

# ONTARIO PROFESSIONAL ENGINEERS AWARDS (OPEA) NOMINATION FORM

## THE CITIZENSHIP AWARD

[The Ontario Professional Engineers Awards](#) recognize professional engineers in Ontario who have made outstanding contributions to their profession and their community. The Citizenship Award recognizes a professional engineer who has given freely of their time, professional experience and engineering expertise - to the benefit of humanity.

This completed nomination form must be attached to the nomination materials to complete the package. Please type or print clearly (except for signature requirements). There must be five nominators, of whom at least three must be P.Eng. The first signed nominator is the lead nominator. The lead nominator will be the point of contact on the nomination package.

**Nominations must remain confidential to the nominee** and may be submitted anytime during the year. Nominations submitted after the deadline may be considered for the following year's program at the request of the lead nominator. **The nomination deadline is 4:00 pm EST on the last Wednesday in February each year.**

### Nominee's Personal Information

Name (in full):			
<i>Degree/designation chronological order: Name, Education, P.Eng., FEC (e.g. John Smith, M.Eng., Ph.D., P.Eng., FCAE, FEC)</i>			
PEO Licence Number:			
Residence Address:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Business Address:			
Present Occupation or Title:			
University Degree(s):			
Other Honours and Distinctions:			

### NOMINATIONS

We, the undersigned, hereby nominate, \_\_\_\_\_, P.Eng. for consideration by the Council of Professional Engineers Ontario and Board of the Ontario Society of Professional Engineers for the Citizenship Award. We testify to our nominee's good character and high ethical standards. We have read and understand the procedures for this award, and have read and do verify all supporting evidence attached to this nomination.

### Nominators' Personal Information

*(Note: First nominator is considered the lead nominator and main contact and must complete the Disclaimer on page 5)*

LEAD NOMINATOR – Name (in full):			
Date:		PEO member: Y <input type="checkbox"/> N <input type="checkbox"/>	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
PEO Licence Number:			
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
For how long have you known the Nominee?		Professional Relationship:	
Signature:			

2. Nominator – Name (in full):			
PEO Licence Number:		PEO member: Y <input type="checkbox"/> N <input type="checkbox"/>	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
Signature:			

3. Nominator – Name (in full):			
PEO Licence Number:		PEO member: Y <input type="checkbox"/> N <input type="checkbox"/>	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
Signature:			

4. Nominator – Name (in full):			
PEO Licence Number:		PEO member: Y <input type="checkbox"/> N <input type="checkbox"/>	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
Signature:			

5. Nominator – Name (in full):			
PEO Licence Number:		PEO member: Y <input type="checkbox"/> N <input type="checkbox"/>	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
Signature:			

## NOMINATION INFORMATION

### I. SUMMARIZE THE MAJOR WORK-RELATED ACHIEVEMENTS THAT THE NOMINEE HAS MADE

This section should summarize excellence in the practice of engineering, per the *Professional Engineers Act*, management, professional achievement, the teaching of engineering, engineering research and/or development, etc.

**Maximum 200 words. (10 points)**

### II. DESCRIBE THE NOMINEE'S SERVICE TO THE PROFESSION

This section should include areas such as public education and creating awareness of the role of engineering and professional engineers in Canadian society, active participation in engineering associations, societies, institutions, etc.

**Maximum 250 words. (20 points)**

**III. DESCRIBE THE NOMINEE’S SERVICE TO THE COMMUNITY**

This section should include areas such as service to society and the community beyond the nominee’s regular employment – volunteer work, including service clubs and charitable organizations; participation in commissions, boards, task groups, etc.; participation in governance (municipal, provincial, federal) as an elected or appointed official; improvement of the physical and/or social environment through engineering and other works. **Maximum 500 words. (70 points)**

#### IV. PROVIDE AN OVERALL SUMMARY OF IMPACT

Maximum 250 words.

#### SUPPORTING DOCUMENTS

**Resume** - Please submit a concise copy of the nominee’s resume/CV of no more than three pages. If it exceeds the limit, only the first three pages will be considered.

**Letters of Support** – Please submit five letters of support, one from each nominator. Each letter should emphasize different aspects of the nominee’s achievements and impact to the engineering profession. Please avoid redundant information between letters.

For guidelines on writing a letter of support, see the [Hints and Tips](#) posted on PEO’s website.

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#### DISCLAIMER

*The information collected on this form is used for the purpose of regulating the practice of professional engineering. The immediate purpose is to nominate PEO members for awards. For more information, see PEO’s Privacy Policy at [www.peo.on.ca](http://www.peo.on.ca), or contact PEO’s Privacy Office at 416-224-1100.*

#### Consent to use information supplied

I agree with and support this nomination, and the release for publication of the information supplied. I understand and agree that the information supplied may be published and made publicly accessible through a variety of video, print and web-based publications used by Professional Engineers Ontario and the Ontario Society of Professional Engineers.

**I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND** this consent form.

Signature of Lead Nominator: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_