



# MINUTES

## EDUCATION COMMITTEE (EDU)

Thursday, October 1<sup>st</sup>, 2015, 7:30 p.m. – 9:00 p.m.

Conf bridge: Toll free 1-866-512-0904 Access code: 1855032#

Chair: Samer Inchasi, P.Eng.

Vice-chair:

Attendees: Wanda Juricic, P.Eng.  
Priscilla Williams, EIT  
Gordon Griffith, P.Eng  
Karen Cain, P.Eng  
Radomir Grigorov, P.Eng  
Hao Li

Staff Advisor: Jeannette Chau, P.Eng.

Staff Coordinator: Gonzalo Piñeros, EIT

Regrets: Michael Arthur, P. Eng.

Ravi Peri, P.Eng.

Ramy Ghattas, P.Eng

### 1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:00 pm.

### 1.1 Approval of Agenda

Gordon Griffith moved to approve the Agenda. Radomir Grigorov seconded the motion. All present approved.

### 1.2 Approval of Minutes of the 10 September 2015 meeting

Wanda Juricic moved to approve the Minutes of the September 10<sup>th</sup>, 2015 meeting. Karen Cain seconded the motion. All present approved.

### 2.0 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

### 5.0 Approval of 2016 EDU Work plan and HR plan

The EDU committee reviewed the EDU Work plan and EDU HR plan. Hao Li moved to approve the 2016 EDU Work plan and the 2016 EDU HR plan. Gordon Griffith seconded the motion. All present approved.

**ACTION:** Jeannette Chau to submit 2016 EDU Work Plan and HR Plan for Council approval.

## 6.0 EDU Sub-committee formations:

All EDU Sub-committees were formed with at least one EDU Committee member:

- PEO-OSPE Math Paper Sub-committee: Samer Inchasi, Karen Cain and Radomir Grigorov
- EDU conference Sub-committee: Wanda Juricic, Priscilla Williams and Hao Li
- Engineer in Residence (EIR) Sub-committee: Ravi Peri and Gordon Griffith
- Engineering Innovation Forum (EIF) Sub-committee: Radomir Grigorov
- Chapter Liaison Sub-committee: Wanda Juricic
- Diversity Sub-committee Chair: Gordon Griffith

## 7.0 EIR

Ravi Peri was absent and will do the EIR update and the next meeting. Jeannette Chau gave an update on an earlier meeting held this week with The Learning Partnership (TLP)'s I-cubed Program.

## 8.0 EDU outreach material

### - EDU French Poster Update

Gonzalo Piñeros followed up with Graphics to revised the poster and include the recommended changes. The poster will be presented again at the next meeting.

### - Postcards update

Michael Arthur was absent.

**ACTION:** Jeannette Chau will send the Postcard files to the EDU Committee.

## 9.0 Meeting evaluation

Hao Li provided an evaluation of the meeting to the EDU Committee.

## 10.0 Other business

**SAE-** Sample Kits from SAE arrived at PEO and Ramy Ghattas and Radomir Grigorov will pick up the kits from PEO Head Office to try out the samples and report back to the EDU committee at the next meeting.

**ACTION:** Ramy Ghattas and Radomir Grigorov will pick up SAE's sample kits from PEO Head Office.

## 11.0 Next meeting

The next EDU Committee Meeting will be via teleconference from 7:30pm to 9:00pm on November, 5<sup>th</sup> 2015.

Wanda Juricic moved to adjourn the meeting. Priscilla Williams seconded the motion. All present approved. The meeting was adjourned at 8:45pm

