minutes of the 3 March 2016 meeting

Karen Cain moved to approve the Minutes of the March 3rds, 2016 meeting. Hao Li seconded the motion. All present approved.

2.0 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

3.0 Sub-committee/project updates

3.1 Education Conference

Priscilla Williams provided an update on the planning for the 2016 PEO Education conference. The planning is going well. The title/theme is: 'Crack the CODE'. The structure and topics for each of the sessions has been decided upon.

3.2 Engineering Innovations Forum (EIF) update

The EIF is in an idle period so there is not much to report at this time.

3.3 PEO-OSPE Math paper

The first meeting of the PEO-OSPE Math paper sub-committee was held. The government has just announced \$60 million in funding to improve math in the schools. The sub-committee needs to re-evaluate their approach in light of this.

3.4 Engineer in Residence (EIR)

Ravi Peri updated the committee regarding the activities of the EIR program. EWB would like PEO to send a thank-you letter to the WeMadelt program for their partnership with EIR.

EWB has obtained a \$5000.00 sponsorship from TD Meloche Monnex. PEO is to send them an invoice for this amount.

Action: Jeannette Chau to prepare a PEO thank you letter to the WeMadelt program based on the draft content that EWB has supplied.

3.5 EDU outreach material - Postcards update

No update was available.

4.0 Funding Approvals

4.1 EIR funding requests

Ravi Peri moved a motion to approve the expenditure of \$4250 towards the hiring of a co-op student to support the EIR program development and administration. This represents half the total cost of the placement (May-August 2016 inclusive). The other half would be covered by EoT and/or the University of Waterloo's EWB chapter. Priscilla Williams seconded the motion. All approved.

4.2 Engineering Change Lab participation

Ravi Peri moved a motion to approve the \$800 registration fee for Erica Lee-Garcia to attend the Engineering Change Lab. Radomir Grigorov seconded the motion. All approved.

Action: Ravi Peri to inform Erica Lee-Garcia of the approval of the EIR funding requests.

4.3 Glenforest STEM conference

Radomir Grigorov moved a motion to approve the sponsorship of the Glenforest STEM conference for \$1000. Karen Cain seconded the motion. All approved.

Action: Jeannette Chau to inform Glenforest and ask them to send an invoice.

5.0 Other business

No other business was raised.

6.0 Meeting evaluation

Radomir Grigorov provided an evaluation of the meeting to the EDU Committee.

7.0 Next meeting and Adjournment

Priscilla Williams moved to adjourn the meeting. Ravi Peri seconded the motion.

The next EDU Committee Meeting will be via teleconference on Thursday May 5, 2016, 7:30-9:00pm