

# WORK PLAN - 2020

## LICENSING COMMITTEE (LIC)

C-530-3.5  
Appendix K(ii)

<b>Approved by Committee:</b> October 17, 2019	<b>Review Date:</b> October 17, 2018
<b>Approved by Council:</b> November 15, 2019	<b>Approved Budget:</b> \$16,750 (Pending Council Approval)
<b>Mandate [as approved by Council]</b>	<p>To coordinate and integrate the ongoing development of PEO's licensing requirements and processes, including the inputs of other PEO committees and external stakeholders involved in the licensing process.</p> <p>(Established by Council Resolution: September 26, 2014)</p>
<b>Terms of Reference [Key Duties]</b>	<ol style="list-style-type: none"> <li>1. Identify the need for, and prioritize, enhancements to PEO's licensing policies, criteria, and processes.</li> <li>2. Propose to Council the creation of subcommittees / task groups to develop licensing policy in specific policy areas, including their population and terms of reference.</li> <li>3. Coordinate the development of proposals for Council approval to enhance PEO's licensing criteria and processes, including appropriate peer review.</li> <li>4. Ensure the involvement of PEO's legislated committees involved in licensure (ARC, ERC, LEC, REC) in peer review of proposed changes to PEO's licensing criteria and processes.</li> <li>5. Assess threats from external sources to the integrity of PEO licensing criteria and processes and propose proactive strategies and tactics to address them for Council approval.</li> <li>6. Review and advise Council with respect to proposals from internal and external stakeholders for changes to PEO's licensing criteria and processes.</li> <li>7. Maintain, on behalf of Council, a prioritized high-level plan for development and implementation of changes to PEO's licensing criteria and processes.</li> <li>8. Track and document developments and practices in other self-regulating professions with respect to licensure.</li> <li>9. Maintain dialogue with Engineers Canada and its Constituent Associations and boards (CEAB and CEQB) on issues related to licensure.</li> <li>10. Review and comment on elements of the National Framework for Licensure that are relevant to PEO's licensing criteria and processes.</li> <li>11. Communicate regularly with Council and important stakeholders to keep them up to date on issues and developments related to licensure.</li> </ol>
<b>Equity and Diversity Awareness</b>	<ol style="list-style-type: none"> <li>1. <i>Was the E &amp; D module reviewed in order to have tasks and activities align with the E&amp;D Policies? NO</i></li> <li>2. <i>Is each task/activity being done in an equitable manner and engaging diverse groups? YES</i></li> <li>3. <i>Are there any barriers to information dissemination, human resources, physical space, and cultural differences? NO</i></li> </ol>

**WORK PLAN - 2020**  
**LICENSING COMMITTEE (LIC)**

<b>Tasks, Outcomes and Success Measures</b>	<b>Task/Activities</b>	<b>Outcomes and Success Measures</b>	<b>Due Date</b>
	1. Coordinate with legislated licensing-related committees (ARC, ERC, REC) on licensing policy matters.	Provide support to the other committees and coordinate their input and peer review.	As required
	2. Coordinate with Legislation Committee (LEC) resolution of proposed Act and Regulation changes previously proposed and approved by Council.	<ul style="list-style-type: none"> <li>• Clarification of policy intent</li> <li>• Council approval of required policy changes</li> </ul>	TBD
	3. Monitor licensing of individuals practicing in emerging disciplines / scopes of practice and assist with process issues arising.	<ul style="list-style-type: none"> <li>• Critical mass of licensees in emerging disciplines / scopes of practice;</li> <li>• Applicants in emerging disciplines / scopes of practice well-handled by licensing processes</li> </ul>	TBD
	4. Consider new licensing policy items including, but not limited to: <ul style="list-style-type: none"> <li>• Certifications in emerging scopes of practice</li> <li>• Appeal process for determinations with respect to academics and experience</li> <li>• Powers of the Registration Committee</li> <li>• Competency-based assessment of experience</li> <li>• The Provisional Licence</li> <li>• The Temporary Licence</li> <li>• Structured Internships</li> <li>• Assessment of Good Character / Suitability to Practice.</li> <li>• Seamless transition</li> <li>• Practice inspection-based alternative to Canadian experience requirement</li> </ul>	<ul style="list-style-type: none"> <li>• Policy documents issued for peer review</li> <li>• Potential Act and Regulation changes for review by LEC</li> <li>• Briefing Notes with resolutions for Council approval</li> <li>• This work is related to Recommendation 6 in Action Plan.</li> </ul>	TBD
	5. Action Plan to Implement Recommendations of the Regulatory Performance Review	Coordinate work of ARC and ERC done on issues in the Action Plan.  Assist Registrar in completing steps 1- 4 of	Ongoing

**WORK PLAN - 2020**  
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		<p>Recommendation No. 4 in Action Plan.</p> <p>Work with the Registrar on issues that are covered by Recommendation 6 in the Action Plan.</p>	
	6. EIT Academic Requirements	Review consistency of inter-provincial EIT requirements	Ongoing
	7. Internal Independent Review of Academic Assessments	Develop Review Process and seek Council approval	Ongoing
	8. Monitor's Statement	Revise PEO's Experience Guide	Ongoing
<b>Inter-Committee Collaboration</b>	Academic Requirements Committee (ARC), Experience Requirements Committee (ERC), Legislation Committee (LEC), Registration Committee (REC), Canadian Engineering Accreditation Board (CEAB), Canadian Engineering Qualifications Board (CEQB)		
<b>Stakeholders</b>	<p>Engineers Canada and its other Constituent Associations</p> <p>Ontario Association of Certified Engineering Technicians and Technologists (OACETT)</p> <p>Council of Ontario Deans of Engineering (CODE)</p> <p>Office of Ontario Fairness Commissioner</p>		