

2013 Regional Councillors Committee (RCC) Report

The Regional Councillors Committee (RCC) is comprised of the 10 elected Regional Councillors (two-year terms each) of each of the five regions. In 2013, the members of the RCC were as follows:

Region	Senior Regional Councillor (term expires at 2014 AGM)	Junior Regional Councillor (term expires at 2015 AGM)
Northern	Sandra Ausma, P.Eng.	Michael Wesa, P.Eng.
Eastern	Chris Taylor, P.Eng.	David Brown, P.Eng.
Western	Len King, P.Eng.	Ewald Kuczera, P.Eng.
West Central	Danny Chui, P.Eng.	Robert Willson, P.Eng.
East Central	Denis Carlos, P.Eng.	Changiz Sadr, P.Eng.

The mandate of the RCC is to act on behalf of Council in relation to all matters of concern to PEO's 36 Chapters dispersed in the 5 regions. The RCC has the authority from PEO Council to respond to all matters pertaining to the mandate of the association in the context of Chapters and its volunteers.

The following generally summarizes the responsibilities and business of the RCC:

- ◆ Meet as a committee on a regular basis to discuss/resolve relevant Chapter issues;
- ◆ Recommend budget allocations for activities of the RCC, and the chapter system;
- ◆ Host Regional Congresses and meet with chapters on a regular basis; and
- ◆ Facilitate reports and studies related to regional and chapter business.

More specifically to 2013, collectively Regional Councillors participated in numerous events organized by Chapters in their own regions and in some cases attended Chapter events in other regions to gain broader insight to the profession throughout Ontario.

The RCC continued to have the Chapter Scholarship Program in place where Chapters can award up to \$1000 in any denominations to one or a number of deserving student(s) entering into engineering program in Ontario. RCC also developed a guideline to guide chapter to fundraise for additional money to supplement the \$1000 scholarship money.

Election of 2013 – 2014 RCC Chair

RCC elects its chair person annually from amongst the 10 elected Regional Councillors. For 2013, Len King, P.Eng. was elected as chair of RCC by acclamation during the April 27th 2013 RCC meeting. Robert Willson, P.Eng. was elected as vice-chair of RCC at the same meeting at the first ballot.

2013 Regional Congresses

- 1) Regional Congresses are business meetings of the Chapter volunteers and the Regional Councillors. They are scheduled to take place during the months of February, June and September of the year.

- 2) Chaired by the senior regional councillor of the region, the intent of these meetings is to facilitate effective two way communications between PEO Council, Chapter staff and the volunteers in our Chapter system.
- 3) New in 2013, RCC tried out a new idea for February: a Tri-Regional congress. The proposed idea was to bring the two central regions together with the northern region and have one regional congress for all of them. The intent is to try out a multi region congress concept without incurring extra costs as centrals meet at PEO already. Northern also meets at PEO as well. Unfortunately the Tri-Regional congress had to be cancelled due to inclement weather and the opportunity was lost to try. As a result, we reverted back to regular single region regional congresses and completed them on 19th March 2013.
- 4) 15 regional congresses took place in 2013. A total of 274 delegates attended 3 rounds of 5 regional congresses during 2013. The number of attendees of each congress, including the 2 delegates per chapter of the region, 2 regional councillors, chapter office staff and some invited guests are present for each region.

2013 Regional Congress Schedule

	Northern	Eastern	Western	East Central	West Central
February	Mar 19, 2013 12 attended Teleconference	Feb 23, 2013 19 attended Ottawa	Feb 2, 2013 19 attended Windsor- Essex	Mar 9, 2013 19 attended PEO Offices	Mar 7, 2013 19 attended Toronto
June	May 25, 2013 16 attended Lakehead	Jun 8, 2013 18 attended Peterborough	Jun 15, 2013 17 attended Grand River	Jun 1, 2013 16 attended PEO Offices	Jun 13, 2013 18 attended Toronto
September	Sept 7, 2013 17 attended Algoma	Sept 28, 2013 21 attended Thousand Islands	Sept 21, 2013 25 attended London	Sept 14, 2013 16 attended PEO Offices	Sept 25, 2013 22 attended Toronto

2013 Regional Councilors Committee (RCC) Meetings

Regional Councillors Committee (RCC) meet when it is necessary to resolve pertinent Chapter related issues like review regional congress open issues; establish allotment; evaluate special project requests for Chapters, etc.

In 2013, RCC met four times. The table below shows the meeting schedule. Although face to face meetings are preferred, technology, in particular Adobe Connect and Teleconference technology, is often leveraged to help the RCC carry out its mandate and maintain quorum.

Date	Location	Details
Mar 23, 2013	PEO HQ, Toronto, ON	Face-to-face meeting
April 27, 2013	Toronto Eaton Centre Marriott, Toronto, ON	Election Meeting
Jul 20, 2013	Best Western Lamplighter Inn, London, ON (Western Region)	Face-to-face meeting
Dec 7, 2013	PEO HQ, Toronto, ON	Face-to-face meeting

2013 PEO AGM Training (April 27th, 2013)

Three training sessions were organized by RCC. The Chapter office staff provided the training to volunteers after the 2013 PEO AGM Luncheon. The training sessions held were Chapter Executive Training, Chapter SharePoint Training and GLP Update and Training. The PEO Committee Information Session was rolled and included into the Chapter Executive Training.

- Chapter Executive Training
 - 32 Chapter volunteers signed on to this popular training session to learn about the details of Chapter operations and the responsibility of a Chapter executive.
 - Actual 38 Chapter volunteers participated.
 - The two and half hour training session was provided by Matthew Ng, P.Eng., Chapter Manager
- Chapter SharePoint Training
 - 16 interested chapter volunteers signed on to this new hands on training to gain familiarity of the new Chapter SharePoint site.
 - Actual 20 Chapter volunteers participated
 - The two and half hour training session was provided by Sebrina Natalizio, Chapter Coordinator
- Government Liaison Program (GLP) Training
 - 15 Chapter volunteers signed on to undergo further training in Government Relations with Jeannette Chau, P.Eng. and Howard Brown of Brown and Cohen.

2013 Chapter Leader Conference (November 23, 2013)

- RCC nominated Robert Willson, P.Eng. to lead the organization of the 2013 Chapter Leaders Conference (CLC). Michael Wesa, P.Eng. was nominated as vice chair to the committee assisting Rob.
- The conference successfully took place on November 23, 2012 at the Marriott Toronto Airport Hotel at 901 Dixon Road, Toronto, ON.
- The theme for the 2013 CLC was “Connecting by Communicating”.
- The program for the CLC consists of
 - 2013 Guest Speaker was Alan Mallory, P.Eng., Queens graduate in engineering, Hatch employee and mountain climber spoke of his family’s journey up Mount Everest. Among other leadership traits, Alan’s talk highlights the importance of communication and what can happen if clear communication methods are broken or not in place.
 - Alan also moderated a workshop which is focused specifically on communication excellence, ways of improving communication and the way we connect with others.
 - The workshop leveraged his talk as examples from the climb and team dynamics as well as a number of discussion questions to get everyone engaged, sharing their thoughts and ideas and learning from each other's successes.
 - The goal was to provide new communication ideas and strategies for our delegates to take home and to be able to better connect to our members.
 - Three breakout sessions in the afternoon rounded off the day for all delegates at 2013 CLC. The topics of the breakout sessions were:
 - Breakout 1: Increasing Interest through Outreach
 - Breakout 2: Using Twitter and LinkedIn More Effectively #peoclc2013
 - 2nd Annual Chapter Story Contest, The People’s Choice

- The overall feedback scores received from the delegates to the conference was a respectable 89% for appropriateness and 86% quality of execution.

RCC Councillors Attendance Record for 2013

Regional Councillor		Meetings eligible to attend	Meetings attended	Meetings attended %
Paul Ballantyne	Eastern Regional Councillor (term expired in 2013)	1	1	100%
Chris Taylor	Eastern Regional Councillor (term expires in 2014)	4	2	50%
David Brown	Eastern Regional Councillor (term expires in 2015)	3	2	67%
Michael Wesa	Northern Regional Councillor (term expired in 2013, re-elected term expires in 2015)	4	4	100%
Sandra Ausma	Northern Regional Councillor (term expires in 2014)	4	4	100%
Rob Willson	West Central Regional Councillor (term expired in 2013, re-elected term expires in 2015)	4	3	75%
Danny Chui	West Central Regional Councillor (term expires in 2014)	4	3	75%
Thomas Chong	East Central Regional Councillor (term expired in 2013)	1	1	100%
Denis Carlos	East Central Regional Councillor (term expires in 2014)	4	3	75%
Changiz Sadr	East Central Regional Councillor (term expires in 2015)	3	3	100%
Wayne Kershaw	Western Regional Councillor (term expired in 2013)	1	1	100%
Len King	Western Regional Councillor (term expires in 2014)	4	4	100%
Ewald Kuczera	Western Regional Councillor (term expires in 2015)	3	2	67%

RCC 2013 Achievements:

- 2013 Chapter Allotment Distribution
 - \$400,000 was budgeted in 2013 for Chapter Allotments
 - RCC distributed all 2013 chapter allotments in the month of February through May, having received Chapters' activity reports (financial statements and activity report) for 2012.

2014 Chapter Budget Planning

- RCC reviewed the 36 proposed 2014 Chapter Business plans in accordance with the business plan and expense guideline. Collectively, all 36 chapters requested a total of \$495,865.58 for 2014 allotment.
- The total allotment budget proposal made by RCC for 2014 is \$500,000. It was approved by PEO Council during the November 2013 Council Meeting.
- For the first time ever, PEO Chapters can actually receive exactly what they asked for.
- At the Dec 7, 2013 RCC meeting, in the light of this surplus allotment budget, all regional councillors agreed to closely monitor chapters spending in 2014 to make sure PEO money is spent in accordance to the council approved essential purpose of a chapter.

Chapter Open Issues

- RCC dealt with all the issues formally raised by Chapter leaders in the regional congresses in the year.

Committee Chair: Len King, P.Eng.

Committee Advisor: Matthew Ng, P.Eng., Manager, Chapters