



Minutes

Regional Councillors Committee (RCC) Saturday, July 13, 2021

Videoconference

Chair:	Lisa MacCumber, P.Eng.	West Central Senior Regional Councillor
Vice-Chair:	Luc Roberge, P.Eng.	Northern Senior Regional Councillor
Members:	Peter Broad, P.Eng. Christopher Chahine, P.Eng. Chantal Chiddle, P.Eng. Jim Chisholm, P.Eng. Ramesh Subramanian, P.Eng. Randy Walker, P.Eng.	Western Senior Regional Councillor East Central Junior Regional Councillor Eastern Senior Regional Councillor West Central Junior Regional Councillor Northern Junior Regional Councillor Eastern Junior Regional Councillor
Absent:	Peter Cushman, P.Eng. Susan MacFarlane, P.Eng.	East Central Senior Regional Councillor Western Junior Regional Councillor
Staff:	Adeilton Ribeiro, P.Eng. Julie Hamilton Sharon Gillam	Manager, Chapters Coordinator, Chapters Administrator, Chapters
Time:	6:00 p.m. – 9:00 p.m.	

1.0 Call to order and welcome

The Chair, L. MacCumber, welcomed everyone and called the meeting to order at 6:02 p.m.

2.0 Routine Business

2.1 Approval of the Meeting Agenda

Motion 1: RCC moves to approve the meeting agenda presented.

Moved by: R. Subramanian. Seconded by L. Roberge. Motion **CARRIED**.

2.2 Approval of Minutes to the previous meeting (March 13, 2021)

Chair noted that comments should be content related and not typo-related.

Motion 2: RCC moves to approve the Minutes from March 13, 2021, as presented.

Moved by: R. Walker. Seconded by: L. Roberge. Motion **CARRIED**.

2.3 Business arising from previous Minutes

The Chair and the Chapters Manager reviewed the updates for business arising from previous meetings. All Actions are complete.

3.0 Chapter Issues

3.1 Open Issues

East Central

No Open Issues

Eastern

Open Issue #135 – ERC moves that whereas PEO HQ has adopted a centralized banking system in 2019 that is fully administered under the PEO CFO such that Chapters no longer manage accounts, process payments or issue payments; whereas financial reporting to Chapters is in the form of a summary that contains deductions from Chapter accounts outside Chapter Business Plan activity; whereas PEO HQ receives claims, processes claims, makes payment directly to individuals/companies/providers, records payments, and provides monthly statements; that the position and past by-law role of Treasurer should be removed from Chapter constitutions/by-laws as it is redundant and causes double tabulation and reporting with inherent errors; that this issue will be deferred until such time that Council has confirmed the role of chapters with regard to the future of PEO.

RCC Update: Motion brought to RCC's attention. Because it is a postponed motion there is no action required at this time.

Northern

Open Issue #46 – The Northern Region moves to request RCC acquire clarification from Council on criteria for eligible PEAK courses as an important area of non-technical knowledge appears to have been missed, which has a direct impact on worker safety, such as OHSA regulations.

RCC Update: Recommend to close and instead the Northern Congress should make a Motion to Refer the concerns raised in Open Issue #46 to the Regulatory Policy & Legislation Committee (RLPC) as they will be reviewing CPD issues for the new mandatory program.

West Central

No Open Issues

Western

Open Issue 82 - WRC moves that PEO will provide regular and public updates (separate from the Registrar's Report) on the progress of applicant files with both the Academic Review and the Experience Review Committees.

RCC Update: The Chair noted she sits on the Regulatory Policy and Legislation Committee (RPLC) and that both RPLC and PEO Council will be discussing licensing issues, changes and recommendations at upcoming meetings. This Open Issue should be postponed until after the September Council Meeting.

4.0 Chapter & RCC Finances

4.1 2022 Proposed Budget

A. Ribeiro presented the proposed budget for the 2022 Chapter Operations, noting that the chapter allotment figure is not yet known because the business plans are due on July 31. The RCC agreed to approve the budget as presented.

Motion 3: RCC moves to approve the proposed 2022 Chapter Operations budget as presented, pending the addition of the chapter allotment figure.

Moved by: C. Chiddle. Seconded by: L. Roberge. Motion: **CARRIED.**

5.0 RCC Issues/Chapter Policies/Documentations/Processes

5.1 Volunteer Leaders Conference Planning Committee Representative

L. Roberge explained that the Volunteer Leadership Conference Planning Committee (VLPC) requires two members from RCC. He is filling one of those roles however the other representative is no longer a member of RCC. He briefly explained the VLC event and requested another member of RCC volunteer as the 2nd representative. The role is a 1-yr term but for succession purposes, the members of the committee often stay for longer. He noted staff have been very supportive of the committee.

Jim Chisholm, Junior Councillor for the West Central Region volunteered. RCC agrees that J. Chisholm will be the 2nd RCC representative on the VLPC.

6.0 RCC Subcommittees/Task Forces/Working Groups updates

6.1 2021 Chapter Leader Conference Chair and Vice-Chair

A. Ribeiro explained that the Chapter Leaders Conference is led by two representatives from the RCC, on alternating 2-yr terms. Councillor C. Chiddle is moving from the Vice-Chair to the Chair position and is looking for another representative from RCC to join as Vice-Chair for the 2022 CLC.

Christopher Chahine, Junior Councillor for the East Central Region volunteered. RCC agrees that C. Chahine will be the 2022 CLC Vice-Chair.

7.0 Other Business

J. Chisholm shared recent event news with the committee. On May 11, the West Toronto chapter partnered with the Society of Fire Protection Engineers-Southern Ontario Chapter (SFPE-SOC) with a full-day symposium. It was a very successful event with 160 participants. Next year it will be held on May 10, 2022, the SFPE-SOC is looking for PEO chapters to co-sponsor the event. He asked the RCC to share this information with their chapters and any interested chapters can contact J. Chisholm for further information.

Action 1: J. Chisholm to share the details of the Society of Fire Protection Engineers-Southern Ontario Chapter (SFPE-SOC) Symposium 2022 with the RCC via email.

8.0 Adjournment/Next RCC Meeting Scheduling

8.1 Date of next meeting

The next RCC meeting will also be virtual and is scheduled for October 13, 2021, at 6:00 p.m.

8.2 Adjournment

The meeting adjourned at 6:35 p.m.