

WORK PLAN - 2021 ENFORCEMENT COMMITTEE

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| Approved by Committee: September 17, 2020 | | Review Date: September 2021 | |
| Approved by Council: November 20, 2020 | | Approved Budget: | |
| Mandate [as approved by Council]: | Mandate is to advise Council on matters relating to the enforcement of the provisions of the Professional Engineers Act dealing with unlicensed and unauthorized practice. Standing committee of Council established by Council on September 24, 1999. | | |
| Terms of Reference [Key duties]: | <ol style="list-style-type: none"> To prepare and present policy proposals to Council on issues relating to PEO's enforcement activity. To act as an advisory body to the Registrar, Council and PEO committee and task forces on policy matters relating to enforcement. | | |
| Tasks, Outcomes and Success Measures: | Task/Activities: | Outcomes Success measures | Due date: |
| | Outreach with Social Media Subcommittee: Develop strategies and content to deliver enforcement awareness and otherwise leverage social media to engage existing and new stakeholders. | Establish an outlet for enforcement messaging on multiple social media venues. Note: This has evolved from initial enforcement outreach to students, EITs and Chapters. | Ongoing |
| | Subcommittee 2018-A (Practice Examples): Improve understanding of the definition of professional engineering by developing explanatory materials and examples. | Identify and develop 3-5 representative examples of engineering practice that includes traditional & emergent activities. ENF to provide examples to PEO Communications to assist with formatting and deployment to the PEO website. Structural example Software example Environmental example Propose other examples | Mid-2020 Completed Q4 2020 Q4 2020 Q1 2021 |
| | Subcommittee 2018-B (Regulatory Gaps): Review the Professional Engineers Act and Regulations for gaps and weaknesses that impact PEO's ability to enforce against unlicensed persons or organizations. | Prepare a report to Council on findings and recommendations for potential amendments | Fall 2020 |
| Subcommittee 2020-A (Emerging Technologies): Identify PEO's regulatory responsibility with respect to emerging technologies and suggest specific enforcement activities. | Prepare a report to Council on findings and recommendations for enforcement policy | Fall 2021 | |

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| | Subcommittee 2020-B (Entrepreneurship): Identify PEO's regulatory responsibility with respect to unlicensed persons working for technology start-up companies and suggest specific enforcement activities. | Prepare a report to Council on findings and recommendations for enforcement policy | Fall 2021 |
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| Inter-committee collaboration: | Professional Standards Committee; Licensing Committee |
| Stakeholders: | Ministry of the Attorney General of Ontario |

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| Equity and Diversity Awareness | <ol style="list-style-type: none"> 1. Was the E & D module reviewed in order to have tasks and activities align with the E&D Policies? YES 2. Is each task/activity being done in an equitable manner and engaging diverse groups? YES 3. Are there any barriers to information dissemination, human resources, physical space, and cultural differences? NO |
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September 17, 2020