



CANDIDATES WRITING TECHNICAL EXAMS on December 3, 4, 6, 7, 10, 2018

If you are planning to write at this sitting you can now register online. Refer to the detailed instructions regarding online registration and how to proceed using your PEO file number. Each exam is \$165 and, if you are writing for the first time, an additional one time initial fee of \$415 is required to be paid (ie. if you are writing two exams and this is the first time you are writing exams with PEO the total amount payable is \$745). You need to register by August 24, 2018. Registrations will NOT be automatically accepted after August 24, 2018 and you must contact the Exam Centre to check if a late registration can still be accepted.

Applicants planning to write PEO exams in December 2018 from any of the disciplines listed below are asked to advise the Exam Centre immediately by e-mail at exams@peo.on.ca, phone, fax or mail to ensure the exam can be prepared on time for this sitting. For disciplines that may not be listed below please contact the Exam Centre immediately to discuss the exam(s) you want to write so the appropriate arrangements can be made to ensure the exam(s) can be prepared on time.

NOTE: Most Basic Study exams, Civil, Electrical, Mechanical and Complementary exams will be available.

BASIC STUDIES	ENVIRONMENTAL	MINERAL
AGRICULTURAL	GEOLOGICAL	NAVAL ARCHITECTURE
BIOMEDICAL	GEOMATICS	NUCLEAR
BUILDING	INDUSTRIAL	PETROLEUM
CHEMICAL	MARINE	SOFTWARE
COMMUNICATIONS	MANUFACTURING	STRUCTURAL
COMPUTER	MECHATRONICS	TRANSPORTATION
ENGINEERING PHYSICS	METALLURGICAL	WATER RESOURCES

Immediately, informing the Exam Centre which exam(s) you are planning to write at the December 2018 sitting in the disciplines listed above will ensure that the exam(s) can be prepared on time. These exams are not frequently written, so exam papers are not prepared unless an applicant requests it. An exam fee is not required with the request. PEO simply wishes to ensure that the persons who prepare PEO's exams can be contacted in sufficient time to prepare these exam(s).

You are under no obligation to write the particular exam(s) you are selecting in advance. However, your cooperation will help us plan our next exam schedule and ensure that an exam paper will be available when registering for the May 2019 and December 2019 exam sitting.

Please let us know your exam plans in advance or if you have any questions concerning your exam program by contacting the Exam Centre.

There are past technical exams for purchase by **online payment**. Check PEO's website at www.peo.on.ca. You will need your PEO file/applicant number to log in. Please contact the reception desk at reception@peo.on.ca if you have any questions about purchasing past exams.

NOTE: If no sample exams are available it means the exam was not written and therefore there is no sample exam. How candidates choose to prepare to write the PEO exam(s) is their responsibility. Questions set by examiners are based on the syllabus not the suggested textbook(s). Past exams are there to give candidates' an idea of how PEO exams are set they are not to be used for preparation.

For each technical sitting it is important to refer to the enclosed "PEO's Technical Examination Programs" for the latest rules and policies concerning technical exam programs. In particular please review the rules for the "Good-Performance Review Policy"



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CALCULATOR POLICY FOR December 2018 EXAMS

Please note that the Exam Format, chosen by PEO's Examiners for each exam, will govern the use of calculators during Exam Sitings in December 2018. The format of the exam will be known at least one month prior to the sitting and will be posted, along with the timetable information, on PEO's website.

- Exam Format 1 -** No calculator permitted. The exam may be CLOSED or OPEN BOOK.
- Exam Format 2 -** One of Two Calculators are permitted - the CASIO and SHARP models. The exam may be CLOSED or OPEN BOOK. **Note:** The calculator may have any alpha letter following the calculator model number **EXCEPT FOR** models that have the letter 'S' **on its own** which means the calculator is programmable.
- Exam Format 3 -** Any non-communicating calculator will be permitted. The exam will be an OPEN BOOK EXAM. Candidates will identify the calculator used (i.e. name and model number/designation) by writing it on the inside left hand sheet of the exam work book.

Please note that the calculator requirements associated with each exam will be available when the **Exam Timetable is posted** on PEO's website by the beginning of November 2018. If you registered to write exams at the December 2018 sitting and the timetable information is still not posted on PEO's website by first week in November 2018 please inform the Exam Centre. Candidates unfamiliar with a CASIO or a SHARP calculator model may wish to purchase one of them in advance in the event Format 2 is selected by PEO's Examiner. There will be no exception to the restriction requiring the use of one of these calculators where Format 2 is selected.

Just a reminder, questions asked on the exam will be based on the current syllabus not the suggested text(s). The candidate is responsible for coverage of the entire syllabus and how candidates prepare to write exams is their responsibility. If, when writing your exam paper, you have concerns/questions with the exam please detail your concerns directly to the examiner's attention on your written booklet before sealing your paper in the envelope provided. These concerns will be taken into account by the examiner marking the paper and, if there is justification, the examiner will mark the paper accordingly. Alternatively, if you prefer, send an e-mail immediately after writing the exam(s) providing the Exam Centre with your concerns so that your comments can be sent to the examiner with your written exam paper for consideration when marking.

PLEASE NOTE: Candidates must present one piece of recent picture identification at the examination. (i.e. Driver's License, current Passport, Health Card with picture, etc.)

If you have been issued a reminder letter with this mailing informing you that you must write exam(s) at this sitting, you must respond to this letter before the date shown on the correspondence or your file will be closed. Please refer all inquires about writing technical exams to the Exam Centre.

You should receive a confirmation email of the exam(s) you plan to write at the December 2018 sitting within three weeks after completion of the online payment. Please contact the Exam Centre if you do not receive this confirmation.

NOTE: You should have received suggested text(s) for your exam program; however alternative text(s) of your choice may be used provided the text(s) adequately covers the syllabus material for the current syllabus. If you require assistance with purchasing any technical book(s) please contact customer service of Login Brothers at orders@lb.ca, through the website www.lb.ca or 1-800-665-1148 to assist you.

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