



Minutes

Licensing Committee

November 23, 2017

Minutes of a meeting of the Licensing Committee (LIC) held in the offices of the association, 40 Sheppard Avenue West, North York, Ontario, on November 23, 2017 commencing at 3:05 pm.

In attendance:

Licensing Committee Members:

George Comrie, Chair
Barna Szabados, Vice-Chair
Santosh Gupta
Christian Bellini via teleconference
Ravi Gupta
David Kiguel
Roydon Fraser

Regrets: Chee Lee, Bob Dony

Staff: Michael Price, Deputy Registrar, Licensing and Registration
Pauline Lebel, Manager, Licensure
Becky St Jean, Senior Executive Assistant

1. Call to Order and Chair's Remarks

The Chair, George Comrie called the meeting to order at 3:05 pm.

2. Approval of the Agenda

It was moved by David Kiguel and seconded by Santosh Gupta to approve the agenda.

CARRIED

3. Approval of the Minutes of Previous Meeting

It was moved by Santosh Gupta and seconded by David Kiguel that the minutes of the October 26, 2017 meeting be approved.

4. Review Action Log

(a) Appeal of academic determinations

George Comrie reiterated that all suggested options would require changes to the Act.

With respect to “internal” reviews of decisions within ARC, Michael Price noted that the Fairness Commissioner has a concern that the internal review is being handled by the same person doing the review.

Action: ARC to be requested to document their internal review process.

Action: Standing update on status of the OFC Assessment Report and our response to it to be provided at each LIC meeting.

(b) Monitoring in the Experience Guide

Santosh Gupta mentioned that the ERC sub-committee had a fulsome discussion to remove Section 2.5.2. i,ii,iii. Regrettably, a conclusion has not been made.

It was decided by the Committee that without the principles and consequences that are currently used explicitly identified it is difficult to make suggestions.

Action: Pauline Lebel to distribute current monitor agreement, along with documentation on how her staff deal with the various situations involving referees and supervisors that they encounter.

(c) Financial Credit Program

George Comrie noted that he will acquire the information regarding the annual number of Ontario CEAB engineering program graduates from Engineers Canada.

(d) Work and HR Plan

To be discussed at the December meeting.

5. Committee Roster

It was decided by the Committee to leave the roster as is for now and further discuss it at the December meeting.

(a) Election of Chair & Vice-Chair

To be discussed at the December meeting.

Action: Members wishing to run for Vice-Chair to forward election/nomination information to Michael Price.

6. EIT Academic Requirements

Not Discussed

7. Engineers Canada General Direction for the Draft Guideline on Limited Licences – Committee Feedback

It was decided by the Committee that Michael Price bring forward his comments on the document to Engineers Canada.

Action: Michael Price to send comments to Engineers Canada on Draft Guideline

8. Reinstatement

Ravi Gupta referred to Section 51 of the O. Reg. 941 which requires an ERC assessment for reinstatement of former members that had their licences cancelled more than two years ago for non-payment of the annual licence fee. However, for members that resign an ERC assessment is not required for reinstatement. He suggested that members who resigned should also be subjected to an ERC assessment.

Michael Price noted that this regulation change was done in 2009 and approved by Council to use 2 different processes for reinstatement depending on whether a member's licence was cancelled for non-payment, or he/she resigned.

George Comrie suggested that the topic of how to deal with licences cancelled for non-compliance will come up again during Council discussions about Continuing Professional Development (CPD) when they review the PEAK program in June, 2018.

9. Other Business - Performance Targets and Metrics for Licensing Process

Not Discussed

10. Adjournment

It was moved by Barna Szabados and seconded by Santosh Gupta that the meeting be adjourned.

CARRIED

Meeting adjourned at 6:20 PM
Next Meeting: December 14, 2018