

## 2015 Regional Councillors Committee (RCC) Report

The Regional Councillors Committee (RCC) is comprised of the 10 elected Regional Councillors (two-year terms each) of each of the five regions. In 2015, the members of the RCC were as follows:

Region	Senior Regional Councillor (term expires at 2016 AGM)	Junior Regional Councillor (term expires at 2017 AGM)
Northern	Serge Robert, P.Eng.	Dan Preley, P.Eng.
Eastern	Charles Kidd, P.Eng.	David Brown, P.Eng.
Western	Len King, P.Eng.	Ewald Kuczera, P.Eng.
West Central	Danny Chui, P.Eng.	Warren Turnbull, P.Eng.
East Central	Nick Colucci, P.Eng.	Changiz Sadr, P.Eng.

The mandate of the RCC is to act on behalf of Council in relation to all matters of concern to PEO's 36 Chapters dispersed in the 5 regions. The RCC has the authority from PEO Council to respond to all matters pertaining to the mandate of the association in the context of Chapters and its volunteers.

The following generally summarizes the responsibilities and business of the RCC:

- ◆ Meet as a committee on a regular basis to discuss/resolve relevant Chapter issues;
- ◆ Recommend budget allocations for activities of the RCC, and the chapter system;
- ◆ Host Regional Congresses and meet with chapters on a regular basis; and
- ◆ Facilitate reports and studies related to regional and chapter business.

More specifically to 2015, collectively Regional Councillors participated in numerous events organized by Chapters in their own regions and in some cases attended Chapter events in other regions to gain broader insight to the profession throughout Ontario.

Total chapter allotment for 2015 was \$510,000 for the 36 chapters in 5 regions.

The RCC continued to have the Chapter Scholarship Program in place where Chapters can award up to \$1000 in any denominations to one or a number of deserving student(s) entering into engineering program in Ontario.

### Election of 2015 – 2016 RCC Chair

RCC elects its chair person annually from amongst the 10 elected Regional Councillors. For 2015, councillor Changiz Sadr, P.Eng. was elected as chair of RCC on first ballot during the April 25<sup>th</sup> 2015 Special RCC meeting with majority votes. Councillor Nick Colucci, P.Eng. was elected as vice-chair of RCC on first ballot with majority votes.

### 2015 Regional Congresses

- 1) Regional Congresses are business meetings of the Chapter volunteers and the Regional Councillors. They are scheduled to take place during the months of February, June and September of the year.

- 2) Continuing on from the successful pilot in 2014, RCC will continue to run February congresses for the western, eastern and northern region as teleconference meetings. This is to avoid unnecessary volunteer travel in inclement weather conditions; save on costs of holding a round of congresses; switching matters up so to allow more broader chapter participation. Chapters responded positively to this idea in 2014.
- 3) Adobe Connect is an indispensable tool to display the meeting package and made chapter volunteer participation easier.
- 4) With the central regions, the February regional congresses for the east and west central regions were organized as hybrid meetings (face-to-face meeting with an option to call in) to cater for both preferences.
- 5) Chaired by the senior regional councillor of the region, the intent of these meetings is to facilitate effective two way communications between PEO Council, Chapter staff and the volunteers in our Chapter system.
- 6) 15 regional congresses took place in 2015. A total of 259 volunteers attended the meetings. The number of attendees of each congress, including the 2 delegates per chapter of the region, 2 regional councillors, chapter office staff and some invited guests are present for each region.
- 7) RCC wanted to encourage succession planning at Chapters and in 2015, continued to allow one (1) EIT to attend regional congresses with all out of pocket expenses paid.

### 2015 Regional Congress Schedule

	Northern	Eastern	Western	East Central	West Central
<b>Feb</b>	Feb 10, 2015 13 attended Teleconference	Feb 24, 2015 17 attended Teleconference	Feb 18, 2015 22 attended Teleconference	Feb 26, 2015 14 attended PEO Offices	Feb 4, 2015 14 attended PEO Offices
<b>Jun</b>	Jun 13, 2015 13 attended Mattawa	May 30, 2015 19 attended Ottawa	Jun 6, 2015 21 attended Niagara Falls	Jun 10, 2015 17 attended PEO Offices	Jun 24, 2015 18 attended Toronto
<b>Sep</b>	Aug 29, 2015 16 attended Kenora	Sept 12, 2015 21 attended Brockville	Sept 19, 2015 20 attended Burlington	Sept 16, 2015 18 attended PEO Offices	Sept 21, 2015 16 attended Toronto

### 2015 Regional Councilors Committee (RCC) Meetings

Regional Councillors Committee (RCC) meet when it is necessary to resolve pertinent Chapter related issues like review regional congress open issues; set budgets; establish allotment; evaluate special project requests for Chapters, etc.

In 2015, RCC met six times. The table below shows the meeting schedule. Although face-to-face meetings are preferred, technology (in particular using Adobe Connect to share documents and Momentum as teleconference technology provider) is fully leveraged to help the RCC councillors connect together to carry out RCC's mandate and maintain quorum.

Date	Location	Details
Jan 31, 2015	Toronto Airport Marriott Hotel, Toronto, ON	Face-to-face meeting

Date	Location	Details
March 28, 2015	PEO Offices, Toronto, ON	Face-to-face meeting
April 8, 2015	Not applicable	Teleconference meeting
April 25, 2015	Westin Harbour Castle, Toronto, ON	Election Meeting
July 25, 2015	Holiday Inn North Bay, North Bay, ON	Face-to-face meeting
Oct 24, 2015	PEO Offices, Toronto, ON	Face-to-face meeting

### **2015 PEO AGM Training (April 25<sup>th</sup>, 2015)**

One training session was organized by RCC. The Chapter office staff provided the training to volunteers after the 2015 PEO AGM Luncheon and the RCC election meeting. The training session held was Chapter Executive Training.

- Chapter Executive Training
  - 24 Chapter volunteers signed on to this popular training session to learn about the details of Chapter operations and the responsibility of a Chapter executive.
  - Actual 31 Chapter volunteers participated.
  - The two and half hour training session was provided by Matthew Ng, P.Eng., Manager, Chapters, Julia Milter, Chapter Coordinator and Sharon Gillam, Chapter Admin Support

### **2015 Canadian Anti Spam Legislation (CASL) Training**

- CASL is a piece of Canadian Legislation that came into effect from July 1, 2014.
- While PEO is under the regulatory exemption, our chapters do send out commercial electronic messages to members and non-members and they need to be aware of CASL implications to PEO and to themselves.
- With potentially huge fines to the sender of unsolicited commercial electronic messages from a CASL infringement, it is imperative that PEO provide training to our chapter volunteers regarding the impact of CASL on their everyday volunteer work.
- With the help from PEO's lawyers, a CASL guide for Chapters was developed. Once approved, it was uploaded to the chapters.peo.on.ca and training slides was developed.
- There were initially two organized training webinars for Chapters to attend CASL training. A total of 45 attendees attended from 20 chapters.
- In order to reach all chapter volunteers, at the end of the June or September round of regional congresses in 2015, where time permitted, the Manager, Chapters also provided CASL training to the delegates of the congresses.
- By the end of 2015, all relevant chapter volunteers have either been trained or been notified of the CASL training material on the chapters website for their own review.
- In 2016, PEO Chapter Office plans to continue to provide CASL training sessions and hold awareness sessions of CASL to chapters.

### **2015 Chapter Leader Conference (November 21, 2015)**

- RCC nominated Serge Robert, P.Eng. to lead the organization of the 2015 Chapter Leaders Conference (CLC). Warren Turnbull, P.Eng. was nominated as vice chair to the committee assisting Serge.

- The conference successfully took place on November 21, 2015 at the Hilton Hotel and Suite at 5875 Airport Road, Mississauga, ON.
- The theme for the 2015 CLC was “Chapters – The LINK to the FUTURE”.
- The program for the CLC consists of the following:
  - 2015 Lunchtime Keynote Speaker was Ms. Natalie Panek: an incredibly accomplished young lady that is on a mission to inspire the next generation of female game-changers to dive head-on into challenge and pursue careers in engineering and engineering technology.
  - Ms. Panek’s speech was well received by all CLC delegates and scores the highest in both appropriateness (87%) and quality of execution (88%) amongst those that responded to the survey at the end of CLC 2015.
  - Two breakouts were organized for the 2015 CLC where delegates spent some time discussing the issues below and presenting their solutions from their assigned groups
    - From School to Practice to Licensure: PEO Chapters Bridging the Path
    - Chapter Issues: Peer Solutions
  - No CLC would be complete without our Fourth Annual Chapter Story Contest – the People’s Choice.
  - The overall feedback scores received from the delegates to the conference was a respectable 85% for appropriateness and 80% quality of execution.
  - The RCC would like to thank the hard work of the 2015 CLC organizing committee for an excellent and well organized conference.

#### **RCC 2015 Achievements:**

- Special Project funding
  - Provided funding for the Upper Canada Chapter to exhibit at the 2015 International Ploughing Match & Rural Expo in Cornwall. As the premier rural expo in Ontario, the Ploughing Match brought PEO, PEO Chapters and OSPE together to exhibit and educate the public about PEO’s mandate in society, what engineers do and what does a professional engineering licence means.
  - Funded the Scarborough Chapter to establish a Mechatronics program in STEM (Science, Technology, Engineering and Math) schools in the Scarborough area.

#### **2016 Chapter Budget Planning**

- RCC reviewed the 36 proposed 2015 Chapter Business plans in accordance with the business plan and expense guideline.
- The total allotment budget proposal made by RCC for 2016 is \$565,000. It was approved by PEO Council during the November 2015 Council Meeting.
- New in 2015, RCC spent a year developing and agreed to a mathematical model for regional allotment distributions. This method of calculating regional allotment amounts saved RCC a great deal of deliberation time and allowed the regional councillors to focus their attention on determining individual chapter allotment instead.
- The model used is based on the summation of three factors
  - Total average net core costs as calculated for each region
  - Per capita amount based on the population of members within each region

- Area adjustment amount based on the surface area of the region. The intent of this is to balance the great differences between east or west central regions and the northern region

**Chapter Open Issues**

- RCC dealt with all the issues formally raised by Chapter leaders in the regional congresses in the year.

**Committee Chair:** Changiz Sadr, P.Eng.

**Committee Advisor:** Matthew Ng, P.Eng., Manager, Chapters

## RCC Councillors Attendance Record for 2015

Regional Councillor		Meetings eligible to attend	Meetings attended	Meetings attended %
Charles Kidd	Eastern Regional Councillor (term expires in 2016)	6	4	67%
David Brown	Eastern Regional Councillor (term expired in 2015; re-elected; term expires in 2017)	6	5	83%
Michael Wesa	Northern Regional Councillor (term expired in 2015)	3	3	100%
Serge Robert	Northern Regional Councillor (term expires in 2016)	6	3	50%
Dan Preley	Northern Regional Councillor (elected in 2015; term expires in 2017)	3	2	67%
Rob Willson	West Central Regional Councillor (term expired in 2015)	3	3	100%
Danny Chui	West Central Regional Councillor (term expires in 2016)	6	4	67%
Warren Turnbull	West Central Regional Councillor (elected in 2015; term expires in 2017)	3	3	100%
Nick Colucci	East Central Regional Councillor (term expires in 2016)	6	6	100%
Changiz Sadr	East Central Regional Councillor (term expired in 2015; re-elected; term expires in 2017)	6	6	100%
Len King	Western Regional Councillor (term expires in 2016)	6	6	100%
Ewald Kuczera	Western Regional Councillor (term expired in 2015, re-elected term expires in 2017)	6	6	100%