

**PROFESSIONAL STANDARDS COMMITTEE
WORK PLAN FOR 2021**

Approved by Committee: October 6, 2020		Review Date: September 1, 2020	
Approved by Council: November 20, 2020		Approved Budget:	
Mandate [as approved by Council]:	<i>Record verbatim any specific powers listed in the Act, Regulations or By-Law No.1, along with the committee's or task force's other Mandates. Mandate is defined by the Committees & Task Forces Policy as "the functional scope of the committee approved by Council"</i> [DATE APPROVED BY COUNCIL]		
Terms of Reference [Key duties]:	<ul style="list-style-type: none"> • To review, recommend and provide advice to Council and members on matters pertaining to professional practice, including performance standards, forms of agreement and standards of practice. • To make recommendations on issues affecting employee engineers and their employers in matters of professional practice. • To provide guidance on professional practice issues. To develop professional practice guidelines. • To review, recommend and provide advice to Council with respect to establishing and maintaining standards of practice for all areas of professional engineering. 		
Equity and Diversity Awareness	<ol style="list-style-type: none"> 1. Was the E & D module reviewed in order to have tasks and activities align with the E&D Policies? Yes 2. Is each task/activity being done in an equitable manner and engaging diverse groups? Yes 3. Are there any barriers to information dissemination, human resources, physical space, and cultural differences? No 		
Tasks, Outcomes and Success Measures:	Task/Activities:	Outcomes Success measures	Due date:
	Complete drafts of the following guidelines: a) Technical Audits of Condominiums b) Regulatory Studies ESDM & AAR Reports c) Coordinating Licensed Professionals d) Use of Seal e) Pre-start Health & Safety Reports f) Professional Engineering Practice	Draft approved by Council	a) Early 2021 b) Early 2021 c) Nov 2020 d) Early 2021 e) Late 2021 f) Nov 2020
	Q2: The multi-cultural calendar was considered when scheduling meeting dates. Q3: Persons with disabilities and food allergies were appropriately accommodated.	Yes, for larger groups, while Doodle polls are used for smaller groups Yes	
Performance metrics	Number of practice guidelines: 35 Number of performance standards: 6 Number of practice guidelines published or revised in 2020: 5		
Inter-committee collaboration:	PSC may consult and/or collaborate with the following PEO committees/task forces over the next year: Discipline Committee, Complaints Committee, Enforcement Committee, Education Committee, Government Liaison Committee, Chapter Chairs and various task forces.		
Stakeholders:	Association of Consulting Engineering Companies – Ontario, Ontario Ministries and Authorities, Ontario Municipalities, the Ontario Society of Professional Engineers (OSPE), and other appropriate groups depending on subcommittee recommendations.		