



Are you looking for a rewarding and exciting opportunity to make a difference with a great organization? Look no further.

Overview

Professional Engineers Ontario (PEO), has an immediate opening in our Regulatory Compliance department for an **Associate Counsel**.

Under the authority of the *Professional Engineers Act*, PEO licenses and governs over 91,500 licence and certificate holders and regulates the practice of professional engineering in Ontario. PEO's mission is to regulate professional engineers and the practice of professional engineering in Ontario in the public interest. With a talented, multi-disciplinary staff of over 100, PEO's vision is to be a trusted leader in professional self-regulation.

Position Summary

Reporting to the Senior Counsel, Regulatory Compliance, this role is responsible for applying legal knowledge and expertise across the organization. The incumbent will provide advice and assistance as required to staff in the Licensing and Regulatory Compliance departments, will act as junior counsel in matters before PEO's statutory tribunals and will also independently carry a portfolio of cases, including prosecutions in the Ontario Court of Justice.

Responsibilities

- Act as junior counsel in matters before PEO's Discipline and Registration Committees, as well as in matters before the courts
- Carry a portfolio of less serious cases before Registration and Discipline Committees
- Prosecute violations of the *Professional Engineers Act* in the Ontario Court of Justice
- Provide advice and assistance to staff in licensing matters
- Provide advice and assistance as required to staff during investigations and at Complaints Committee meetings
- Carry out legal research and draft factums, written submissions and other pleadings as required

Specialized Skills and Knowledge

Skills and qualifications include:

- LL.B./J.D. and member in good standing with the Law Society of Ontario
- Minimum of five years' litigation experience, ideally in an administrative or regulatory context
- Strong legal research skills and excellent written communication skills, with a highly refined ability to draft factums, submissions and other documents within tight timelines while maintaining accuracy
- Strong personal communication skills and excellent judgment
- Knowledge of the *Professional Engineers Act* or similar regulatory statutes is an asset



To ensure the health and safety of our employees and visitors, all employees must be fully vaccinated against Covid-19 if their role requires in-person and/or on-site participation at our premises. This role is a hybrid role and will require in-person attendance.

In these times, we rely on a balance of on-site and virtual team meetings and management practices to support both performance and collaboration.

If you are interested in applying for this role, please forward your:

- Cover letter, outlining salary expectations
- Resume
- At least two recent writing samples

to peocareers@peo.on.ca by end of day April 6, 2023.

PEO values diversity and is an equal opportunity employer. PEO is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act.

We thank all applicants in advance for your interest in our organization and advise that only those candidates selected will be contacted.