

MINUTES

EDUCATION COMMITTEE (EDU)

Thursday, November 9, 2017, 7:30 – 9:00 pm

Conference bridge: 1 866 512-0904 Access: 2697824#

Chair: Samer Inchasi, P.Eng.
Attendees: Radomir Grigorov, P.Eng.
Paymon Sani, P.Eng.
Ravi Peri, P.Eng.
Hao Li
Priscilla Williams, EIT
Richard Hui, P.Eng.
David Steeves, P.Eng.
Staff Advisors: Tracey Caruana, P.Eng.
Sami Lamrad, EIT
Regrets: John Hazel, P.Eng. (Vice-Chair)
Karen Cain, P.Eng.
Adeilton Ribeiro, P.Eng. (PEO)

1.0 Call to Order

Sam Inchasi called the meeting to order at approximately 7:35 pm when quorum was obtained. Priscilla Williams was confirmed as the meeting evaluator.

1.1 Welcome to New Members

Sam Inchasi welcomed the new committee members, Richard Hui and David Steeves.

2.0 Approval of Agenda

Priscilla Williams moved to approve the Agenda. Radomir Grigorov seconded the motion. The motion carried.

2.1 Approval of Minutes of the 12 October 2017 Meeting

Radomir Grigorov moved to approve the minutes of the 12 October 2017 meeting. Priscilla Williams seconded the motion. The motion carried.

2.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

3.0 EDU Outreach Material

The EDU Outreach material may be ordered subject to sufficient funds. Ravi Peri motioned to order outreach material subject to funds. Paymon Sani seconded the motion. All present approved.

Action: Tracey Caruana to confirm funds remaining in the EDU Committee budget and request an order (QTY 2000) of the red engineering booklets: "It's All About You" if funding allows for it. There are currently approximately 400 units left in stock (English version).

4.0 Sub-committee/Project Updates

4.1 Engineer-in-Residence (EIR)

Ravi Peri provided an update on EIR. There are 206 EIRs paired with 197 schools as of the end of October. The Committee would like to invite EWB to the next EDU meeting.

Ravi Peri has suggested that the EIR progress reports be forwarded to all chapters on a monthly basis so that each chapter is able to see the EIR engagement taking place in their chapter. This will create a stronger interface between Chapters and EWB. Contact information is captured in the reports and therefore the chapters can get in touch with EWB / the service provider if needed.

The EDU Committee will be working on an EIR evaluation sheet to be administered annually.

Action: The EDU Committee to continue to work on creating an EIR Evaluation sheet to assess the program each year.

Action: Tracey Caruana to extend an invite to EWB to attend the December EDU meeting.

4.2 Engineering Innovation Forum (EIF)

No new updates were provided regarding the EIF. Radomir Grigorov will be attending the next meeting. George Comrie will be chairing the EIF. Next steps are to approach volunteers and start planning the event for the upcoming year.

4.3 PEO-OSPE Math paper

The Math Position Paper and the Briefing Note was presented to the OSPE Board at the board meeting on September 21, 2017 and presented at the PEO Council meeting on September 29, 2017. Samer Inchasi attended the Council meeting to present and answer questions on behalf of the EDU Committee. OSPE representatives were also present.

A unanimous decision was made to put forward the position paper to the government. Samer Inchasi will draft a cover letter to be signed by both PEO and OSPE. He has also requested that a press release be sent and an article be placed in Engineering Dimensions.

Action: Sam Inchasi to prepare a cover letter to be signed by PEO and OSPE supporting the Math Position Paper. The cover letter will be sent to PEO Communications Department for editing.

4.4 EDU Outreach Website

The EDU website/forum is now active. The website will allow for 30 email addresses to be registered. An email was sent to all chapter education chairs and coordinators, asking them to register with a generic email account and create a new post or topic. Posts will be approved by the admin while the forum remains open for registration. Once registration is completed, the forum will be closed and permission will be granted. It has been suggested that members of the EDU committee also register on the website so that they can begin conversations on the forum. Currently there are 7 participants that have registered including a couple EDU Committee members.

The committee will begin to brainstorm ideas to design the website via the forum. The progress of the website will be further discussed at the December meeting.

Action: Sami Lamrad to resend the e-blast advising chapter education chairs/coordinators and EDU Committee members to register on the website and kick-off the forum by creating a topic.

4.5 Education Conference

The EDU Conference feedback will be reviewed at a face-to-face meeting to take place on November 21, 2017. Approximately 20 participants have expressed interest in taking part in the 2018 planning committee.

The Committee would like to discuss a budget for the Ontario Wide Challenge. This will be discussed at the EDU Conference 2018 kick off meeting. Paymon Sani will be preparing a proposal for the committee requesting the support of a Province Wide Challenge.

Action: Paymon Sani to prepare a proposal for the Province Wide Challenge including budget, venue, travel costs, etc.

4.6 Education Committee Presentation

The EDU Committee has been requested by Council to prepare a presentation on the purpose of the committee and current and past projects. The Council requested that the EDU Chair present this at an upcoming Plenary session. The target date is February 2018.

Action: EDU Committee to prepare presentation.

5.0 Chapter Liaison Report

There were no updates for the Chapter Liaison Report.

6.0 Meeting evaluation

Priscilla Williams provided an evaluation of the meeting to the EDU Committee.

7.0 Next meeting and Adjournment

Ravi Peri moved to adjourn the meeting at approximately 9:20 pm. David Steeves seconded the motion. The next EDU Committee meeting date is scheduled for 7 December 2017 at the PEO office.