



# Minutes

## EXPERIENCE REQUIREMENTS COMMITTEE

Meeting Friday, August 26, 2016

### PRESENT:

#### Members:

Santosh Gupta, Chair  
David Kiguel, Vice-Chair  
Rishi Kumar  
Saleh Tadros  
Bosko Madic  
John Smith  
Tibor Palink  
Eric Nejat  
George Chelavanayagam  
Jim McConnach  
George Apostol

#### Staff:

Berta Krichker  
Changiz Sadr  
Duncan Blachford  
Cam Mirza  
Christian Bellini  
Ravi Gupta  
Andrew Cornel  
Mohinder Grover  
Bill Jackson  
Branislav Gojkovic  
Galal Abdelmessih

Michael Price, Deputy Registrar  
Pauline Lebel  
Ann Pierre  
Brian MacEwen  
Muna Labib  
Sami Lamrad  
Mark Hekimgil  
Daniel Mandefro  
Marsha Serrette  
Jasmina Kovacevic

### Regrets:

Jeremy Carkner  
Gabriel Onea  
Savio DeSouza

Barry Hitchcock  
Andrew Poray  
Huirong Min

David Kahn  
Duncan Sidey

#### 1. Call to Order and Chair's Remarks

The meeting was called to order at approximately 1:38 pm by the Chair S. Gupta.

#### 2. Approval of the Agenda

### MOTION:

It was **moved** by Changiz Sadr and **seconded** by George Chelavanayagam that the agenda be approved.

Changiz Sadr requested that item number 10, (CP)<sup>2</sup> taskforce be moved to item number 7. Item number 8, ARC Activities Report will now be a standing item on the agenda. Ravi Gupta requested adding Licensing Committee and Council Matters to other business.

**CARRIED**

3. Approval of the Minutes of the June 15, 2016 Meeting

**MOTION:**

It was **moved** by Jim McConnach and **seconded** by Mohinder Grover that the minutes be approved as amended.

**CARRIED**

4. Matter(s) and Action Items Arising from the Minutes and the ERC Motions and Actions Lists

- Bill Jackson request to receive subcommittee meeting minutes in the draft form, for posting in the ERC Chat Forum, within a week of the subcommittee meeting. This will help stimulate forum discussion two weeks prior to the business meeting.
- Action list 2016 to be updated and items to be added
- Galal Abdelmessih noted that the subcommittee was directed to review the terms of reference for the ratification group.

5. Chair's Report

Santosh Gupta reported on the following items:

- Draft terms of reference from the I3PWG – (Improved Interview Implementation Working Group). The membership of this group consists of David Kiguel as Chair, Ravi Gupta, Gala Abdelmessih, Jim McConnach, Mohinder Grover, Michael Mladjenovic and staff support of Pauline Lebel and Jasmina Kovacevic. They met on August 5<sup>th</sup> and developed the skeleton of the implementation plan for the recommendations of the consultants report.
- ERC subcommittee met and suggested the following changes should be made to Appendix B. as requested by the LIC:
  - i) Monitor should be removed and replaced with professional engineer.
  - ii) The phrase in the regulation under the supervision of one or more persons authorized to engage in the practice of professional engineering, should be changed to under the supervision of a professional engineer or engineers.
  - iii) Item 10916 Policy directions for regulation changes, it already exists and ERC is recommending that it is rescinded.

It was **moved** by Changiz Sadr and **seconded** by Duncan Blachford to accept the subcommittee's recommendations to the LIC.

**CARRIED**

- City of Toronto Engineering and Construction services is exploring volunteer opportunities with their engineers at PEO.
- The (CP)<sup>2</sup> taskforce is developing a website that should be ready to be launched in the fall
- Engineers Canada accreditation forum took place on August 17-18, 2016. It will be further discussed in the Registrar's report.
- A new tenant will be moving into the vacant space on the 8<sup>th</sup> floor.
- Elevator of the parking garage is out of service for 8 weeks.
- Discipline committee's commitment to release decisions with a deadline is now available online.
- Tracey Caruana is the new manager of Engineering Internship programs (EIT) effective July 1, 2016.

- Michael Mladjenovic's wife passed away recently. Daniel Mandefro sent condolences on behalf of the ERC.

6. Deputy Registrar's Report

Michael Price, Deputy Registrar reported on the following items:

- Reminded committee members to complete the equity and diversity module. Some members have looked at the module. It will be reported to Council at the November meeting as an update on the Ontario Fairness Commission Action Plan. Daniel Mandefro will resend the link to the committee.
- Attended the Forum on Accreditation on August 17, 2016.
- LIC met and reviewed items that were referred to it by the legislation committee on academics and experience. It will now create a compendium for responses back to the LEC.
- Will attend CEQB joint meeting with CEAB in Halifax on September 14, 2016.

10. (CP)<sup>2</sup> - Continuing Professional Competency Program

Changiz Sadr reported on the focus group who met on June 27 and 28, 2016. They worked on the beta version of a questionnaire that the (CP)<sup>2</sup> created for the general membership. There were two focus groups of twelve members each. Focus group members consisted of volunteers from PEO, chapter executives, committee members and general membership. After the focus group interviews the taskforce met and went through all the comments/feedbacks from the focus group. The questionnaire will be revised and sent out for more feedback from Council. The purpose of the questionnaire is to understand the way members are practicing, their risk and how they mitigate that risk.

7. ERC Procedures Manual release

The taskforce has completed its work. Pauline Lebel is working on the final revision of the Manual. Members of the committee will receive an electronic version of the Manual in the upcoming weeks. Print version will be available upon request. This will be a living document that will be updated from time to time. ERC members are requested to send any proposed reviews to Pauline.

8. ARC Activities Report

Santosh reported on the activities of the ARC as follows:

- The ARC is reviewing the revised CEQB syllabi for the following disciplines. Chemical, Civil, Electrical, Mechanical, Mechatronics, Naval. These syllabi will be adopted as the PEO boardsheets.
- The ARC agreed that if a member is unable to contribute to the ARC activities for one year they should be removed from the ARC membership list. The individuals with removed membership can join back the ARC once they are able to contribute again.

8. ERC Chat

Bill Jackson reported on the discussion forum. Bill Jackson will forward the online comments to the ERC subcommittee.

11. Other Business

- Ravi Gupta brought to the attention of the committee members that they should be mindful of changes to the act that need to be incorporated in the regulations.
  - Jim McConnach also reminded members of the committee to switch off their cellphones during the business meeting.
12. It was moved by George Apostol and seconded by Mohinder Grover that the meeting be adjourned at 4:03 pm.

**Next Meeting: Friday, October 26, 2016**