

Mandate

The mandate of the Regional Councillors Committee (RCC) is to act on behalf of Council in matters concerning PEO's 36 chapters in the five regions. The RCC has the authority from PEO Council to respond to matters pertaining to the mandate of the regulator in the context of chapters and chapter volunteers.

Activities

The following summarizes the responsibilities and business of the RCC:

- Meet as a committee on a regular basis to discuss/resolve relevant chapter issues;
- Recommend budget allocations for activities of the RCC, and the chapter system;
- Host Regional Congresses and meet with chapters on a regular basis; and
- Facilitate reports and studies related to regional and chapter business.

Terms of Reference

In 2017, following direction from Council, the RCC updated the RCC terms of reference. Specifically, the committee agreed that the RCC chair and vice chair may be re-elected to serve a maximum of two consecutive years, subject to election results, and that the chair and vice chair may not be from the same region. The direction from Council still stands and is being respected by the current RCC roster.

Meetings

RCC face-to-face meetings generally take place following a set of regional congresses in order to address newly raised chapter related issues including congress open issues, budgets, allotments, special project requests, and policy issues. When necessary, the RCC also meets via teleconference to resolve issues of a more timely nature.

2020 Regional Councillor Committee meeting schedule:

Date	Location	Details
April 4, 2020	PEO Office	Face-to-face meeting
April 25, 2020	Ottawa (AGM)	Chair election meeting
July xx, 2020	PEO Office	Face-to-face meeting
October xx, 2020	PEO Office	Face-to-face meeting
November xx, 2020	N/A	If necessary

Financial

The RCC suspended the Chapter Scholarship Program as well as sponsoring National Engineering Month Chapters events. PEO continues to be engaged with the National Engineering Month Organizational Steering Committee (NEMOSC) and its contractual obligations, as chapters continue to include NEM-related events to their business plans, they are no longer able to apply for separate funding.

The RCC ceased with the Western and Northern regional offices operations as of January 1, 2020. After consultation with the chapters in the use of the regional offices it was decided that it was no longer feasible to continue with their operations.

Centralized Banking

Chapter finances were centralized as of January 1, 2020. As part of the centralization process, chapter office staff is working closely with chapter boards (typically the chair or the treasurer) to facilitate the transfer of all funds currently held in individual chapter bank accounts to a centralized PEO account. Work is being carried out in a way that minimizes inconvenience and allows for continued access by chapters to funds currently in their possession and allocated or acquired going forward. Management will also take necessary steps to ensure that all chapter activities, including those that generate revenue, remain fully in compliance with PEO's fiscal and legal obligations.

Canada's Anti-Spam Legislation (CASL)

After extensive consultation with the chapters, the RCC made a decision about chapter communications regarding CASL compliance. The decision was to seek members' express consent to receive chapter communications through registration process of new licence holder and via renewal process for existing licence holder in the period from November 2018 to November 2019. Ended the transition period, or as of December 2019, chapters can only e-mail members who have given their consent to receive electronic communication from the chapters, including those discussing events requiring a free to attend.

2019 Chapter Leader Conference (November 16, 2019)

The theme for CLC 2019 was *Paving the way to a stronger regulator*. Former Ontario College of Pharmacists Registrar Deanna L. Williams, who worked closely with Harry Cayton on PEO's external regulatory performance review, spoke as guest on the topic of *Effective Professional Regulation in the Public Interest*, and PEO's CEO/Registrar Johnny Zuccon presented the action plan to implement the recommendations from the review.

Chapters

PEO's five regions are further divided into 36 chapters. PEO has over 500 volunteers in the chapter system and thousands of licence holders and EITs that connect with their regulatory body through their local chapter.

There are five essential purposes of a PEO chapter:

- **Presence:** Enhance public awareness for the engineering profession in the local community;
- **Communication:** Facilitate two-way communication with the licence holders and PEO Council, and report non-compliance issues;
- **Grassroots Participation:** Promote participation of licence holders in chapter and other PEO activities, encourage licence holders to take an interest and participate in PEO governance;
- **Recognition:** Recognition of, individuals for their support of chapters and the profession, of firms for their support of the profession, and of chapters for exceptional leadership and programming;
- **Governance:** Encourage professional engineers to participate in regulatory roles, and in enforcement and discipline activities at PEO.

PEO membership: 36 chapters

Region and Chapter	PEngs	EITs	Total
East Central - East Toronto	3790	785	4575
East Central - Lake Ontario	3010	573	3583
East Central - Scarborough	2437	816	3253
East Central - Simcoe-Muskoka	1618	240	1858
East Central - Willowdale-Thornhill	3815	875	4690
East Central - York	8290	1363	9656
Eastern - Algonquin	394	56	450
Eastern - Kingston	1219	151	1370
Eastern - Ottawa	8101	1218	9319
Eastern - Peterborough	1039	102	1141
Eastern - Quinte	462	56	518
Eastern - Thousand Islands	443	47	490
Eastern - Upper Canada	251	29	280
Northern - Algoma	237	52	289
Northern - Lake of the Woods	99	28	127
Northern - Lakehead	633	179	812
Northern - North Bay District	414	53	467
Northern - Porcupine/Kapuskasing	194	38	232
Northern - Sudbury	1108	207	1315
Northern - Temiskaming	91	17	108
West Central - Brampton Area	3014	929	3943
West Central - Etobicoke	1097	147	1244
West Central - Kingsway	994	126	1120
West Central - Mississauga	5604	1314	6918
West Central - Oakville Area	3705	502	4207
West Central - Toronto-Humber	1273	429	1705
West Central - West Toronto	3285	675	3960
Western - Brantford	647	128	775
Western - Chatham Kent	262	32	294
Western - Georgian Bay	874	124	998
Western - Grand River	4641	953	5594
Western - Hamilton-Burlington	4066	626	4692
Western - Lambton	969	89	1058
Western - London	2464	535	2999
Western - Niagara	1609	166	1775
Western - Windsor-Essex	1485	343	1828

Membership

The RCC consists of 10 P.Engs, all current members of PEO Council and elected as regional councillors (two-year terms) to the five regions. As at the 2017 AGM, members of the 2018-19 RCC were as follows:

Region	Senior Regional Councillor (term expires at 2020 AGM)	Junior Regional Councillor (term expires at 2021 AGM)
East Central	Keivan Torabi, P.Eng.	Arthur Sinclair, P.Eng.
Eastern	Guy Boone, P.Eng.	Randy Walker, P.Eng.
Northern	Serge Robert, P.Eng.	Ramesh Subramanian, P.Eng.
West Central	Lisa MacCumber, P.Eng.	Warren Turnbull, P.Eng.
Western	Gary Houghton, P.Eng.	Wayne Kershaw, P.Eng.

The chair and vice chair of the RCC are elected annually. On May 3, 2019, at a special RCC meeting following the AGM, Councillor Serge Robert, P.Eng., was elected as RCC chair and Councillor Guy Boone, P.Eng., was elected as RCC vice chair.