



Minutes

Regional Councillors Committee (RCC) Saturday, October 13, 2021

Videoconference

Chair:	Lisa MacCumber, P.Eng..	West Central Senior Regional Councillor
Vice-Chair:	Luc Roberge, P.Eng.	Northern Senior Regional Councillor
Members:	Peter Broad, P.Eng. Christopher Chahine, P.Eng. Chantal Chiddle, P.Eng. Jim Chisholm, P.Eng. Ramesh Subramanian, P.Eng. Randy Walker, P.Eng. Peter Cushman, P.Eng.	Western Senior Regional Councillor East Central Junior Regional Councillor Eastern Senior Regional Councillor West Central Junior Regional Councillor Northern Junior Regional Councillor Eastern Junior Regional Councillor East Central
Guest:	Christian Bellini, P.Eng. Johnny Zuccon, P.Eng.	PEO President PEO CEO/Registrar
Staff:	Julie Hamilton Sharon Gillam	Coordinator, Chapters Administrator, Chapters
Time:	6:00 p.m. – 9:00 p.m.	

1.0 Call to order and welcome

The Chair, Councillor Lisa MacCumber, called the meeting to order at 6:06 pm. Guest Johnny Zuccon was welcomed and congratulations were given to Councillor Christopher Chahine on the birth of his son.

2.0 Routine Business

2.1 Approval of the meeting Agenda

Motion 1: RCC moves to approve the meeting agenda presented.

Moved by: R. Subramanian. Seconded by: C. Chiddle. Motion **CARRIED**.

2.2 Approval of Minutes to previous meeting (July 13, 2021)

Motion 2: RCC moves to approve the Minutes from July 13, 2021 as presented.

Moved by: C. Chiddle. Seconded by: L. Roberge. Motion **CARRIED**.

2.3 Business arising from previous Minutes

The business arising from the previous meeting was presented. There was no additional discussion.

3.0 RCC Subcommittees/Task Forces/Working Groups Updates

3.1 CLC Consultation: Purpose of a Chapter, with guest, Johnny Zuccon, P.Eng.

C. Chiddle gave a brief overview of the upcoming Chapter Leaders Conference. One of the components of the day is to collect feedback from chapter volunteers on their role and clarity of purpose. PEO CEO/Registrar Johnny Zuccon has been asked to speak at the CLC and to address some of the current thoughts on the regulatory framework specifically where chapter volunteers are considered. He is present at today's meeting to start this conversation.

J. Zuccon spoke to the committee. His goal is to have more front-end dialogue with the people that Phase 3 and Phase 4 affect. Ideally RCC can receive feedback from chapter volunteers during the CLC and can bring that to the discussion with GSI and Council. Parameters will be required for successful and meaningful consultation. Everyone should understand the purpose of each output and how best to deliver it. There should also be conversations around chapter governance structure (what is fair and most logical?) and on ways to find value in the non-regulatory strengths of the chapters. He also stressed the governance ideas of *direction* and *control*, stating that the RCC needs to provide direction and a way to measure it (control) so that risk is minimized.

Three key questions for RCC to take the lead on:

- What are chapters? (purpose)
- What do chapters do? (output)
- How is the output measured?

The Cayton Report focused on PEO's regulatory mandate and suggested that chapters are not appropriate. However there is another piece of this conversation, which is to define how the chapters offer value to PEO in other areas, **outside of the regulatory mandate**.

Another guest, President Christian Bellini, stressed that the GSI consultants will rely on RCC input to properly understand the chapters.

The floor was opened up to questions/comments.

How can RCC start to involve all 36 chapters in the change conversation?

- Collect opinions on Council composition
- Ask volunteers how they want to be governed (a necessity with any funding model)

4.0 Chapter Forum

4.1 Open Issues

East Central
No Open Issues

Eastern

Open Issue #134 - ERC moves that the monthly account balance currently provided by PEO Finance is not enough for maintaining and appropriate reporting of financial records and therefore requests that PEO prepare a more detailed monthly statements for chapters.

RCC Update: This is deferred until Phase 4 decision, so was not discussed at meeting.

Open Issue #135 – ERC moves that whereas PEO HQ has adopted a centralized banking system in 2019 that is fully administered under the PEO CFO such that Chapters no longer manage accounts, process payments or issue payments; whereas financial reporting to Chapters is in the form of a summary that contains deductions from Chapter accounts outside Chapter Business Plan activity; whereas PEO HQ receives claims, processes claims, makes payment directly to individuals/companies/providers, records payments, and provides monthly statements; that the position and past by-law role of Treasurer should be removed from Chapter constitutions/by-laws as it is redundant and causes double tabulation and reporting with inherent errors; that this issue will be deferred until such time that Council has confirmed the role of chapters with regard to the future of PEO.

RCC Update: This is deferred until Phase 4 decision, so was not discussed at meeting.

Northern

No Open Issues

West Central

No Open Issues

Western

Open Issue #81 - The Western Region moves to request RCC investigate the future direction of the Education Committee and on the Region's behalf, request that it be reinstated.

RCC Update: This is deferred until Phase 4 decision, so was not discussed at meeting.

Open Issue 82 - WRC moves that PEO will provide regular and public updates (separate from the Registrar's Report) on the progress of applicant files with both the Academic Review and the Experience Review Committees.

RCC Update: RCC Chair and RPLC Chair L. MacCumber gave an update on her previous update that suggested RPLC would have discussed this by October. Unfortunately final licensing numbers are still in the process of being added to the RPLC agenda to be addressed. She is meeting with staff shortly to complete this. Councillor R. Subramanian also provided an update from the ARC and confirmed that ARC is working hard in the new online platform to process applications. RCC update is that the issue is still in process and should Remain Open.

Open Issue #83 - WRC moves that RCC investigate the licensing process of closing applications 90 days after the NPPE pass letter, specifically with regard to applications belonging to those who have paid for EIT status and are in good standing order, such that that these applications and EIT statuses should remain active and not closed; and also to ensure communications are improved such that EITs are contacted about their application prior to closure.

RCC Update: Remain Open. RCC Chair L. MacCumber and President C. Bellini agreed that this issue will be part of a discussion held with CEO/Registrar J. Zuccon and Vice President Regulatory Operation L. Latham.

Open Issue #84 - WRC moves that RCC pursue the Registrar for investigating and reinstating the EIT Member status (and funds), where appropriate, for those whose applications were cancelled despite having active (paid) EIT status.

RCC Update: Remain Open. RCC Chair L. MacCumber and President C. Bellini agreed that this issue will be part of a discussion held with CEO/Registrar J. Zuccon and Vice President Regulatory Operation L. Latham.

Open Issue #85 - WRC moves that RCC address concerns regarding PEO communications and failures due to existing issues with some servers identifying PEO's emails as SPAM, and not providing receiver notification for failed email communications.

RCC Update: Remain Open.

Action 1: Chapter Office to send a letter on behalf of RCC to the CEO/Registrar asking for clarification on Open Issues #83, 84 and 85.

4.2 Return to In-Person Congresses

The committee discussed 2022 congresses and whether to pursue in-person/hybrid/virtual events. While February congresses are traditionally conducted using telecommunications, RCC feels that a hybrid model should be explored for the upcoming February congresses.

Action 2: Staff to investigate and plan in-person hybrid meetings for February congresses and advise each region of new dates, as applicable.

5.0 Chapter & RCC Finances

5.1 Review: 2022 Chapter Office Budget

J. Hamilton presented the 2022 Chapter Operations budget. She noted an increase in allotments; chapters are now responsible for framing of certificates. The RCC scholarship and Chapter Leaders Conference budgets also increased slightly.

Overall, the committee is pleased with the budget.

6.0 Other Business

There was no new business from RCC.

7.0 Adjournment/Next RCC Meeting Scheduling

7.1 Date of next meeting

The Chapter Office will send a doodle poll for March 7, 8, 9 or week of March 23 or 24. An in-person hybrid meeting will be planned at the PEO office.

It was also requested that when meetings are being scheduled, they are not in conflict with other meetings happening within PEO.

7.2 Adjournment

The meeting adjourned at 7:55 pm