



Final - MINUTES

EDUCATION COMMITTEE (EDU)

Thursday, January 9th, 2014, 6:00 – 9:00 pm

PEO, 40 Sheppard Ave West, Toronto, ON M2N 6K9

6:00 – 7:00pm Dinner in Room 8B, 7:00 – 9:00pm Meeting in Room 5A

Chair: Samer Inchasi, P.Eng.
Attendees: Wanda Juricic, P.Eng.
Ravi Peri, P.Eng.
Bruce McCowan, P.Eng.
Michael Arthur, P. Eng.
Rouja Stefanov, P.Eng.
Martha Stauch (via teleconference)
Staff Advisor: Jeannette Chau, P.Eng.
Zahraa Al-Ali, P.Eng.
Absent: Li-Lian Lui, EIT
Elise Idnani, P. Eng

Agenda Items

1.0 Call to Order

Samer Inchasi called the meeting to order at 7:23 pm.

1.2 Approval of Agenda

Bruce McCowan asked to add a new item to the meeting agenda "Math curriculum results" under "Other Business".

Bruce McCowan moved to approve the agenda. Rouja Stefanov seconded the motion. All present approved.

1.3 Approval of Minutes of 19 Dec 2013 meeting

Bruce McCowan requested a change in section 2.0 EDU roster update in the minutes of 19 Dec 2013 meeting. The request is to change the "...Ramy Ghattas has requested to join..." to "...Ramy Ghattas has requested to rejoin..." Bruce McCowan also requested to add in section 7. Other business "Samer Inchasi has acclaimed the Chair position".

Action: Zahraa Al-Ali to modify the minutes of 19 Dec 2013 meeting from "...Ramy Ghattas has requested to join..." to "...Ramy Ghattas has requested to rejoin...".

Bruce McCowan moved to approve the minutes of the 19 Dec 2013 meeting. Wanda Juricic seconded the motion. All present approved.

1.3 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

2.0 EDU roster update

Samer Inchasi reminded the committee that if a member would like to nominate themselves or someone else for the role of EDU vice chair, then to email him by January 10, 2014.

3.0 Outreach brochures

Wanda Juricic reviewed the design and content of the EDU brochure and requested input from the committee members. The brochures will be for all grades. Bruce McCowan shared the brochure designs prepared by his students.

Action: all EDU members to provide Wanda Juricic with input regarding the different engineering fields in bullet format.

Action: Zahraa Al-Ali to contact Graphics with regard to brochure design/graphic specifications once the content is finalized.

4.0 EDU Conference 2014

The Committee discussed the status of the EDU Conference volunteer canvassing to date. Martha Stauch has volunteered to lead the conference subcommittee, Ravi Peri volunteered to be the liaison contact between EDU and chapter volunteers, Bruce McCowan volunteered to be the liaison between EDU and SATEC students, and Rouja Stefanov, Wanda Juricic, Samer Inchasi and Michael Arthur volunteered as general help. The conference subcommittee will be made of the above listed EDU members, PEO staff and chapter volunteers.

The committee also discussed moving the conference date to a more realistic date. After reviewing PEO Multicultural Calendar, it was agreed to move the conference date from April 5th to May 24, 2014.

Action: Zahraa Al-Ali to check for room availability and potential conflicts with Chapters and make necessary changes.

Action: Zahraa Al-Ali to set a conference call with the subcommittee members to start planning for the conference.

5.0 PEO Equity and Diversity Policy update

Samer Inchasi requested the committee's input to prepare the EDU vision/objectives for PEO Equity and Diversity policy.

Action: all EDU members to review PEO's Equity and Diversity policy training module.

6.0 EnGenious project

EDU members discussed the need to prepare an EnGenious teacher's guide that aligns with the Ontario curriculum. The guide is needed for the STAO teachers conference in November 2014.

Martha Stauch asked Bruce McCowan if he can prepare the guide and work with his students to test the material.

Action: Zahraa Al-Ali to check with PEO HR regarding potential conflict of interest if Bruce McCowan and his students are paid for EDU work.

7.0 EIR RFP

Samer Inchasi updated the committee with the EIR RFP status. Ravi Peri updated the committee regarding EIR invoices and latest matching numbers.

Action: Zahraa Al-Ali to set the next EIR subcommittee meeting.

Action: Samer Inchasi asked the EIR subcommittee to read submitted EOI responses.

8.0 Chapter special funding requests

Zahraa Al-Ali informed the committee that there were no new special funding requests. The committee reviewed the new funding guidelines.

Action: Zahraa Al-Ali to finalize the funding guidelines and circulate amongst the committee.

Action: Zahraa Al-Ali to inform the chapters whose requests were rejected in the 19 Dec 2013 EDU meeting and provide them with the latest guidelines.

9.0 Other Business

9.1 Math curriculum results

Bruce McCowan asked Samer Inchasi if there are any updates from the Ministry of Education regarding the recent curriculum consultations.

Action: Samer Inchasi will follow up with Ministry contact.

Action: Samer Inchasi will contact the PEO president to inquire of PEO's position regarding the consultations with the Minister.

9.2 EIF Funding Request

Jeannette Chau updated the committee regarding the EIF funding request for 2014. PEO has received the 2014 EIF invoice and payment is being arranged.

10.0 Adjournment

The next Education committee meeting will be held on February 13th, 7:30-9:00pm via teleconference. Ravi Peri moved to adjourn the meeting. Wanda Juricic seconded the motion. The meeting adjourned at 10:10 pm.