



# Minutes

## Licensing Committee

**January 18, 2018**

Minutes of a meeting of the Licensing Committee (LIC) held in the offices of the association, 40 Sheppard Avenue West, North York, Ontario, on January 18, 2018 commencing at 3:10 pm.

### In attendance:

#### Licensing Committee Members:

Barna Szabados, Chair  
Santosh Gupta, Vice-Chair  
Roydon Fraser (arrived at 3:20pm)  
George Comrie  
Christian Bellini (Teleconference, in-person 5:15pm)  
Ravi Gupta  
David Kiguel  
Lola Hidalgo (arrived at 4:15pm)

**Regrets:** Bob Dony

**Staff:** Michael Price, Deputy Registrar, Licensing and Registration  
Becky St Jean, Senior Executive Assistant

### 1. Call to Order and Chair's Remarks

The Chair called the meeting to order at 3:10 pm.

George Comrie noted that after speaking with Warren Turnbull of the RCC that Lola Hidalgo had expressed interest in joining the LIC.

The Chair provided introductions of the Committee to Lola when she arrived.

### 2. Approval of the Agenda

It was moved by Santosh Gupta and seconded by David Kiguel to approve the agenda.

Barna Szabados added an item to Business Arising from the Minutes – Fairness Commissioner Update.

**CARRIED AS AMENDED**

**Action:** Add Other Committees/Deputy Registrar/EC updates as standing agenda item.

**3. Approval of the Minutes of Previous Meeting**

It was moved by Santosh Gupta and seconded by David Kiguel that the minutes of the December 14, 2017 meeting be approved.

**CARRIED**

**4. Business Arising from the Minutes**

**(a) Financial Credit Program (CEAB Graduate Stats)**

G. Comrie discussed 2 documents produced by Engineers Canada regarding enrollment. The first of the 2 documents had only showed enrollment by year, the second the total amount of graduates by year, program and institution.

It was noted that the documents did not include total graduates from Ontario only.

**Action:** M. Price to organize data for next LIC meeting

**(b) Appeals of Academic Assessment**

B. Szabados presented the revised proposal that included the committee's edits.

Discussion on additional edits ensued.

**Action:** B. Szabados to implement changes discussed, receive endorsement from ARC, and return the updated document to the March LIC meeting.

**(c) Fairness Commissioner Update**

Meeting with the Fairness Commissioner has been postponed until January 31 to await the appointment of the Interim Registrar.

## **5. Review Action Log**

### **(a) Amend ToR**

The Committee discussed amendments to the LIC ToR and Work Plan.

**Action:** G. Comrie to amend the ToR and Work Plan.

It was moved by Santosh Gupta and seconded by David Kiguel that the amended ToR and Work Plan be approved.

**CARRIED**

### **(b) Revised Proposal for Appeal of Academic Assessments**

Discussed in "Business Arising from the Minutes"

### **(c) Remove 30-hour requirement from Experience Guide**

Referred to ERC, still waiting on comments.

### **(d) Fairness Commissioner Assessment**

Discussed in "Business Arising from the Minutes"

### **(e) Appeal of Academic Determinations**

It was decided by the committee that the Academic Assessment proposal resolves this issue.

**Action:** Definition of Good Character to be added to the March LIC agenda

David Kiguel noted that as Chair of the ERC he received a letter from President Bob Dony and President-Elect David Brown requesting comments about items from the new 2018-2020 Strategic Plan. A similar letter was sent to Barna as Chair of LIC with the same 2 items.

**Action:** Strategic Plan Items to be added to the March LIC agenda

**6. EIT Academic Requirements**

It was decided by the Committee to defer this item and move to the action item log.

**Action:** Move from agenda to action item log

**7. Other Business**

**(a) Changes to the Act and Regulations**

Ongoing

**(b) QB Draft Applicants**

R. Fraser briefly discussed a recent QB document regarding draft Guideline on Assessment of non-CEAB applicants. It was noted that this will be discussed at the next ARC meeting.

**8. Adjournment**

It was moved by Santosh Gupta and seconded by Christian Bellini that the meeting be adjourned.

**CARRIED**

Meeting adjourned at 6:20 PM  
Next Meeting: March 15, 2018