



Minutes

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Licensing Committee

December 14, 2017

Minutes of a meeting of the Licensing Committee (LIC) held in the offices of the association, 40 Sheppard Avenue West, North York, Ontario, on December 14, 2017 commencing at 3:20 pm.

In attendance:

Licensing Committee Members:

George Comrie, Chair (arrived @ 4:00pm)
Barna Szabados, Vice-Chair (arrived @ 3:50pm)
Santosh Gupta
Christian Bellini
Ravi Gupta
David Kiguel
Bob Dony

Regrets: Roydon Fraser

Staff: Michael Price, Deputy Registrar, Licensing and Registration
Pauline Lebel, Manager, Licensure
Becky St Jean, Senior Executive Assistant

1. Call to Order and Chair's Remarks

In the absence of The Chair, Christian Bellini called the meeting to order at 3:20 pm.

2. Approval of the Agenda

It was moved by Santosh Gupta and seconded by Bob Dony to approve the agenda.

Ravi Gupta added an item to Other Business – Changes to the Act.

CARRIED AS AMENDED

3. Approval of the Minutes of Previous Meeting

It was moved by Santosh Gupta and seconded by David Kiguel that the minutes of the November 23, 2017 meeting be approved.

CARRIED

4. Business Arising from the Minutes

(a) Monitor's Statement

Pauline Lebel referred to the Monitor Agreement document created by the EIT staff. Discussion ensued.

Motion: It was moved by Bob Dony and Christian Bellini that the LIC recommends removing the 30-hour requirement in item 5 iii) section 2.5.2 from the Guide to the Required Experience for Licensing.

CARRIED

(b) Requirements for Referees & Supervisors

Pauline Lebel referred to the document entitles Referee Requirements dated December 12, 2017 given at the meeting, discussion ensued.

The Committee is content with the flexibility the document provides.

(c) Financial Credit Program (CEAB Graduate Stats)

George Comrie noted that he is awaiting data from Engineers Canada.

(d) Appeals of Academic Assessment

Barna Szabados referred to the proposal regarding Academic Assessments provided at the meeting. Discussion ensued.

Action: Barna Szabados to revise proposal and bring back to LIC for the January meeting.

5. Review Action Log

(a) Fairness Commissioner Update

Michael Price advised of an upcoming meeting that Gerard and Michael will be having with the Fairness Commissioner. He will provide an update at the next LIC meeting.

(b) Financial Credit Program

Discussed in “Business Arising from the Minutes”

(c) Work and HR Plan

Discussed in “Committee Roster”

(d) Appeal of Academic Assessments

Discussed in “Business Arising from the Minutes”

6. Committee Roster

The Committee discussed the qualifications for Committee Membership.

Motion: It was moved by Bob Dony and seconded by Ravi Gupta to amend the LIC Terms of Reference for the February Council Meeting

CARRIED

Action: George Comrie to discuss Regional Councillors as potential new members of LIC with Warren Turnbull.

(a) Election of Chair & Vice-Chair

Motion: It was moved by Bob Dony and seconded by Christian Bellini to approve Barna Szabados as the new LIC Chair

CARRIED

Motion: It was moved by Christian Bellini and David Kiguel to appoint Santosh Gupta as Vice-Chair of the LIC

CARRIED

7. EIT Academic Requirements

Not Discussed

8. Other Business

(a) Performance Targets and Metrics for Licensing Process

George Comrie provided an update on the backlog of the licensing process. He was advised that the current processing time for initial experience assessments has been reduced to 2 months.

George Comrie noted that Council has tasked the Registrar to create a resiliency plan.

(b) Changes to the Act and Regulations

Not discussed

9. Adjournment

Barna Szabados proposed the 2018 LIC schedule to be January, March, May, September, November with the option to add 2 floaters if needed. It was decided by the Committee that this would be finalized at the next meeting.

It was moved by Bob Dony and seconded by Santosh Gupta that the meeting be adjourned.

CARRIED

Meeting adjourned at 6:20 PM
Next Meeting: January 18, 2018