Professional Engineers
Ontario

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MINUTES
EDUCATION COMMITTEE (EDU)

Thursday, April 6, 6:00 PM – 9:00 pm
PEO, 40 Sheppard Ave W, Toronto, ON
Dinner Room 8B: 6:00-7:00pm; Meeting, Room 8A: 7:00-9:00pm
Conf bridge: 1 866 512-0904 Access: 2697824#

Chair:	Samer Inchasi, P.Eng.
Vice-Chair:	John Hazel, P.Eng. (via teleconference)
Attendees:	Radomir Grigorov, P.Eng.
	Hao Li
	Ravi Peri, P.Eng. (via teleconference)
	Paymon Sani, P.Eng. (via teleconference)
	Karen Cain, P.Eng. (via teleconference)
Staff Advisors:	Tracey Caruana, P.Eng.
	Adeilton Ribeiro, P.Eng.
	Sami Lamrad
Guests:	Michelle Wehrle, Director of Information Technology, PEO
	Noorein Ladha, P.Eng., Engineering Innovations Forum
Regrets:	Michael Arthur, P.Eng.
	Gordon Griffith, P.Eng.
	Priscilla Williams, EIT

1.0 Engineering Innovations Forum (EIF)

Noorein Ladha from EIF joined the EDU committee meeting to discuss the future relationship with PEO, funding and student engagement.

Noorein discussed the venue change from the Science Center to the Toronto Botanical Gardens. The venue allowed people to network more, however it was too small. There is currently 150 people on the waiting list for the next EIF. Therefore, they are looking at different venues. In addition, there were ideas for the event such as sponsoring schools to increase student involvement, however due to budget, these ideas were cut.

Another point discussed was timing of the event. It currently takes place during National Engineering Month (NEM). There may be a better response from students if it occurred outside of NEM or on a weekend rather than a weeknight.

The primary focus for future events is to have more student engagement. The question of how to work towards this was raised. Next year's topic will be geared towards students. In addition, EIF hopes to find ways to include other organizations including OACETT, EWB, and OSPE.

2.0 Call to Order

Quorum was obtained at 7:15 pm. Therefore, Noorein from EIF presented before the meeting was called to order. Sam Inchasi called the meeting to order at approximately 7:20 pm.
Karen Cain was confirmed as the meeting evaluator for the meeting.

3.0 Approval of Agenda

Radomir Grigorov moved to approve the Agenda. Ravi Peri seconded the motion. All present approved.

3.1 Approval of Minutes of the 02 March 2017 Meeting

Hao Li moved to approve the Minutes of the 02 March 2017 meeting. Ravi Peri seconded the motion. All present approved.

3.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

4.0 EDU Outreach Website

Michelle Wehrle from the PEO IT Department attended the EDU committee meeting to answer questions related to the development of an EDU outreach website. The EDU committee would like to have a platform for people to share ideas. The suggestion of a Learning Management System was also discussed.

The audience for the site would be Chapters, EIRs affiliated with those chapters, and potentially students and teachers from those areas. Material on the website would not be confidential and the information will be mainly educational material. The site will need a moderator. The Committee plans to re-visit the site at every EDU conference and update it.

Ravi Peri moved to approve the purchase of the software to host the EDU website. Radomir Grigorov seconded the motion. The committee approved the purchase of a hosting website.

Action: Tracey Caruana to purchase a web hosting tool.

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5.0 Committee Terms of Reference – Term Limits

Term limits will be updated by Sam Inchasi and John Hazel. At the end of the year, everyone will have an input in what they would like to do. Discussions around succession planning regarding Chair and Vice-Chair will also take place. Chair and Vice-Chair are elected once a year at the first meeting of the year and should be a maximum of 3 years. This discussion should take place at the last or first meeting of the year.

The committee agrees that they are in line with the wording of the term limits.

John suggests having an internal task force made up of volunteers to help determine committee positions. There should be someone responsible for ensuring a steady stream of volunteers and who would evaluate the plan. The suggestion was also made that there should be procedures put in place to deal with time-limitation towards positions in the committee.

John Hazel motioned to remove the last sentence of the term limits stating that every two years, membership must change. Ravi Peri seconded it. All present approved.

Action: Tracey Caruana to confirm if succession planning will be within the EDU committee and if in-house searching is acceptable.

6.0 Sub-committee/Project Updates

6.1 Engineer-in-Residence (EIR)

Ravi Peri provided an update on EIR. A conference call took place with EWB on 06 April 2017. Discussion included the extension of the program through sponsorship. TD will continue to sponsor EWB for the 2017 – 2018 school year.

EIR will be attending the EDU conference and Alan Ham will be presenting.

Action: Michelle Wehrle to investigate the problem of the EIR website (eir.ca) being redirected to eir.ewb.ca.
Action: Sam Inchasi and Ravi Peri to prepare a briefing note prior to June 5th to justify an increase in the 2018 budget. To be submitted to Scott Clark prior to June 5th.

6.2 PEO-OSPE Math paper

There was no update on the PEO-OSPE Math paper. It will be further discussed at the next EDU meeting.

6.3 Education Conference Update

Paymon gave an update on the Education Conference. A theme has been agreed on: The Province-Wide Educational Challenge. The sub-committee is currently discussing speakers.

7.0 Chapter Liaison Report

There were no updates for the Chapter Liaison Report.

8.0 Meeting evaluation

Karen Cain provided an evaluation of the meeting to the EDU Committee.

9.0 Next meeting and Adjournment

Sam Inchasi moved to adjourn the meeting at approximately 9:20 pm. Hao Li seconded the motion. The next EDU Committee meeting date is scheduled for 15 June 2017 at the PEO office.