

# MINUTES

## EDUCATION COMMITTEE (EDU)

Thursday, March 1, 2018, 7:30 – 9:00 pm

Conference bridge: 1 866 512-0904; Access: 2697824#

Chair: Samer Inchasi, P.Eng.  
Council Liaison: Tomiwa Olukiyesi, P.Eng.  
Attendees: Radomir Grigorov, P.Eng.  
Paymon Sani, P.Eng.  
Annabelle Lee, P.Eng.  
Hao Li  
Priscilla Williams, EIT  
Richard Hui, P.Eng.  
David Steeves, P.Eng.  
Staff Advisors: Tracey Caruana, P.Eng.  
Adeilton Ribeiro, P.Eng.  
Sami Lamrad, EIT  
Regrets: Karen Cain, P.Eng.  
John Hazel, P.Eng. (Vice-Chair)

### 1.0 Call to Order

Sam Inchasi called the meeting to order at approximately 7:30 pm when quorum was obtained. Radomir Grigorov was confirmed as the meeting evaluator.

### 1.1 Welcome to New Member

Sam Inchasi welcomed new committee member, Annabelle Lee, P.Eng.

### 2.0 Approval of Agenda

David Steeves moved to approve the Agenda. Radomir Grigorov seconded the motion. The motion carried.

### 2.1 Approval of Minutes of the 08 February 2018 Meeting

David Steeves moved to approve the minutes of the 08 February 2018 meeting. Radomir Grigorov seconded the motion. The motion carried.

## 2.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

## 3.0 Work Plan

The EDU Committee Work Plan must be revised to align with the 2018-2020 Strategic Plan. As a result of feedback presented at the last EDU Committee meeting in February, the committee will be working on improving the EDU work plan to further align with the strategic plan and support the regulatory mandate at PEO.

A sub-committee will be set up to work on updating the Work Plan. They will have a clearer idea after being exposed to events such as the EDU conference and the Mathematics event coming up in spring 2018.

**Action: EDU Committee Members to select a sub-committee to work on updating the Work Plan.**

## 4.0 Succession Plan

John Hazel and Karen Cain have completed succession planning interviews with the EDU committee. The committee will be submitting nominations for Chair and Vice-Chair to Tracey Caruana via email. The nominations will be discussed and elections for Chair and Vice Chair will be held at the next EDU meeting.

**Action: EDU Committee Members to submit an email to Tracey Caruana nominating themselves or another member on the committee for Chair and Vice-Chair.**

## 5.0 Sub-committee/Project Updates

### 5.1 Engineer-in-Residence (EIR)

David Steeves provided an update on the EIR program. There are 206 EIRs paired with 197 schools as of the end of February 2018. EWB will be attending the next EDU meeting.

An EIR evaluation is underway and the committee is working on preparing a report.

**Action: David Steeves to look into grants for additional funding for the EIR program.**

### 5.2 Engineering Innovation Forum (EIF)

Radomir Grigorov provided an update on the EIF. George Comrie will be chairing the EIF. The date is scheduled for March 21 and the venue is confirmed for the Japanese Canadian Cultural Centre. The theme for this year's EIF is: "Securing our Networked Infrastructure". Radomir will be attending the last meeting. Committee members and staff will be attending the EIF.

### 5.3 Education Conference

Paymon Sani provided an update on the Education Conference. Bi-weekly meetings have been taking place since January. The dates of the conference will be May 25 and May 26, 2018. The theme of

this year's conference is: "Full STEAM Ahead: Developing Bright Minds in Science, Technology, Engineering, Arts and Math."

Currently the EDU Conference organizing committee is working on finding presenters to speak around the topic of STEAM. The conference will also focus on STEAM activities to be developed and demonstrated by the organizing committee members.

#### **6.0 Chapter Liaison Report**

There is one Chapter funding request from the Eastern Region that is currently under review.

#### **7.0 Meeting evaluation**

Radomir Grigorov provided an evaluation of the meeting to the EDU Committee.

#### **8.0 Next meeting and Adjournment**

David Steeves moved to adjourn the meeting at approximately 9:00 pm. Samer Inchasi seconded the motion. The next EDU Committee meeting date is scheduled for April 5, 2018 at the PEO office.