



## Call for Volunteers – Discipline Committee

<b>Position Name:</b>	Discipline Committee Member
<b>Position Type:</b>	Committee
<b>Position Description:</b>	<p>We are seeking new members for the Discipline Committee (DIC).</p> <p>This is a great opportunity for Professional Engineers with at least 10-years as license holders to become members of the Discipline Committee and hear matters and make determinations regarding professional misconduct and incompetence.</p> <p>The DIC performs the important role of ensuring those brought for the discipline process are treated fairly and impartially while supporting our mandate to serve and protect the public interest.</p> <p>You will receive training in serving on panel hearings, your role in the adjudicative process and what evidence is. You will gain knowledge of the <i>Statutory Powers and Procedures Act</i> (SPPA). A position on the Discipline Committee is an opportunity to learn in a whole new area and to contribute significantly to PEO's primary mandate.</p> <p>Now is the time to get involved. Submit your resume and letter of interest by Friday April 28, 2023 to <a href="mailto:adminstaffdic@peo.on.ca">adminstaffdic@peo.on.ca</a>.</p>
<b>Term</b>	1-year term, with annual renewal by Council.
<b>P.Eng. Required:</b>	Yes
<b>Reports To:</b>	Discipline Committee Chair
<b>Mandatory Experience:</b>	<ul style="list-style-type: none"><li>Professional Engineer with "no less than <b>ten (10) years of experience</b> in the practice of professional engineering" (<i>Professional Engineers Act, R.S.O. 1990, c. P.28, s.27 (1)</i>).</li><li>Knowledge of the <i>Professional Engineers Act</i> (PEA) and Regulations 941 and 260.</li><li>Legal, arbitration or quasi-judicial experience helpful.</li><li>Training will be provided regarding the role and duties of a panel member hearing a matter, what evidence is, what procedural fairness entails, authority under the PEA, and application of the <i>Statutory Powers and Procedures Act</i> (SPPA).</li></ul>
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>It is an adjudicative role in a quasi-judicial setting.</li><li>DIC members hear and make determinations in matters referred to them.</li><li>DIC Chair appoints panels of at least 3 members to hear and decide a matter.</li><li>DIC members listen to evidence and determine an outcome.</li><li>Throughout the proceedings, the Chair and panel assigned to a matter ensure that the parties follow the rules.</li><li>DIC members should adhere to the principles of natural justice or procedural fairness; right to be heard and right to an impartial decision maker.</li><li>DIC members hold decision making powers under the PEA</li><li>The Committee acts as a tribunal and has authority to act under the SPPA.</li></ul>
<b>General Information:</b>	<p>Any P.Eng. who is a member of PEO regardless of where they reside in Canada may apply. Rules of the Discipline Committee and other related information are available on DIC's web-page: <a href="https://www.peo.on.ca/discipline-tribunal">Discipline Tribunal   Professional Engineers Ontario (peo.on.ca)</a></p>
<b>Submission Deadline Date:</b>	Submit your resume and letter of interest by Friday April 28, 2023 to <a href="mailto:adminstaffdic@peo.on.ca">adminstaffdic@peo.on.ca</a>
<b>Time Commitment:</b>	<p>Typically, 2 meetings of the committee as a whole during regular business hours (on an annual basis).</p> <p>1–4 panel hearings each year (which may be multiple days in a row).</p> <p><b>Committee members are expected to volunteer for at least two panels per year and to attend each committee meeting.</b></p>