



# Minutes

564-Reports

17<sup>th</sup> Meeting of the AUDIT AND FINANCE COMMITTEE (AFC) of PROFESSIONAL ENGINEERS ONTARIO was in a Hybrid Setting at 40 Sheppard Ave W on Friday, March 22, 2024 at 1:00 p.m.

**Present:**

**(In-Person)** Tim Kirkby, P.Eng., Committee Chair and Eastern Region Councillor  
Paul Mandel, MBA, CPA, CA, CBV, CFF, Lieutenant Governor-in-Council Appointee  
Ravinder Panesar, P.Eng., West Central Region Councillor

**Present:**

**(Virtual)** Nick Colucci, P.Eng., B.A.Sc., MBA, FEC, President (ex-officio)  
Roydon A. Fraser, Ph.D., P.Eng., FEC, President (ex officio)  
Lorne Cutler, P.Eng., MBA, Lieutenant Governor-in-Council Appointee  
George Nikolov, P.Eng., Lieutenant Governor-in-Council Appointee  
Sherlock Sung, B.A.Sc., Lieutenant Governor-in-Council Appointee

**Regrets:** Greg Wowchuk, P.Eng., President-elect (ex officio)

**Staff:**

**(In-Person)** Dan Abrahams, Vice-President (VP), Policy & Governance and Chief Legal Officer  
Arun Dixit, VP, Corporate Operations & Digital Transformation  
Chetan Mehta, Director, Finance  
Meilisa Soepiter, Controller, Finance  
Meg Feres, Manager, Council Operations  
Graham Pedregosa, Council and Committee Coordinator  
Anita Vijayanathan, Council and Committee Coordinator

**Staff:**

**(Virtual)** Jennifer Quaglietta, CEO/Registrar  
Marina Solakhyan, Director, Governance  
Peter Cowherd, CPA, CMA, Manager, Financial Services & Procurement  
Shetal Rawal, Policy Analyst

**Guests:**

**(Virtual)** Ed Calicchia, Regional VP & Institutional Portfolio Manager, Jarislowky Fraser Limited  
Vicki Hilborn, P.Eng., West Central Region Councillor and RPLC Chair  
Baris Ozyetis, AVP SRI Solutions, Mackenzie Investments  
Steve Stewart, Partner, Deloitte LLP  
Matthew Thomson, Senior Manager Institutional Services, Mackenzie Investments  
Tommy Trinh, Institutional Portfolio Manager, Jarislowky Fraser Limited

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## Call to Order

Notice having been given and a quorum being present, the Chair called the meeting to order and welcomed Committee members and staff; and made procedural announcements related to the conduct of the meeting.

## **Approval of Agenda**

The Chair reviewed the draft agenda.

The following items were proposed for addition to the agenda:

- Investment Update
- CEO/Registrar Professional Development (in camera)

Moved by Councillor Mandel, seconded by Councillor Panesar:

**That the agenda for the March 22, 2024, Audit and Finance Committee meeting be approved as amended.**

**CARRIED**

[G. Nikolov joined the meeting at 1:10 p.m.]

## **Conflicts of Interest**

No conflicts were declared.

## **Consent Agenda: Previous Minutes**

The Chair requested that the following motion be approved by unanimous consent.

**That the open session minutes of the Audit and Finance Committee, held on Monday, October 16, 2023, accurately reflect the business transacted at the meeting.**

**CARRIED**

## **Consent Agenda: Updated Work Plan for 2023-2024**

After a review of the updated work plan, it was agreed that there is currently no need for an April AFC meeting.

## **Presentation of the 2023 Audit Report and 2023 Audited Financial Statements**

The Committee received a presentation of the 2023 Audit Report by the auditor from Deloitte who provided an overview of the audit scope and terms of engagement; significant audit risks; other audit risks and significant events; significant accounting practices, judgements, and estimates; and communication requirements and other reportable matters. It was also pointed out that the financial statements were prepared in accordance with the accounting standards for NPO's (Not-for-Profit Organizations) for the year ending December 31, 2023 and audited in accordance with Canadian Generally Accepted Auditing Standards (GAAS).

S. Stewart confirmed that Deloitte have reported no material issues or concerns and would be issuing an unmodified audit opinion for 2023 after the completion of a few pending items which were listed in the audit report.

Staff reviewed aspects of the draft financial statements related to revenues and expenses, including an overview of key variance analyses on the 2023 financial statements.

Staff answered various queries relating to the Financial Statement related to expenses, revenues, assets, and liabilities.

Moved by Councillor Mandel, seconded by Councillor Panesar:

**That the committee move in camera.**

**CARRIED**

[All staff left the meeting at 1:30 p.m.]

### **In Camera Session**

The committee met in camera, in the absence of staff to further discuss the 2023 Audit Report and audited financial statements with the auditor from Deloitte.

### **Return to Open Session**

The committee returned to open session at 2:10 p.m.

[S. Stewart left and all staff returned to the meeting at 2:10 p.m.]

### **Approval of 2023 Draft Audited Financial Statements**

There was further discussion of the income portion of the audited financial statements, specifically as it relates to a future strategy concerning fees and taking into consideration specific risk factors.

Moved by Councillor Mandel, seconded by Past President Colucci:

**That the AFC recommends to Council that:**

- a) the audited financial statements for the year ended December 31, 2023, and the auditor's report thereon, as presented to the meeting in Appendix A be approved; and**
- b) the President and President-elect be authorized to sign the audited financial statements on Council's behalf.**

**CARRIED**

### **Update on Pension Plan and 2023 Pension Fund Audit**

Staff provided an update that the pension committee had met on March 13, 2024 with the auditor to approve the 2023 pension fund statements and that there were no issues identified in the audit. The pension fund investment managers from Mackenzie Investments and the actuarial consultant were also invited to the meeting. The team from Mackenzie Investments provided an update on the portfolio performance, investment environment and recommendations for changes to the asset mix. The actuarial consultants provided an update on the status of regulatory filings for FY 2023 and 2024.

### **Approval of Auditor for Fiscal Year 2024**

Staff informed the committee that Deloitte was re-appointed as PEO's auditor after a tendering process in 2021 for a five-year term from 2022 to 2026 (both years inclusive), with the appointment to be confirmed / approved each year.

As part of this agreement, the AFC is being requested to recommend to Council the appointment of Deloitte LLP as PEO's auditor for the financial year 2024.

Moved by Councillor Mandel, seconded by Councillor Sung:

**That the AFC recommends to Council that Deloitte LLP be appointed as PEO's auditor for 2024 and hold office until the next annual general meeting or until a successor is appointed.**

**CARRIED**

### **Engineers Canada: 2026 Per Capita Assessment Fee**

The committee reviewed the Engineers Canada (EC) 2026 Per Capita Assessment Fee (PCAF). On December 4, 2023 the EC Board agreed to recommend to the provincial and territorial members that the 2026 PCAF would be \$10.00 per registrant. EC has asked its members to consult with their respective Councils to obtain voting instructions in respect of this matter, prior to the May 25, 2024, Annual Meeting of Members.

It was pointed out the fee was reduced from \$10.21 to \$8.00 for 2024 and 2025; and that there is a proposal to increase the fee to \$10.00 for 2026. The Chair, a current member of the EC Board, summarized the decision-making process to recommend the fee change.

The key points and themes from the committee's discussion are outlined below:

- It was noted that given EC did not have the TD insurance program and affinity revenues the per capita fee, potentially, could be higher than it is currently.
- There was discussion regarding EC's presentation of their financial budget lines as priority projects instead of traditional operational budget lines, and how these fees are to be used.
- Committee members also discussed how the fee assessment will impact EC's services for PEO's membership and asked that EC provide additional information related to value-for-money at the Council meeting on April 5.

Moved by Councillor Cutler, seconded by Councillor Mandel:

**That the Audit and Finance Committee recommends that Council direct PEO's Member Representative at the 2024 Engineers Canada Annual Meeting of Members to vote "in favour" regarding the approval of the 2026 Per Capita Assessment Fee increase, as outlined in AFC-17-9.0, Appendix A and approved by the Engineers Canada Board on December 4, 2023.**

**CARRIED**

IN FAVOUR: Colucci, Cutler, Mandel, Panesar

AGAINST: Nikolov

ABSTAIN: Fraser, Kirkby, Sung

### **Payment of Legal Expenses**

[S. Rawal joined the meeting at 3:07 p.m.]

The committee considered a Councillor-requested item regarding the payment by PEO of legal expenses incurred by individuals performing functions under the *Professional Engineers Act* and the possibility of creating a framework for the discretionary payment of such expenses. The framework would serve to provide further clarity and predictability regarding the organization's use of funds and ensure consistent decision making.

Committee members concluded that the creation of a framework does not fall under the mandate of the AFC and that the matter is more within the scope of the Governance and Nominating Committee.

Moved by Councillor Panesar, seconded by Councillor Mandel:

**That the AFC recommends that Council direct the issue of the payment of legal expenses to the Governance and Nominating Committee to oversee the potential development of a framework.**

**CARRIED**

[S. Rawal left the meeting at 3:30 p.m.]

### **Motion to Move In Camera**

Moved by President Fraser, seconded by Councillor Sung:

**That the committee move in camera with remaining staff.**

**CARRIED**

### **In Camera Session**

The committee met in camera to discuss CEO/Registrar professional development.

### **Return to Open Session**

The committee returned to open session at 3:43 p.m.

### **Investment Update**

[B. Ozyetis and M. Thomson joined the meeting at 3:44 p.m.]

The committee reviewed a presentation by Mackenzie Investments on the current status of PEO's Pension investments, in follow up to an inquiry from a councillor asking if any operational or pension investments are contributing to geopolitical or environmental conflicts, and to determine if they follow environmental, social, and governance (ESG) practices.

The committee requested that the presentation be provided to the committee and all councillors for review.

[E. Calicchia and T. Trinh joined the meeting at 3:49 p.m.]

[B. Ozyetis and M. Thomson left the meeting at 3:56 p.m.]

The committee also received a presentation by Scotia Global Asset Management on the status of PEO's Operating investment portfolio and its overall ESG approach in follow up to an inquiry from a councillor asking if any operational or pension investments are contributing to geopolitical or environmental conflicts, and to determine if they follow environmental, social, and governance (ESG) practices.

The committee requested that the presentation be made available to the committee and all councillors for review.

[R. Fraser and J. Quaglietta left the meeting at 4:00 p.m.]

[E. Calicchia and T. Trinh left the meeting at 4:03 p.m.]

### **Motion to Move In Camera**

Moved by Councillor Panesar, seconded by Councillor Mandel:

**That the committee move in camera with remaining staff.**

**CARRIED**

### **Return to Open Session**

The committee returned to open session at 4:15 p.m.

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There being no further business, the meeting concluded at 4:16 p.m.

These minutes consist of 6 pages.

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T. Kirkby, P.Eng., Committee Chair

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# Minutes

C-564-Reports

The 25<sup>th</sup> Meeting of the GOVERNANCE AND NOMINATING COMMITTEE (GNC) of PROFESSIONAL ENGINEERS ONTARIO was held via ZOOM Videoconference on Friday, March 8, 2024, at 1:00 p.m.

**Present:** Susan MacFarlane, P. Eng., Committee Chair and Western Region Councillor  
Roydon Fraser, P.Eng., President  
Nick Colucci, P.Eng., Past-President  
Greg Wowchuk, P.Eng., President-elect  
Christopher Chahine, P.Eng., Vice President (elected)  
Arjan Arenja, P.Eng., Lieutenant Governor-in-Council Appointee  
Vajahat H. Banday, P.Eng., MSEE, MSCE, PE (Michigan), FEC, Councillor-at-Large  
David Kiguel, P.Eng., East Central Region Councillor  
Nanda Lwin, P.Eng., East Central Region Councillor  
Glen Schjerning, P.Eng., Councillor-at-Large

**Regrets:** None

**Staff:** Jennifer Quaglietta, CEO/Registrar  
Dan Abrahams, Vice-President (VP), Policy & Governance and Chief Legal Officer  
Marina Solakhyan, Director, Governance  
Sheetal Rawal, Policy Analyst, Governance  
Rob Dmochewicz, Recognition Coordinator, Volunteer Management  
Meg Feres, Manager, Council Operations  
Graham Pedregosa, Committee and Council Coordinator  
Anita Vijayanathan, Committee and Council Coordinator

**Guests:** Christian Bellini, Ontario Director, Engineers Canada  
Vicki Hilborn, P.Eng., Western Region Councillor and RPLC Chair  
Melanie Oulette, Manager, Strategic and Operational Planning, Engineers Canada

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## Call to Order

Notice having been given and a quorum being present, the Chair called the meeting to order and welcomed Committee members, staff, and guests; and made procedural announcements related to the conduct of the meeting.

## Approval of Agenda

Moved by Councillor Arenja, seconded by Vice President Chahine:

**That the agenda for the March 8, 2024, meeting be approved as presented.**

**CARRIED**

## Conflicts of Interest

No conflicts were declared.

## Consent Agenda: Previous Minutes

It was noted that the minutes will need correction to include the presence of Councillor Arenja.

Moved by Councillor Arenja, seconded by President-Elect Wowchuk:

**That the minutes of the 24<sup>th</sup> open session meeting of the Governance and Nominating Committee, held on January 24, 2024 and as amended on March 8, 2024, accurately reflect the business transacted at that meeting.**

**CARRIED**

## Consent Agenda: Updated GNC Work Plan for 2023-2024

No discussion of this item took place.

## Special Rules Review and Councillor Submissions (Including Council Registry of Activities and Open Issues)

Staff presented proposals in respect of the *Special Rules of Order* (“Special Rules”) which involve proposed amendments to By-law No. 1 (“By-Law”) as well as amendments to the Special Rules document itself. A summary of the proposals is outlined in the points below.

1. Amend the By-law so that there is no longer a requirement for annual adoption of the Special Rules.
2. Amend the Special Rules to state the voting threshold and circumstances for special resolutions.
3. Amend Rule 7.4 regarding Councillor submissions, including the supplemental Councillor Submissions Mechanism with four parallel channels and utilizing a Council Registry of Activities and Open Issues to track Councillor submissions, along with workplan items, and motions that have not yet been implemented.

[V. Banday and M. Ouelette joined the meeting at 1:10 p.m.]

[C. Bellini joined the meeting at 1:15 p.m.]

The committee discussed aspects of the Councillor Submissions Mechanism including the terms “urgent” and “non-urgent”; the appropriate use of the 2-week notice provision; the need to differentiate between the types of motions that must be presented directly to Council and those that can first be reviewed by a committee; and the potential to move ahead with the proposal provided it is on a trial basis, with a review or assessment scheduled after a certain period.

[R. Dmochewicz joined the meeting at 1:30 p.m.]

Following the discussion, the committee took the following actions:

Moved by President Fraser, seconded by Vice President Chahine:

**That the GNC recommends that the following the proposals be presented to Council for further discussion:**

- i) Amending the By-law to no longer require annual adoption of the Special Rules; and**
- ii) Amending the Special Rules to state the voting threshold and circumstances for special resolutions.**

**CARRIED**

The committee agreed by general consensus that the amendment of the Special Rules regarding Councillor submissions be recommended to Council on a one-year trial or pilot basis, at which time the process will be reviewed. This amendment includes:

- the supplemental Councillor Submissions Mechanism with four parallel channels; and



- utilizing a Council Registry of Activities and Open Issues to track Councillor submissions along with workplan items and motions that have not yet been implemented.

[S. Rawal left the meeting at 2:00 p.m.]

### **Revisions To Governance Committees' Charters**

The Committee reviewed proposed changes to the Charters of the four governance committees.

With respect to the "Mandate" section of the GNC Charter, the committee agreed to remove the phrase "*in line with good governance principles and practices for regulators*" as the term "effectiveness" has been added.

The committee discussed the differences between guiding principles and mandates mentioned in the RPLC Charter to gain understanding of its references.

In response to a question, staff clarified that the development of a 3-year plan for the Annual General Meeting is now part of the GNC's work plan as directed by Council in November 2023.

The Chair requested that a motion be approved by unanimous consent.

**That the GNC recommends that Council approve the revised Charters of the Audit and Finance Committee, Governance and Nominating Committee, Human Resources and Compensation Committee, and Regulatory Policy and Legislation Committee, as presented in Appendices A-D in item 6.0 of the material for GNC-25, subject to the amendment in the "Mandate" section of the GNC Charter.**

**CARRIED  
Unanimous consent**

[N. Colucci left the meeting at 2:03 p.m.]

### **Order of Honour Selection Committee (OSC) Terms of Reference**

Staff reviewed proposed updates to the Terms of Reference for the Order of Honour Selection Committee (OSC).

The Chair requested that a motion be approved by unanimous consent.

**That the GNC recommends that Council approve the reviewed and updated Terms of Reference for the Order of Honour Selection Committee (OSC), as recommended by OSC, and as presented in the Appendix A in item 7.0 of the material for GNC-25**

**CARRIED  
Unanimous consent**

### **Updates to Order of Honour (OOH) Nomination Process**

Staff provided an overview of the changes recommended by the OOH committee and staff to further streamline the process. The committee discussed the eligibility criteria for the nomination. There was discussion related to confidentiality and the point system in the nomination process. The committee was advised that their feedback will be shared with the Order of Honour Selection Committee as part of its standard review process.

The Chair requested that a motion be approved by unanimous consent.

**That the GNC recommends that Council approve the improvements to the nomination process for the Order of Honour, as proposed by staff and OSC and as presented, Appendix A in item 8.0 of the material for GNC-25.**

**CARRIED  
Unanimous consent**

[R. Dmochewicz left the meeting at 3:10 p.m.]

### **Recommendation for Appointment of Northern Region Councillor**

The committee reviewed the process taken to date to fill an upcoming vacancy on Council since no one was nominated for the office of Northern Region Councillor in the 2024 election. Section 15.1 of Regulation 941 requires Council to appoint a licence holder residing in the Northern Region to fill that office. By-Law No 1 sets out the process for filling a Councillor vacancy at section 29.1.

Staff advised the committee that the prescribed protocol was followed with respect to filling vacancies on Council. The committee reviewed correspondence outlining the candidate's interest in the position along with staff's response advising that Council will consider the appointment at its April 5, 2024 meeting.

The Chair requested that a motion be approved by unanimous consent.

**That the GNC recommends that Council appoint Ahmed Elshaer as the Northern Region Councillor for the 2024-2026 Council terms, in accordance with the "Filling a Councillor Vacancy" process set out at section 29.1 of By-Law No 1.**

**CARRIED  
Unanimous consent**

### **Term Limits for Elected Councillors**

Taking direction from the November 2023 meeting, staff presented information regarding the term limits for elected councillors, including the "Council Term Limits Task Force Report and Recommendations" approved by Council in June 2017.

It was noted that Regulation 941 was amended in 2018 on PEO's request and that the Ministry of the Attorney General accepted all PEO recommendations; and if Council decides to increase or remove term limits (which will require a regulatory change), PEO will likely need to explain why its arguments made in 2017 to support the request are no longer relevant.

The committee's discussion was centered around some of the perceived advantages and disadvantages of term limits; as well as the differences in term limits for those members of Council appointed by the Lieutenant-Governor-in-Council and those that are elected.

The committee agreed that a plenary session would be beneficial to further explore this matter as well as other election-related issues. Further, it was noted that it would be helpful to have statistics and data available for discussion starting from the time term limits were enshrined in Regulation 941 to assess which, if any, benefits described in the Task Force report have been realized.

### **National Statement of Collaboration**

The Chair of Engineers Canada's (EC) Collaboration Task Force and EC's Manager, Strategic and Operational Planning provided an overall summary of EC's National Statement of Collaboration and noted that the intention is to have it signed at the May 2024 Annual Meeting of Members attended by the representatives of the provincial and territorial regulators across Canada. The statement aims to increase national collaboration and regulatory harmonization

among Engineers Canada and the twelve engineering regulators. The EC representatives invited the GNC to review the statement and recommend it to Council for endorsement.

The committee provided feedback related to the aspects of the statement centered around:

- use of terms such as “consistent” and “consistent treatment” when describing the regulatory framework of the engineering profession; and
- the importance of recognizing diversity in some contexts and the value of “consistent outcome”.

Engineers’ Canada representatives noted that the feedback will be considered for the final version of the statement which will be made available to Council for consideration at its April 5, 2024 meeting.

[C. Bellini and M. Ouelette left the meeting at 3:55 p.m.]

### **Director Conduct**

Staff informed the committee that draft material related to a Director Accountability Framework is currently being produced and expressed interest in engaging with councillors prior to Council consideration. The committee agreed that it would be beneficial to have this topic included on the agenda for the plenary session on April 4, 2024.

[R. Dmochewicz re-joined the meeting at 3:57 p.m.]

[A. Dixit joined the meeting at 3:59 p.m.]

### **Motion to Move in Camera**

Moved by Councillor Lwin, seconded by Councillor Schjernerjng:

**That the committee move in camera at 4:00 p.m.**

**CARRIED**

### **In Camera Meeting**

The committee met in camera at 4:00 p.m.

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There being no further business, the meeting concluded at approximately 4:30 p.m.

These minutes consist of 5 pages.

“Susan MacFarlane”

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S. MacFarlane, P.Eng., Committee Chair



# Minutes

The 26<sup>th</sup> Meeting of the **GOVERNANCE AND NOMINATING COMMITTEE (GNC)** of **PROFESSIONAL ENGINEERS ONTARIO** was held via **ZOOM** Videoconference on **Monday, April 15, 2024, at 9:00 a.m.**

**Present:** Susan MacFarlane, P. Eng., Committee Chair and Western Region Councillor  
Roydon Fraser, P.Eng., President  
Christopher Chahine, P.Eng., Vice President (elected)  
Vajahat H. Banday, P.Eng., MSEE, MSCE, PE (Michigan), FEC, Councillor-at-Large  
David Kiguel, P.Eng., East Central Region Councillor  
Nanda Lwin, P.Eng., East Central Region Councillor  
Glen Schjerning, P.Eng., Councillor-at-Large

**Regrets:** Nick Colucci, P.Eng., Past-President  
Greg Wowchuk, P.Eng., President-elect

**Staff:** Jennifer Quaglietta, CEO/Registrar  
Dan Abrahams, Vice-President (VP), Policy & Governance and Chief Legal Officer  
Marina Solakhyan, Director, Governance  
Sheetal Rawal, Policy Analyst, Governance  
Rob Dmochewicz, Recognition Coordinator, Volunteer Management  
Meg Feres, Manager, Council Operations  
Graham Pedregosa, Committee and Council Coordinator  
Anita Vijayanathan, Committee and Council Coordinator

**Guests:** Christian Bellini, Chair, Central Election and Search Committee  
Ronald Foerster, BLG  
Heather Pessione, BLG  
Vicki Hilborn, P.Eng., Western Region Councillor and RPLC Chair

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## Call to Order

Notice having been given and a quorum being present, the Chair called the meeting to order and welcomed Committee members, staff, and guests; and made procedural announcements related to the conduct of the meeting.

## Approval of Agenda

Moved by Vice President Chahine, seconded by Councillor Kiguel:

**That the agenda for the April 15, 2024, meeting be approved as presented.**

**CARRIED**

## Conflicts of Interest

No conflicts were declared.

## **Consent Agenda: Previous Minutes**

Moved by Councillor Schjerning, seconded by Vice President Chahine:

**That the minutes of the 25<sup>th</sup> open session meeting of the Governance and Nominating Committee, held on March 8, 2024 accurately reflect the business transacted at that meeting.**

**CARRIED**

## **Consent Agenda: Updated GNC Work Plan for 2023-2024**

No discussion of this item took place.

## **2024 Election Issues**

The Chair of the Central Election and Search Committee (CESC) updated the GNC regarding the activities and experiences of the 2023-2024 CESC. The committee then reviewed the recommendations submitted by the Chief Elections Officer.

[S. Rawal joined the meeting at 9:11 a.m.]

A summary of the committee's discussion is provided below. The discussion centered around the following:

- There was general agreement that the final report from the Chief Elections Officer should include all issues that arose during the election period, including those situations where the Chief Elections Officer exercised their discretion.
- Input from the general membership should be considered making proposing changes to PEO elections.

The CESC Chair noted that during the election period January-February 2024, there were no complaints forwarded to the CESC for review and decision. Further, the committee members agreed that the matters covered in the Chief Elections Officer's report addressed the salient issues and determined that a standalone 2024 CESC Issues Report was not required.

GNC directed staff to propose changes to the *Nomination and Voting Procedures* and the *Election Publicity Procedures* based on the recommendations by the Chief Elections Officer. Both documents will be brought to Council for approval at its June 21, 2024 meeting.

## **Recommendations for Appointments to Committee and Other Board Positions for the 2024-2025 Term**

The committee reviewed information to assist with making appointment recommendations to Council for 2024-2025 governance committees and to consider whether to make recommendations with respect to other Board committees and positions.

During the period March 19 to April 8, 2024, Councillors were invited to respond to an Expressions of Interest Survey to specify preferences for serving on governance committees, Executive Committee (EXE), Discipline Committee (DIC), and to indicate interest in being appointed Council Chair and Vice President for the 2024-2025 term.

By general consensus, committee members agreed to:

- Recommend a slate of candidates based on each councillor’s first choice. It was noted that changes to the recommended candidates may be made as a result of Council’s discussion at its May 3, 2024 meeting.
- Refrain from making recommendations to Council as to the following appointments:
  - 4 Governance Committee Chairs;
  - Executive Committee Member(s);
  - Discipline Committee Member;
  - Council Meeting Chair; and
  - Vice President

## Council Election Process Review

As part of its review of the PEO election process, the committee reviewed three recommendations. Two of these relate to electoral reform endorsed by Council in 2023 and can be implemented before the 2025 Council election:

- Identification of barriers that exist for licence holders in terms of participation in the elections process to understand and potentially increase voter turnout.
- Take further measures to avoid improper influence or partiality in the election process.

The third recommendation relates to a review of the Central Election and Search Committee and Regional Election and Search Committee roles and responsibilities so they can be clarified, and gaps, inconsistencies, areas of concern, and possible reforms are identified. It was noted that any changes to the composition and the role of the CESC and RESC will require regulation change.

[R. Fraser left the meeting at 10:09 a.m.]

The committee agreed by general consensus to make the following recommendations to Council:

1. Survey licence holders to gain insight into perceptions regarding voting, standing for election, and other election process-related issues. The survey should be conducted as soon as possible so that appropriate changes could be made on time for the 2025 Council election.
2. Propose a new rule, to be included in *Publicity Procedures* imposing a requirement that during the election campaign PEO’s resources (financial, human, etc.) cannot be used to favour or prejudice one or more candidates. In developing this rule based on “restraint” of action during an election period, it will be important to note that PEO’s core regulatory activities must continue as does the reasonable publicity for them.
3. Clarify and improve committee structure to enhance confidence in PEO elections and ensure that PEO elections are reliable, transparent, and fair, including:
  - i. Proposing changes to the composition of the CESC so that it consists of independent volunteers who are non-Council members.
  - ii. Proposing changes to the dual role of the CESC to ensure the committee’s sole focus is on complaints that arise during the election period.
  - iii. Setting out the powers and the authority of the CESC and develop a clear complaints review process for CESC that is communicated to licence holders.

Any changes to the composition or functions of CESC and RESCs will require regulation change.

[C. Bellini left the meeting at 10:23 a.m.]

## **Director Accountability Framework**

[R. Foerster and H. Pessione joined the meeting at 10:30 a.m.]

The committee reviewed the Director Accountability Framework including the Code of Conduct, election qualification criteria and disqualification conditions; and took the opportunity to ask questions of the external legal advisors present at the meeting regarding the proposed framework.

With respect to the proposed Code of Conduct, a summary of the committee's discussion is outlined below.:

- In the area "Authorized Spokespersons", it was agreed that "*Council speaks as one voice*" can be omitted with the remainder of the paragraph reading "*Councillors shall not speak publicly against Council decisions, even if they abstained from or voted against the decision*".
- In the area "Removal of Members of Council", consideration to require a supermajority and not a simple majority.
- Questions were asked regarding the distinction between a councillor's fiduciary duties and their secondary duties, which could include constituency relations and communications.
- Considerations regarding the size of panels consisting of non-conflicted councillors and whether it should be dependent on the type of matter being adjudicated.

With respect to the proposed election eligibility criteria, a summary of the committee's discussion is outlined below:

- It was confirmed in order to be eligible to run for council, the member must reside in Ontario.

With respect to the proposed conditions that disqualify a PEO Councillor from sitting on Council, a summary of the committee's discussion is outlined below:

- Clarifications were sought on the number of years that should constitute a cooling-off period for a council member who has been disqualified or removed from council before they can run for election again.

Based on the feedback and discussions at this meeting, staff noted that updated versions of the three documents will be reviewed and discussed at the GNC meeting scheduled for June 3, 2024.

[R. Foerster and H. Pessione left the meeting at 12:00 p.m.]

## **Anti-Workplace Violence, Harassment and Discrimination Policy**

The Chair noted that the proposed policy will be on the agenda for the next committee meeting and requested that committee members send feedback to staff in writing ahead of time, if they wish.

## **Conflict of Interest Policy**

The Chair noted that the proposed policy will be on the agenda for the next committee meeting and requested that committee members send feedback to staff in writing ahead of time, if they wish.

## **Adjournment**

Moved by Vice President Chahine, seconded by Councillor Schjernerjng:

**That the meeting adjourn.**

**CARRIED**

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The meeting concluded at 12:05 p.m.

These minutes consist of 5 pages.

“Susan MacFarlane”

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S. MacFarlane, P.Eng., Committee Chair





# Minutes

The 23<sup>rd</sup> Meeting of the REGULATORY POLICY AND LEGISLATION COMMITTEE (RPLC) of PROFESSIONAL ENGINEERS ONTARIO was held via ZOOM Videoconference on Tuesday January 30, 2024 at 1:00 p.m.

**Present:** Vicki Hilborn, P.Eng., Committee Chair and Western Regional Councillor  
Roydon Fraser, P.Eng., President (ex officio)  
Nick Colucci, P.Eng., Past President (ex officio)  
David Kiguel, P.Eng., East Central Region Councillor  
Leila Notash, P.Eng., Vice President (appointed) and Councillor-at-Large  
Michelle Liu, P.Eng., Eastern Region Councillor  
Uditha Senaratne, P.Eng., Lieutenant Governor-in-Council Appointee

**Regrets:** Greg Wowchuk, P.Eng., President-elect (ex officio)

**Staff:** Jennifer Quaglietta, P.Eng., CEO/Registrar  
Dan Abrahams, Vice-President (VP), Policy & Governance and Chief Legal Officer  
Marina Solakhyan, Director, Governance  
Jordan Max, Manager, Policy  
Meg Feres, Manager, Council Operations  
Graham Pedregosa, Council and Committee Coordinator

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## Call to Order

Notice having been given and a quorum being present, the Chair called the meeting to order, welcomed the Committee and staff; and made procedural announcements related to the conduct of the meeting.

## Approval of Agenda

The Chair reviewed the draft agenda.

Moved by Councillor Senaratne, seconded by Councillor Liu:

**That the agenda for the January 30, 2024 meeting be approved as presented.**

**CARRIED**

## Conflicts of Interest

No conflicts were declared.

## Consent Agenda: Previous Minutes

Moved by Past President Colucci, seconded by Councillor Senaratne:

**That the minutes of the 22<sup>nd</sup> open session meeting of the Regulatory Policy and Legislation Committee, held on October 27, 2023, accurately reflect the business transacted at that meeting.**

**CARRIED**

## **Evolutionary Improvements to the B.Tech Program**

The committee discussed the recent meeting between PEO staff and McMaster University that occurred in December 2023 regarding McMaster's Bachelor of Technology program's ineligibility for academic qualifications. Staff presented the outcomes of that meeting and McMaster's request to have the B.Tech Program added to the International Institutions and Degrees Database (IIDD).

Staff also mentioned that the current B.Tech programs do not meet with Engineers Canada's IIDD criteria for recognized programs. The committee explored several alternative options for a pathway for B. Tech Graduates to licensure which include:

- i) CEAB accreditation of McMaster's B.Tech Programs
- ii) Bridging internally the B. Tech Program into the B.Eng Program
- iii) Recently B. Tech Graduates can apply to PEO for a limited licence

[Councillor Notash joined the meeting at 1:10 p.m.]

[President Fraser joined the meeting at 1:24 p.m.]

The Committee agreed to present the information briefing note at the February 23, 2024 Council meeting to collect feedback and develop next steps.

## **Evolutionary Improvements to Admissions: Confirmatory Exams-Exemption and/or Reductions**

Staff updated the committee on its research of the Confirmatory Exam Exemption Policy and Operations, noting that because of the difference in the exam requirements between the Canadian Engineering Accreditation Board (CEAB) and non-CEAB graduates, there may be a perception of maintaining a barrier to entry for internationally educated engineering graduates which is not in the spirit of FARPACTA.

The committee discussed the opportunity to possibly introduce *pro forma* exemptions from a Confirmatory exam program to complement the Recognized Program List for some groups of prospective applicants. This process would require a standardized, automated, and evidenced basis that does not compromise public safety, and possibly reduce the scale of differential treatment of CEAB and non-CEAB graduates.

Staff will continue to collect and analyze data on Confirmatory Exam performance by qualified prospective applicants throughout the year, and report back to RPLC in the fall of 2024 with next steps.

## **PEO Admissions: Guiding Principles**

The President presented 15 primary, secondary, and tertiary principles that would benefit PEO's admissions process; principles related to equity, diversity, and inclusion; and 6 principles currently applied only to non-CEAB applicants. He noted that aspects of the admissions guiding principles are not explicitly mentioned in legislation such as FARPACTA, and that there needs to be alignment with both legislation and PEO's admissions guiding principles. Further, when designing a process, both constraints (what must be done) and criteria (factors which determine effectiveness of a program) are needed, as well as a range of metrics to evaluate.

The committee discussed aspects of the various principles as well as the potential formation of a task force to determine PEO's admissions guiding principles.

Moved by President Fraser, seconded by Councillor Notash:

That staff prepare a briefing note for RPLC bring to council a motion for the formation of a task force to determine PEO's admissions guiding principles for the March RPLC meeting.

[Past President Colucci left the meeting at 3:00 p.m.]

### **Proposed “Friendly” Amendment**

**RPLC recommends that Council direct staff to prepare a briefing note for the formation of a task force to determine PEO's admissions guiding principles for the March 2024 RPLC meeting.**

**Defeated**

Yes: Fraser, Kiguel, Notash

No: Hilborn, Liu, Senaratne

While it was acknowledged by the RPLC that the development of guiding principles to guide PEO’s admissions process is important, the majority agreed to follow the staff recommendation to allow more time to design a thoughtful and meaningful consultation and development strategy for PEO admission principles.

### **Practice Guidelines and Standards Update**

Staff presented an update on PEO’s Practice Guidelines Standards to ensure they are up-to-date and current. The presentation consisted of practice guidelines that are published on PEO’s website, how staff manage both internal vs. external guidelines, and the 2024 review schedule on current guidelines and standards.

Staff will continue to review PEO’s Guideline and Standards to ensure they are current and up-to-date.

### **Practice Environment Survey**

Staff presented the “*2023 Professional Practice Matters Survey Results Summary*” which will assist PEO to regulate the profession. The survey results will help to better understand practitioners’ practice risks and behavioural influence amongst engineers. The survey was conducted in the period September 6 to October 6, 2023 with 1740 survey responses.

The committee discussed the results of the survey, including how these results will assist staff to explore practice risks in greater depth and for staff to test out options for new approaches to Practice Advisory Resources.

Staff will continue to analyze the survey results and have a follow-up survey to PEO membership in Q1 2024.

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There being no further business, the meeting concluded at 4:00 p.m. These minutes consist of 3 pages.

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Vicki Hilborn, P.Eng., Committee Chair



# Minutes

The 24<sup>th</sup> Meeting of the REGULATORY POLICY AND LEGISLATION COMMITTEE (RPLC) of PROFESSIONAL ENGINEERS ONTARIO was held via ZOOM Videoconference on Friday, March 8, 2024 at 9:00 a.m.

**Present:** Vicki Hilborn, P.Eng., Committee Chair and Western Regional Councillor  
Roydon Fraser, P.Eng., President (ex officio)  
Nick Colucci, P.Eng., Past President (ex officio)  
Greg Wowchuk, P.Eng., President-elect (ex officio)  
David Kiguel, P.Eng., East Central Region Councillor  
Leila Notash, P.Eng., Vice President (appointed) and Councillor-at-Large  
Uditha Senaratne, P.Eng., Lieutenant Governor-in-Council Appointee

**Regrets:** Michelle Liu, P.Eng., Eastern Region Councillor

**Staff:** Jennifer Quaglietta, P.Eng., CEO/Registrar  
Dan Abrahams, Vice-President (VP), Policy & Governance and Chief Legal Officer  
Marina Solakhyan, Director, Governance  
Jordan Max, Manager, Policy  
Anita Vijayanathan, Council and Committee Coordinator  
Eric Chor, Research Analyst

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## Call to Order

Notice having been given and a quorum being present, the Chair called the meeting to order, welcomed the Committee and staff; and made procedural announcements related to the conduct of the meeting.

## Approval of Agenda

The Chair reviewed the draft agenda.

Moved by Councillor Senaratne, seconded by Past President Colucci:

**That the agenda for the March 8, 2024 meeting be approved.**

President Fraser requested discussions about Guiding Principles and Admissions Communications be added. *Admissions Communications* was agreed to be added.

**That the agenda be approved as amended.**

**CARRIED**

Yes: Colucci, Kiguel, Notash, Senaratne, Wowchuk

No: Fraser

## Conflicts of Interest

No conflicts were declared.

## **Consent Agenda**

Moved by Past President Colucci, seconded by Councillor Senaratne:

**That the Consent Agenda be approved, consisting of:**

### **4.1 Open Session Minutes of January 30, 2024 Meeting**

### **4.2 Updated 2023-2024 RPLC Work Plan**

Vice-President Notash requested that 4.1 be removed and individually discussed.

### **Open Session Minutes of January 30, 2024 Meeting**

Councillors Notash and Hilborn informed of errors regarding presence for voting decisions in the minutes. The corrected minutes will be submitted for approval at the next RPLC meeting.

A discussion of the content of minutes ensued. Staff reminded that the By-Law allows for specific comments to be included in minutes by means of a voted motion. The issue of how minutes should be kept was discussed. The RLPC Chair committed to asking the GNC Chair about adding the issue to a GNC meeting agenda.

### **Updated 2023-2024 RPLC Work Plan**

No discussion of this item took place.

### **Admissions Communications**

The committee discussed the issues of anonymity and delays in communications with members about admissions decisions. The CEO/Registrar advised that all individual cases would be examined for operational issues.

### **Future Direction of the Engineering Intern Program (EIT)**

Staff summarized the research that had been done, analyzing the program from a regulatory perspective in terms of benefits, risks, and purpose. Staff reviewed two options for the future of the EIT program:

- A) To re-establish the program in a more limited, regulatory capacity, tying functions, requirements, and supervisions to the Act.
- B) Gradually phase out the current voluntary program containing non-regulatory components, as it is completed by the existing EITs.

The goal would be to consult stakeholders based on discussion, and then bring the results to RPLC and then Council in summer 2024.

Topics of discussion and questions brought by committee members included:

- International engineering graduates using the program to demonstrate experience to prospective employers.
- Considering moving EIT features under provisional licensure, for those who have completed academics and only require experience.
- The percentage of EITs proceeding to the end of the program and becoming licensed.
- The processes for contacting and addressing EITs whose status had gone beyond four years without further communication with PEO.

- The importance of the EIT program contributing to PEO structure and its Chapters.

Committee members were invited to submit further questions to staff for answers following the meeting.

### **Review of Experience Requirements of Licensure**

Staff provided an update on the question of removing or reducing the 4-year experience requirement considering Competency Based Assessment (CBA) processes had been adopted. The committee was also updated on the work of the Engineers Canada's Time-Based Experience Working Group (TBEG).

During discussion, Councillors raised the following questions/made comments:

- Moving from 2 years to 4 years establishes an artificial barrier but was used as an approximate metric for CBA under the Canadian Engineering Qualifications Board (CEQB). Moving below 2 years carries risks.
- At least one year for graduates, which could also potentially be conducted while a student.
- Rather than the average number of years recommended, PEO should consider the lowest number in addition to CBA.

Staff's policy review will be conducted in accordance with PEO's policy development process that will include legal review and stakeholder engagement. This item will remain on the RPLC's work plan for the 2024/2025 Council term.

### **Moton to Move In-Camera**

Moved by President Fraser, seconded by Councillor Notash:

**That the committee move in camera at 11:00 a.m.**

**CARRIED**

Yes: Colucci, Fraser, Kiguel, Notash, Wowchuk, Senaratne

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There being no further business, the meeting concluded at approximately 12:00 p.m. These minutes consist of 3 pages.

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Vicki Hilborn, P.Eng., Committee Chair

Council Decision Log Open Motions

Mtg	Date	Title	Motion	Status
563	03-May-24	10 Appointment of Elected Councillor to Discipline Committee	That Luc Roberge, P.Eng., be appointed as a member of the Discipline Committee for the 2024-2025 Council year, in accordance with s.27(1)1 of the Professional Engineers Act. CARRIED WITH UNANIMOUS CONSENT	Complete
563	03-May-24	9 Appointment of Councillors to Executive Committee	<p>1. That the number of Executive positions to be appointed from amongst the members of Council under s.28(1)(e) of Regulation 941 be fixed at five (5), and in this circumstance, at least one position must be filled by a member of Council appointed by the Lieutenant Governor in Council. CARRIED</p> <p>2. That Shahandeh Hannah Ehtemam, P.Eng., Ahmed Elshaer, P.Eng., Vicki Hilborn. P.Eng., Glen Schjerning, P.Eng., and Uditha Senaratne, P.Eng., be appointed as members of the Executive Committee for the 2024-2025 Council year, in accordance with ss.28(1)(e) and 28(1.1) of Regulation 941. CARRIED WITH UNANIMOUS CONSENT</p> <p>New Motion: That the electronic ballots used for all secret voting be deleted following the meeting. CARRIED WITH UNANIMOUS CONSENT</p>	Complete
563	03-May-24	8 Appointment of Governance Committee Chairs	<p>1. That Lorne Cutler, P.Eng., be appointed Chair of the Audit and Finance Committee for the 2024-2025 Council year or until his successor is appointed.</p> <p>2. That Susan MacFarlane, P.Eng., be appointed Chair of the Governance and Nominating Committee for the 2024-2025 Council year or until her successor is appointed.</p> <p>3. That Luc Roberge, P.Eng., be appointed Chair of the Human Resources and Compensation Committee for the 2024-2025 Council year or until his successor is appointed.</p> <p>4. That Vicki Hilborn, P.Eng., be appointed Chair of the Regulatory Policy and Legislation Committee for the 2024-2025 Council year or until her successor is appointed. CARRIED WITH UNANIMOUS CONSENT</p>	Complete

563	03-May-24	7 Appointment of Councillors to Governance Committees for 2024-2025	<p>That the proposed membership of the Audit and Finance Committee as listed in C-563-7, Appendix A, be approved.</p> <p>That Vicki Hilborn be added to the proposed membership for the Audit and Finance committee.</p> <p>1. That the Audit and Finance Committee be composed of Council members Lorne Cutler, P.Eng., Vicki Hilborn, P.Eng., Paul Mandel, George Nikolov, P.Eng., Sherlock Sung, and Randy Walker, P.Eng., appointed for the 2024-2025 Council year</p> <p>2. That the Governance and Nominating Committee be composed of Council members Ahmed Elshaer, P.Eng., Nanda Lwin, P.Eng., Susan MacFarlane, P.Eng., Ravinder Panesar, P.Eng., and Glen Schjerning, P.Eng., appointed for the 2024-2025 Council year.</p> <p>3. That the Human Resources and Compensation Committee be composed of Council members Andrew Dryland, Luc Roberge, P.Eng., Scott Schelske, P.Eng., Uditha Senaratne, P.Eng., and Pappur Shankar, P.Eng., appointed for the 2024-2025 Council year.</p> <p>4. That the Regulatory Policy and Legislation Committee be composed of Council members Guy Boone, P.Eng., Chantal Chiddle, P.Eng., Shahandeh Hannah Ehtemam, P.Eng., Vicki Hilborn, P.Eng., Michelle Liu, P.Eng., and Leila Notash, P.Eng., for the 2024-2025 Council year. CARRIED WITH UNANIMOUS CONSENT</p>	Complete
563	03-May-24	6 Appointment of Vice President	That Nanda Lwin, P.Eng., be appointed as Vice President for the 2024-2025 Council year. CARRIED WITH UNANIMOUS CONSENT	Complete
563	03-May-24	5 Appointment of Regional Councillors Committee (RCC) Chair	That Pappur Shankar, P.Eng., be re-appointed as Chair of the Regional Councillors Committee, effective immediately and to hold office until the close of business at the 2025 Annual General meeting. CARRIED WITH UNANIMOUS CONSENT	Complete
563	03-May-24	4 Appontment of Council Meeting Chair	That Gregory Wowchuk, P.Eng., be appointed the Council Meeting Chair for the 2024-2025 Council year or until his successor is appointed. CARRIED WITH UNANIMOUS CONSENT	Complete



562	05-Apr-24	11.2 Sterling Award: Next Steps	That: a) Effective immediately, Council approves to discontinue the G. Gordon M. Sterling Engineering Intern Award Program. b) Effective immediately, the Sterling Award Subcommittee be stood down with thanks to all current and previous members. CARRIED	Complete
562	05-Apr-24	10.2 Councillor Questions – PEO Definition of Public Interest	New Motion To add discussion of the definition of “public interest” to the Council Issues Registry. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	10.2 Councillor Questions – Topics for Registry	New Motion That the below suggestions be placed on the Councillor Issues Registry: 1. That Council create a Past Presidents Advisory Group (PPAG) that meets at least 2x. per year chaired by the immediate past president? 2. Staff to review the costs relating to offering a virtual learning platform that will be available to all PEO license holders in order to maintain their mandatory CPD requirements and bring forward for consideration in future budgets. 3. That staff look at partnering with OSPE to combine future AGM’s with an Engineering Conference (Symposium) to assist PEO members to obtain their CPD hours. 4. That staff provide an update on the consultants used in 2022 and 2023 including a summary of Company Name, Type of Work, Amount Budgeted, Budget Line, Actual Amount Spent, Reason for use of consultant, Steps being taken to complete this work in house. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	8.2 Future of Engineer-in-Training (EIT) Update	New Motion That Item 8.2 be made a topic of a future Plenary session, or of a future Council meeting, to be decided by the President, or by the Chair of Council, as appropriate. CARRIED BY UNANIMOUS CONSENT	Complete

562	05-Apr-24	6.5 Special Rules Review and Councillor Submissions	<p>That the proposed amendments to By-Law No. 1 set out in Appendix A be approved by Council. (2/3 of votes cast required to carry) CARRIED</p> <p>That the Special Rules of Order that are currently in effect be rescinded and that the Special Rules of Order set out in Appendix D be enacted by Council to replace them. (2/3 of votes cast required to carry) CARRIED</p> <p>That the Special Rules of Order provisions dealing with Councillor submissions and the Councillor Submissions Mechanism be reviewed by GNC in April 2025 in order to make recommendations to Council for improvement. (simple majority) CARRIED</p>	Complete
562	05-Apr-24	6.4 Updates to Order of Honour (OOH) Nomination Process	That, effective immediately, Council approves the improvements to the nomination process for the Order of Honour, as proposed by staff and OSC and as presented at C-562-6.4, Appendix A. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	6.3 Order of Honour Selection Committee (OSC) Terms of Reference	That Council approve the reviewed and updated Terms of Reference for the Order of Honour Selection Committee (OSC), as recommended by OSC, and as presented at C-562-6.3, Appendix A. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	6.2 Revisions to Governance Committees' Charters	That Council approves the revised Charters of the Audit and Finance Committee, Governance and Nominating Committee, Human Resources and Compensation Committee, and Regulatory Policy and Legislation Committee, as presented to the meeting at C-562-6.2, Appendices A to D. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	6.1 Appointment of Northern Region Councillor	That Council appoint Ahmed Elshaer as the Northern Region Councillor for the 2024-2026 Council terms, in accordance with the "Filling a Councillor Vacancy" process set out at section 29.1 of By-Law No 1. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	5.3 Payment of Legal Expenses	That Council directs the GNC to oversee the development of a legal expenses framework with respect to individuals performing functions under the Professional Engineers Act. CARRIED	In progress

562	05-Apr-24	5.2 Recommendation of Appointment of Auditor for 2024	That Council directs the GNC to oversee the development of a legal expenses framework with respect to individuals performing functions under the Professional Engineers Act. CARRIED	Complete
562	05-Apr-24	5.1 2023 Audited Financial Statements	That Council: a) approve the audited financial statements for the year ended December 31, 2023, and the auditor's report thereon, as presented to the meeting in Appendix A; and b) authorize the President and President-elect to sign the audited financial statements on Council's behalf. CARRIED BY UNANIMOUS CONSENT	Complete
562	05-Apr-24	4.3 Engineers Canada 2026 Per Capita Assessment Fee	That Councils direct PEO's Member Representative at the 2024 Engineers Canada Annual Meeting of Members to vote in favour regarding the approval of the 2026 Per Capita Assessment Fee increase, as outlined in C-562-4.3, Appendix A and approved by the Engineers Canada Board on December 4, 2023. CARRIED	Complete
562	05-Apr-24	4.2 Engineers Canada National Statement of Collaboration	That Council endorses the National Statement of Collaboration proposed by Engineers Canada and presented to C-562-4.2 at Appendix A in EN and Appendix D in FR.  That Council directs PEO's Member Representative, or their proxy, to vote in favour of the motion proposed by Engineers Canada at its Annual Meeting of Members scheduled for May 25, 2024.  Amendment That the definition of "harmonization" should include the concept of "equitable" as in the main document. DEFEATED  MAIN MOTION CARRIED	Complete
562	05-Apr-24	4.1 Engineers Canada 2025-2029 Strategic Plan	That Council endorses the 2025-2029 Strategic Plan – Realizing Tomorrows proposed by Engineers Canada and presented to C-562-4.1 at Appendix C in EN and Appendix D in FR.  That Council directs PEO's Member Representative, or their proxy, to vote in favour of the motion proposed by Engineers Canada at its Annual Meeting of Members scheduled for May 25, 2024. CARRIED	Complete

562	05-Apr-24	2.3b CEDC Applications - Decline	1. That Council decline the application for redesignation as a Consulting Engineer as presented to the meeting at C-562-2.3(b), Appendix A, Section 1. CARRIED WITH CONSENT AGENDA	Complete
562	05-Apr-24	2.3a CEDC Applications - Approve	1. That Council approve the exemption from examination and the applications for designation as Consulting Engineer as set out in Appendix A, Section 1.  2. That Council approve the applications for redesignation as Consulting Engineer as set out in Appendix A, Section 2.  3. That Council grant permission to use the title "Consulting Engineers" (or variations thereof) to the firms as presented to the meeting at C-562-2.3(a), Appendix A, Section 3. CARRIED WITH CONSENT AGENDA	Complete
562	05-Apr-24	2.2(a) Approval of Committee Membership Changes	That Council approve the changes to Committee Membership as presented. CARRIED WITH CONSENT AGENDA	Complete
562	05-Apr-24	2.1 Open Session Minutes – 561 Council Meeting – February 23, 2024	That the minutes of the 561st meeting of Council, held February 23, 2024, as presented at C562-2.1, Appendix A, and amended, accurately reflect the business transacted at that meeting. CARRIED	Complete
562	05-Apr-24	2.0 Consent Agenda	That the Consent Agenda be approved as amended, consisting of: 2.2 – Changes to 2024 Statutory and Regulatory Committees' Membership List a) Approval of Committee Membership Changes b) Committee Membership Changes  2.3 – Consulting Engineer Designation Applications a) Approving b) Declining  The following items were pulled for individual consideration: 2.1 Open Session Minutes C-561, February 23, 2024 2.4 – Regional Councillors Committee (RCC) Report CARRIED BY UNANIMOUS CONSENT	Complete
561	23-Feb-24	11.4 Safe Disclosure (Whistle-blower Policy)	That Council refer the Safe Disclosure (Whistle-blower) Policy to the Governance and Nominating Committee to consider possible improvements to the Policy and report back with recommendations, if any, by the end of 2024. CARRIED (Moved into open Session)	In progress

561	23-Feb-24	10.2(b) Emerging and Emerged Engineering Disciplines Committee	<p>Original Motion That PEO Council direct the RPLC to create the "Emerging Disciplines Working Group".</p> <p>The terms of reference for this Working Group shall: - Review and recognize emerging and emerged engineering disciplines; and, - Establish a process for producing rights to practice (equivalent to those of traditional practices)</p> <p>Amendment That PEO Council direct the RPLC to add "Emerging Disciplines" to the RPLC 2024-2025 Work Plan.</p> <p><del>The terms of reference for this Working Group shall: - Review and recognize emerging and emerged engineering disciplines; and, - Establish a process for producing rights to practice (equivalent to those of traditional practices)</del></p> <p>AMENDMENT CARRIED WITH UNANIMOUS CONSENT</p>	Complete
561	23-Feb-24	10.2(a) Caretaker Convention Working Group	<p>Original Motion That a working group of three members, appointed by the President, provide recommendations to Council on what aspects of a Caretaker Convention PEO should adopt with recommendations provided, or an update on progress, at the June 2024 Council meeting.</p> <p>Amendment To remove "of three members, appointed by the President." CARRIED WITH UNANIMOUS CONSENT</p>	Complete
561	23-Feb-24	7.1 2024 Performance Goals for the CEO/Registrar	<p>That Council approve the CEO/Registrar 2024 Goals Review Form as presented to the meeting at C-561-7.1, Appendix A. CARRIED</p>	Complete
561	23-Feb-24	6.5 In-Camera Sessions Protocol	<p>That the In-Camera Sessions Protocol be approved as presented to the meeting at C-561-6.5, Appendix A.</p>	Complete

561	23-Feb-24	6.4 2024 Annual General Meeting: Guide for Member Submissions	<p>That Council approves the revised Guide for Member Submissions at the Annual General Meeting as presented to the meeting at C-561-6.5, Appendix A.</p> <p>Correction to Guide That Section 2.4 be corrected from “The minimum time for presentation of submissions is two minutes.” to ““The maximum time for presentation of submissions is two minutes.”</p> <p>Friendly Amendment to Guide That all references to number of days be referenced as calendar days as needed.</p> <p>Amendment to Guide That Section 3.1 be modified that submitters of motions be notified of the date of the Council meeting when the AGM submissions will be discussed. CARRIED</p>	Complete
561	23-Feb-24	6.3 Enterprise Risk Management Policy	That Council approve the proposed risk management policy as presented to the meeting at C-561-7.1, Appendix A.	Complete
561	23-Feb-24	6.2 Director Conduct Plan	That Council approves the three-step plan proposed by staff regarding governance controls for director conduct.	Complete
561	23-Feb-24	6.1 2024 Election: No Member Nominated for Northern Region Councillor	That the “Filling a Councillor Vacancy” process set out at section 29.1 of By-Law No 1 be followed during the current Council term to select a licence holder residing in the Northern Region for the office of Northern Region Councillor, to be appointed by Council at its April 2024 meeting. CARRIED	Complete
561	23-Feb-24	4.1 Nomination of Two (2) PEO Representatives for Appointment to Engineers Canada Board	That Marisa Sterling, P.Eng. and Arjan Arenja, P.Eng., be nominated as PEO Directors to the Engineers Canada Board of Directors, each for a three-year term effective as of the 2024 Engineers Canada Annual General Meeting. CARRIED	Complete

561	23-Feb-24	2.2(a) Approval of Committee Membership Changes	That Council approve the changes to Committee Membership as presented. CARRIED	Complete
561	23-Feb-24	2.1 Open Minutes -C-560	That the minutes of the 560th meeting of Council, held November 16-17, 2023, as presented to the meeting at C-561-2.1, Appendix A, accurately reflect the business transacted at that meeting. CARRIED	Complete
560	16-Nov-23	9.3c) Term Limits for Elected Councillors	Motion for staff to prepare a report on the potential to increase or potentially remove the term limit for elected Councillors by April 2024.  CARRIED	In progress
560	16-Nov-23	9.3b) Council Registry of Activities and Open Issues	That GNC provide Council with a plan for developing and maintaining a Council Registry of Activities and Open Issues for the April 2024 meeting of Council.  CARRIED BY UNANIMOUS CONSENT	In progress
560	16-Nov-23	9.2 Smith & Wolfe Awards	That, effective immediately, Council approves to discontinue the following programs: V.G. Smith Award and S.E. Wolfe Thesis Award. CARRIED	Complete
560	16-Nov-23	7.1 Direction to Examine the Current Four-Year Experience Requirement	That Council approve the proposed plan to examine P.Eng. experience requirements, using PEO's Policy Development Framework, as presented in C-560-7.1, Appendix A. CARRIED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	6.1 CEO/Registrar Performance Review Process: Proposed Changes to Align with Strategy and Operational Planning Timelines	That Council approve the proposed aligned CEO/Registrar Performance Review Process presented at Appendix B to item C-560-6.1. CARRIED BY UNANIMOUS CONSENT	Complete

560	16-Nov-23	5.5 Advisory Group Proposal	That, effective as of December 31, 2023, the Licensing Committee, Enforcement Committee and Professional Standards Committee be stood down with Council's thanks and appreciation to all current and previous members. CARRIED	Complete
560	16-Nov-23	5.4 Nomination Process for PEO Representatives on Engineers Canada Board	Original Motion That Council approves the revised process to nominate PEO representatives for appointment to the Engineers Canada Board of Directors, as presented to the meeting at C-560-5.4 Appendix B.  It was agreed without objection to change references to "50% + 1 majority" in the document to "a majority of votes cast."  Amended Motion That Council approves the revised process to nominate PEO representatives for appointment to the Engineers Canada Board of Directors, as amended at the meeting at C-560-5.4 Appendix B.  CARRIED AS AMENDED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	5.3 Director Conduct Com.	That Council receives the good practices report and directs staff, by February 2024 to propose a plan to Council for a Code of Conduct to replace the current one.	Complete
560	16-Nov-23	5.2 2024 AGM Place and Time	That Council select a date, Council for Saturday, April 20, 2024 as the place and time, respectively, for PEO's 2024 Annual General Meeting. CARRIED	Complete
560	16-Nov-23	5.1 PEO Council Governance Scorecard	That Council accepts a scorecard of quantitative indicators as presented to support governance oversight of PEO operations. CARRIED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	4.2 2024 Borrowing	That Council: a) approve the borrowing of money upon the credit of the association by way of:	Complete
560	16-Nov-23	4.1 2024 Draft Operating and Capital Budgets	That Council approve the draft 2024 operating and capital budgets reviewed by the Audit and Finance Committee and as presented to the meeting at C-560-4.1, Appendix A. CARRIED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	2.7 Emission Summary and Dispersion Model (ESDM) Guideline Conversion to Standard	That Council approves partially rescinding its September 23, 2016 motion, by no longer requiring that a performance standard be developed for Professional Engineers Providing Engineering Reports under O. Reg. 1/17 (ESDM and AAR Reports). CARRIED WITH CONSENT AGENDA	Complete



560	16-Nov-23	2.6 Acoustical Engineering Service in Land Use Planning Guideline	That Council approves the revised “Professional Engineers Providing Acoustical Engineering Services in the Land-Use Planning Process Guideline, dated August 11, 2023” in Appendix A. CARRIED WITH CONSENT AGENDA	Complete
560	16-Nov-23	2.5 2024 Councillor Training Protocol	That Council approves the 2024 Councillor Training Protocol as presented at Appendix A to the Decision Briefing Note titled “2024 Councillor Training Protocol”, subject to the 2024 budget scheduled to be approved by Council at its November 16 & 17, 2023 meeting. CARRIED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	2.4 2024-2025 Council and Committee Calendar	That Council approves the Proposed 2024-2025 Calendar of Council and Governance Committee Meetings and Events, included at C-560-2.4, Appendix A. CARRIED BY UNANIMOUS CONSENT	Complete
560	16-Nov-23	2.3 2023 Statutory and Regulatory Committees’ Membership List b) Full Roster	That Council approve the full 2023 Committees Membership Lists for 2024. CARRIED WITH CONSENT AGENDA	Complete
560	16-Nov-23	2.2 Consulting Engineer Designation Applications	That: 1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in Appendix A, Section 1. 2. That Council approve the applications for redesignation as Consulting Engineer as set out in Appendix A, Section 2. 3. That Council grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as presented to the meeting at C-559, Appendix A, Section 5. CARRIED WITH CONSENT AGENDA	Complete
560	16-Nov-23	2.1 Open Session Minutes – 559 Council Meeting – September 22, 2023	That the minutes of the 559th meeting of Council, held September 22, 2023, as presented to the meeting at C-560-2.1, Appendix A, accurately reflect the business transacted at that meeting. CARRIED WITH CONSENT AGENDA	Complete

559	22-Sep-23	8.4a) Reducing the Engineering Experience 4-year Time Requirement	That RPLC provide Council with a plan at the November 2023 meeting of Council, that includes a timeline and a plan for involving ERC experience requirement experts, to  (a) consider introducing an apprentice/intern pathway to engineering experience as an alternative to CBA; and  (b) consider reducing the 4-year experience requirement for all experience pathways to licensure. CARRIED	In progress
559	22-Sep-23	Motion to Defer	Move to defer all items in Section 7 and all items in Section 8 except:  8.3 (Eng Can Director Report, delivered earlier in meeting) 8.4a) Reducing 4-year Eng. Experience Time Requirement  to the next Council meeting. CARRIED	Complete
559	22-Sep-23	6.5 Appointment of Deputy Registrar	That Americo Viola, P.Eng., be appointed Deputy Registrar, effective September 25, 2023, until such time as Council appoints a successor, and that the temporary appointment of Arun Dixit, P.Eng. as Interim Deputy Registrar be ended, with PEO's gratitude for his additional service, effective the same date. CARRIED UNANIMOUSLY	Complete
559	22-Sep-23	5.1 Report from Tribunals	That Council adopt the appointments as set out in C-559-5.1, Appendix C - the Report on Tribunal Appointments, provided in the September 22, 2023 Briefing Note from Tribunals. CARRIED	Complete
559	22-Sep-23	4.4 Mandatory CPD (PEAK): Proposed Policy Change	That Council approve exempting all Licence and Limited Licence holders who qualify for fee remission from all annual continuing professional development requirements, effective January 2024. CARRIED	Complete
559	22-Sep-23	4.3 RPLC Work Plan for 2023-2024	That the Work Plan for the Regulatory Policy and Legislation Committee, as submitted to the meeting at C-559-4.3, Appendix A, be approved. CARRIED WITH CONSENT AGENDA	Complete

559	22-Sep-23	4.2 2024 AGM	<p>Original Motion That Council endorse a [_____] format for PEO's 2024 Annual General Meeting.</p> <p>Vote #1 That "in-person" be inserted as the choice of format for PEO's 2024 Annual General Meeting. DEFEATED</p> <p>Vote #2 That "hybrid" be inserted as the choice of format for PEO's 2024 Annual General Meeting.</p> <p>Final Motion That Council endorse a hybrid format for PEO's 2024 Annual General Meeting. CARRIED</p>	Complete
559	22-Sep-23	2.2 Consulting Engineer Designation Applications	<p>That:</p> <p>1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in Appendix A, Section 1.</p> <p>2. That Council approve the applications for redesignation as Consulting Engineer as set out in Appendix A, Section 2.</p> <p>3. That Council grant permission to use the title "Consulting Engineers" (or variations thereof) to the firms as presented to the meeting at C-558, Appendix A, Section 5. CARRIED WITH CONSENT AGENDA</p>	Complete
559	22-Sep-23	2.1 OPEN SESSION MINUTES – 558th Council Meeting – June 23, 2023	<p>That the minutes of the 558th meeting of Council, held June 23, 2023, as presented to the meeting at C-559-2.1, Appendix A, accurately reflect the business transacted at that meeting. CARRIED WITH CONSENT AGENDA</p>	Complete

558	23-Jun-23	3.10 Policy Development Framework	<p>Original Motion That Council adopts the Policy Development Framework as presented.</p> <p>Amendment That the Policy Development Framework be amended to reflect that both policy impact analysis and the Policy Impact Analysis Tool will be expected, but not required, of all PEO regulatory policy initiatives. CARRIED</p>	Complete
558	23-Jun-23	3.9 Selection and Recommendation of Election Officials	<p>That:</p> <p>1. Council approve the Chief Elections Officer role description and Oath of Office, as presented to the meeting at C-558-3.9, Appendix A and Appendix B;</p> <p>2. That Council approve the Official Elections Agent security requirements, as presented to the meeting at C-558-3.9, Appendix C;</p> <p>3. That the Governance and Nominating Committee's Election Officials Subcommittee be composed of Council members Vajahat Banday, Vicki Hilborn, Nanda Lwin, Luc Roberge, and Glen Schjerning, appointed in accordance with the terms and procedures presented to the meeting at C-558-3.9, Appendices D. CARRIED</p>	Complete
558	23-Jun-23	3.8 CESC Appointments and Transitions	<p>That:</p> <p>a) Isidro Buquiron, P.Eng., Giuseppe (Joseph) Facca, P.Eng., Suresh Khanal, P.Eng., and Mostafa Khosravyelhossaini, P.Eng. be appointed as the additional members to the 2023-2024 Central Election and Search Committee;</p> <p>b) the 2022-2023 Central Election and Search Committee be stood down with thanks at the close of this Council meeting; and</p> <p>c) the 2023-2024 Central Election and Search Committee be constituted at the close of this Council meeting. CARRIED</p>	Complete

558	23-Jun-23	3.7 2024 Council Election Matters	<p>Original Motion</p> <p>That Council, with respect to the 2024 Council election:</p> <p>a) approve the 2024 Nomination and Voting Procedures, as presented to the meeting at C-558-3.7, Appendix A;</p> <p>b) approve the 2024 Election Publicity Procedures, as presented to the meeting at C-558-3.7, Appendix B;</p> <p>c) approve the 2024 Nomination Form as presented to the meeting at C-558-3.7, Appendix C;</p> <p>d) approve the 2024 Nomination Acceptance Forms for President-Elect, Vice President, Councillor-at-Large, and Regional Councillor as presented to the meeting at C-558-3.7, Appendix D;</p> <p>e) appoint the Regional Election and Search Committees (RESC) for each Region;</p> <p>f) appoint the Junior Regional Councillor in each Region (Nanda Lwin, P.Eng., Michelle Liu, P.Eng., Luc Roberge, P.Eng., Ravinder Panesar, P.Eng., Susan MacFarlane, P.Eng.) as Chair of the RESC for their Region.</p> <p>Friendly Amendment</p> <p>To remove the strike-out of section 26 on Election Publicity Procedures at C-558-3.7, Appendix B, and include it in the approved document.</p>	
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558	23-Jun-23	3.7 2024 Council Election Matters	<p>New Motion That all Nomination Acceptance Forms at C-558-3.7 Appendix D, be amended to read:</p> <p>I declare that I have read and understand the Code of Conduct for Councillors located at section 3.1.8 of the PEO Governance Manual and agree to act in accordance with it if elected.</p> <p>I declare that I will complete the PEO mandatory compliance training if elected.</p> <p>I have completed or will complete the “Board Basics” orientation by December 31, 2023. CARRIED</p> <p>Friendly Amendment That changes to the Nomination Form be reflected in Procedures 11 and 12 of the Nomination and Voting Procedures in C-558-3.7, App A. These changes will be made by the CEO/Registrar.</p>	Complete
558	23-Jun-23	3.5 Approval of GNC Work Plan for 2023-2024	That the Work Plan for the Governance and Nominating Committee, as submitted to the meeting at C-558-3.5, Appendix A, be approved. CARRIED	Complete
558	23-Jun-23	3.4 Approval of AFC Work Plan for 2023-2024	That the Work Plan for the Audit and Finance Committee, as submitted to the meeting at C-558-3.4, Appendix A, be approved. CARRIED	Complete
558	23-Jun-23	3.3 Approval of HRCC Work Plan for 2023-2024	That the Work Plan for the Human Resources and Compensation Committee, as submitted to the meeting at C-558-3.3, Appendix A, be approved. CARRIED	Complete
558	23-Jun-23	2.3 Changes to the 2023 Committees Membership Lists	That Council re-appoint the chair of the Experience Requirements Committee (ERC) as presented to the meeting at C-558-2.3, Appendix A. CARRIED	Complete
558	23-Jun-23	2.2- Consulting Engineer	Original motion 1. That Council approve the exemption from examinations and the applications	Complete

557	05-May-23	15. Appointment of Interim Deputy Registrar	That Arun Dixit, P.Eng. be appointed Interim Deputy Registrar, effective May 5, 2023, until such time as Council appoints a permanent Deputy Registrar, and  That, if Mr. Dixit is appointed, this decision be moved out of in-camera into open session in order to permit a public announcement.  CARRIED	Complete
557	05-May-23	12. 2023 – 2024	That Council approve the CEO/Registrar goals as presented at C-557-12,	Complete
557	05-May-23	11. Appointment of Floston	That Roydon Fraser, P.Eng., be appointed as a Penitentiary Discipline Committee for the 2023-2024. Positions to be appointed with a 27(1)(1) of the	Complete
557	05-May-23	10. Appointments to the Executive	Committee for the 2023-2024. Positions to be appointed with a 27(1)(1) of the	Complete
557	05-May-23	9. Appointment of	member of Council, P.Eng., be appointed Penitentiary Discipline and in	Complete
557	05-May-23	8. Appointment of Councillors to	Committee for the 2023-2024. Positions to be appointed with a 27(1)(1) of the	Complete
557	05-May-23	7. Appointment of Vice-President	That Leila Notash, P.Eng., be appointed as Vice President for the 2023-2024 Council year.  CARRIED	Complete
557	05-May-23	6. Appointment of Chair of Regional Councillors Committee	That Pappur Shankar, P.Eng., be appointed as Chair of the Regional Councillors Committee, effective immediately and to hold office until the close of business at the 2024 Annual General meeting.	Complete
557	05-May-23	5. Appointment of Council Meeting Chair	That Roydon Fraser, P.Eng., be appointed the Council Meeting Chair for the 2023-2024 Council year or until his successor is appointed.	Complete
557	05-May-23	4. Special Rules of Order	That the proposed Special Rules of Order, as presented to the meeting at C-557-4, Appendix A, be approved effective immediately, and  That the Special Rules be referred to the Governance and Nominating Committee for review, and to report back to Council before the end of 2023.	Complete
556	31-Mar-23	3.9 IMPLEMENTATION OF GOVERNANCE DIRECTIONS RE: NON-GOVERNANCE COMMITTEES	New Motion #1 That Council direct staff to develop one or more Advisory Groups to replace the Licensing, Enforcement, and Professional Standards Committees, as described in the proposed Terms of Reference in C-556-3.9, Appendix C.  New Motion #2 That Council approves the revised Terms of Reference of the Academic Requirements Committee and of the Experience Requirements Committee, as proposed in C-556-3.9, Appendices A & B.	In progress

556	31-Mar-23	3.8 GOVERNANCE MANUAL: INCORPORATING CHARTERS/PRO TOCOLS & MAKING OTHER CHANGES	That Council approve the updated Governance Manual, which integrates the Charters, Protocols, and other directions approved by Council as part of the 2020/2022 governance roadmap. CARRIED	Complete
556	31-Mar-23	3.7 ELIMINATION OF CANADIAN EXPERIENCE REQUIREMENT	That Council directs the CEO/Registrar to begin work with the Ministry of the Attorney General on the necessary amendments to Regulation 941 to remove the Canadian experience requirement for licensure in its present form in order to comply with the provisions of section 10.2 of the Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA) with the intent of initiating a further study to explore and address any unintended consequences of this change. CARRIED	



556	31-Mar-23	3.6b CHAPTER ACTIVITIES IN "NEITHER" CATEGORY	<p>That:  Council approves to support the following types of chapter activities:</p> <ul style="list-style-type: none"> <li>•Chapter AGMs</li> <li>•Technical seminars/tours</li> <li>•Networking events</li> <li>•30x30 events</li> <li>•Scholarships</li> </ul> <p>Council approves to support with modifications the following types of chapter activities:</p> <ul style="list-style-type: none"> <li>•Licence certificate presentations</li> <li>•Education/school outreach activities</li> <li>•Licensure Assistance Program</li> <li>•Chapter social media</li> <li>•GLP chapter activities</li> <li>•Chapter support of community organizations</li> </ul> <p>Council approves to re-assign the following types of chapter activities:</p> <ul style="list-style-type: none"> <li>•Regulatory seminars</li> <li>•Chapter websites</li> </ul> <p>and</p> <p>Council approves to suspend the following type of chapter activity:</p> <ul style="list-style-type: none"> <li>•Chapter event sponsorship from external sources</li> </ul> <p>CARRIED</p>	Complete
556	31-Mar-23	3.6a ORDER OF HONOUR REVIEW	<p>That:</p> <p>Effective immediately, Council hereby approves the revised nomination and selection criteria for the Order of Honour, as proposed by AWC and as presented, Appendix A.</p> <p>Effective immediately, Council hereby approves the change of the AWC name to the Order of Honour Selection Committee (OSC), as proposed by AWC.</p>	
556	31-Mar-23	3.5 RECOMMENDATION OF THE APPOINTMENT OF AUDITORS FOR 2023	<p>That Council recommend to members at the April 2023 Annual General Meeting that Deloitte LLP be appointed as PEO's auditor for 2023 and hold office until the next annual general meeting or until a successor is appointed.</p> <p>CARRIED</p>	Complete

556	31-Mar-23	3.4 2022 AUDITED FINANCIAL STATEMENTS	<p>That Council:</p> <p>a) Approve the audited financial statements for the year ended December 31, 2022, and the auditor's report thereon, as presented to the meeting in C-556-3.4, Appendix A; and</p> <p>b) Authorize the President and President-elect to sign the audited financial statements on Council's behalf.</p>	Complete
556	31-Mar-23	3.3 ENGINEERS CANADA ANNUAL MEETING OF MEMBERS: DIRECTION TO PEO MEMBER REPRESENTATI VE	<p>1. That Council direct PEO's Member Representative or their proxy, to vote against the motion as outlined in C-556-3.3, Appendix A:</p> <p>(a) THAT the term and definition of "2/3-60% Majority" in Section 1.1 of the Engineers Canada Bylaw be deleted and replaced with the following: "3/4 Majority" means a resolution passed by a minimum of three-quarters of the Members voting."</p> <p>(b) AND THAT the references to "2/3-60% Majority" in Articles 2.1(m) and 3.4(2) of the Engineers Canada Bylaw be replaced with the term "3/4 Majority".</p> <p>Amendment</p> <p>2. That Council appoint <b>Nick Colucci, P.Eng., Past President</b>, as proxy holder to vote for and on behalf of the PEO President at the Engineers Canada Annual Meeting of Members on May 27, 2023, and at any and all adjournments thereof, with full power of substitution in the premises.</p>	Complete
556	31-Mar-23	2.2 CONSULTING ENGINEER DESIGNATION APPLICATIONS	<p>That:</p> <p>Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in C-556-2.2, Appendix A, Section 1.</p> <p>Council approve the applications for redesignation as Consulting Engineer as set out in C-556-2.2, Appendix A, Section 2.</p> <p>Council grant permission to use the title "Consulting Engineers" (or variations thereof) to the firms as set out in C-556-2.2, Appendix A, Section 3.</p> <p>CARRIED</p>	Complete

556	31-Mar-23	2.1 OPEN SESSION MINUTES – 555th Council Meeting	That: a) 555th meeting of Council, held February 24, 2023, as amended at C-556-2.1, Appendix A, accurately reflect the business transacted at that meeting.	Complete
556	31-Mar-23	2.0 Consent Agenda	That the Consent Agenda be approved as amended, consisting of:  2.2 Consulting Engineer Designation Applications	Complete
555-3.11b	24-Feb-23	Supporting Evolutionary Improvements to FARPACTA Admissions	Original Motion: That ARC and ERC be asked to provide, capacity permitting, Council with demonstrations of, and principles and constraints behind, admissions models that maintain compliance with FARPACTA while removing barriers in the initial "P.Eng. only if you have B.Eng." admissions model. New Motion: That the original motion be deferred to the March 2023 Council meeting. CARRIED	In progress
555-3.11a	24-Feb-23	PEO Support for the "Retool the Iron Ring Ritual" Initiative	That Council formally acknowledges and publicly supports the "Retool the Iron Ring Ritual" initiative and requests for the Corporation of the Seven Wardens to implement meaningful changes to the Ritual of the Calling of an Engineer ceremony in ways that reflect contemporary engineering practice, values, and inclusion. CARRIED	Complete
555-3.6	24-Feb-23	January to March 2023 Bridge Goals for the CEO/Registrar	That Council approve the CEO/Registrar goals as presented in C-555-3.6 Appendix A (Goals Review Form). CARRIED	Complete
555-3.5	24-Feb-23	Council Remuneraion Framework Review	That Council direct staff to undertake further broad exploration and study, including a variety of options, on the Council Remuneration Framework with a report back to the GNC and ultimately Council for further consideration. CARRIED	In progress

555-3.4b	24-Feb-23	Governance Roadmap – Phase 4: Recommendations for PEO Committee and Task Force Activities Which Are Neither Governance Nor Regulatory	<p>Original Motion: That, effective immediately, Council hereby stands down the following committees and subcommittees:</p> <ul style="list-style-type: none"> <li>• Advisory Committee on Volunteers (ACV),</li> <li>• Education Committee (EDU) and Education Conference Planning Subcommittee,</li> <li>• Equity and Diversity Committee (EDC),</li> <li>• External Honours Subcommittee (of the Awards Committee),</li> <li>• Gala Advisory Committee (subcommittee of the Awards Committee),</li> <li>• PEO-OAA Joint Liaison Committee (PEO-OAA JLC),</li> <li>• PEO-OSPE Joint Relations Committee (PEO-OSPE JRC),</li> <li>• Volunteer Leadership Conference Planning Committee (VLCPC).</li> </ul> <p>That Council approves to transfer the President’s Award (for non-engineers) to OSPE, renamed as the Engineering Ally Award. That Council approves to suspend the following programs: V.G. Smith Award and S.E. Wolfe Thesis Award, until further review.</p> <p>New Motion: To refer the Governance Roadmap “Neither” Recommendations back to the Governance and Nominating Committee for further consultation and to report back at a future Council meeting. DEFEATED.</p> <p>ORIGINAL MOTION CARRIED</p>	Complete
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555-3.4a	24-Feb-23	3.4a Governance Roadmap – Phase 4: Order of Honour Review	Original Motion: That, effective immediately, Council hereby approves the revised nomination and selection criteria for the Order of Honour, as proposed by AWC and as presented at C-555-3.4a, Appendix A. That, effective immediately, Council hereby approves the change of the AWC name to the Order of Honour Selection Committee (O SC), as proposed by AWC. New Motion: To refer the Order of Honour Review back to the Governance and Nominating Committee for further consideration and to report back to Council at the March 2023 meeting. CARRIED	In progress
555-3.3	24-Feb-23	Nomination of PEO Director to Engineers' Canada Board	That Tim Kirkby, P.Eng., be nominated as a PEO Director to the Engineers Canada Board of Directors, for a three-year term effective as of the 2023 Engineers Canada Annual General Meeting. CARRIED	Complete
555-2.4	24-Feb-23	Changes to the 2023 Statutory and Regulatory Committees' Membership Lists	That Council appoint chairs to the Academic Requirements Committee (ARC) and Consulting Engineers Designation Committee (CEDC) as presented to the meeting at C-553-2.4, Appendix A. CARRIED	Complete
555-2.1	24-Feb-23	Open Session Minutes – 552nd Council Meeting	That the minutes of the 552nd meeting of Council, held November 25, 2022, as presented to the meeting at C-555-2.1, Appendix A, accurately reflect the business transacted at that meeting. CARRIED	Complete
555-2.0	24-Feb-23	Consent Agenda	2.1 Minutes – 552nd Council Meeting – November 25, 2022	Complete
552-3.5	25-Nov-22	Statutory and Consulting Engineers	2.2 Council Approve Appointment of members to PEO's statutory and consulting committees as presented at C-552-3.5, Appendix A for one year.	Complete
552-3.2	25-Nov-22	Engineer	2.3 That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in C-552-3.2	Complete
552-3.1	25-Nov-22	Open Session Minutes – 549th Council Meeting	That the minutes of the 549th meeting of Council, held September 23rd 2022, as presented to the meeting at C-552-3.1, Appendix A, accurately reflect the business transacted at that meeting. CARRIED	Complete
552-3.0	25-Nov-22	Consent Agenda	That the consent agenda be approved, consisting of: 2.1 Minutes – 549th Council Meeting – September 23, 2022	Complete
552-2.10	25-Nov-22	Membership Referendum on	2.2 That the proposed Council of the mandatory P.E.A.R. program, scheduled for January 2023, be deferred until such time as a referendum of P.E.O.	Complete

552-2.7	25-Nov-22	Safe Disclosure ("Whistleblower") Policy	Whereas it is one of the Human Resources and Compensation Committee's (HRCC) risk management Charter responsibilities to "oversee the effective implementation and use of a Safe Disclosure ("Whistleblower") Protocol for staff members and others to safely report potential breaches of conduct of senior management to designated trusted third parties, protecting the anonymity of disclosers"  Be it Resolved: That Council approves the Safe Disclosure ("Whistleblower") Policy as recommended by the HRCC and presented to the meeting at C-552-2.7, Appendix A. CARRIED	Complete
552-2.6	25-Nov-22	Borrowing	That Council.	Complete
552-2.5	25-Nov-22	2023 Capital Budget	That Council approve the draft 2023 capital budget reviewed by the Audit and Finance Committee and as presented to the meeting at C-552-2.5	Complete
552-2.4	25-Nov-22	2023 Operating Budget	That Council approve the draft 2023 operating budget reviewed by the Audit and Finance Committee and as presented to the meeting at C-552-2.4, Appendix A. CARRIED	Complete

552-2.3	25-Nov-22	Compliance with FARPACTA: Academic Equivalency and the Canadian Experience Requirement	<p>1. That Council recognize that obtaining a bachelor's degree in an engineering program that is included in the International Institutions and Degrees Database (IIDD) administered by Engineers Canada, subject to successful completion of a confirmatory examination program, is the engineering educational qualification equivalent to a bachelor's degree in a Canadian engineering program that is accredited to the Council's satisfaction.</p> <p>2. That Council support the use of a competency-based assessment model including ethics indicators to confirm that an applicant for a licence has sufficient experience to enable them to meet the generally accepted standards of practical skill required to engage in the practice of professional engineering.</p> <p>3. These motions are effective as soon as adequate notice of any change in requirements is given to prospective applicants but in any case will apply to new applicants not later than July 1, 2023.</p> <p>There was a friendly amendment to vote on part 1 separately, and to vote on parts 2 and 3 together.</p> <p>First proposed amendment to Part 1:</p> <p>1. That Council recognize that obtaining a bachelor's degree in an engineering program that is:</p> <p>(a) identified as legitimate in the International Institutions and Degrees Database (IIDD) administered by Engineers Canada, and</p> <p>(b) subject to successful completion of a confirmatory examination program to be specified by PEO in consultation with subject matter experts, is the engineering educational qualification equivalent to a bachelor's degree in a Canadian engineering program that is accredited to the Council's satisfaction.</p> <p>DEFEATED</p>	Complete
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549-3.2	23-Sep-22	Consulting Engineer Designation Applications	<p>1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in C-549-3.2, Appendix A, Section 1.</p> <p>2. That Council approve the applications for redesignation as Consulting Engineer as set out in C-549-3.2, Appendix A, Section 2.</p> <p>3. That Council grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as set out in C-549-3.2, Appendix A, Section 3.</p> <p><b>CARRIED</b></p>	Complete
549-3.1	23-Sep-22	Open Session Minutes – 548th Council Meeting	<p>That the minutes of the 548th meeting of Council, held June 24th 2022, as presented to the meeting at C-549-3.1, Appendix A, accurately reflect the business transacted at that meeting. <b>CARRIED</b></p>	Complete
549-3.0	23-Sep-22	Consent Agenda	<p>That the consent agenda be approved, consisting of:</p> <p>3.1 Minutes – 549th Council meeting – June 24, 2022</p> <p>3.2 Consulting Engineer Designation Applications</p> <p>3.3 Engineers Canada Directors Report</p> <p>3.4 Governance Committee Reports and 2022-2023 Workplans</p> <p><b>CARRIED</b></p> <p><b>For: 19</b>  V. Banday C. Bellini R. Brunet C. Chahine C. Chiddle J. Chisholm L. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel T. Kirkby S. MacFarlane P. Mandel D. Montgomery L. Roberge S. Schelske P. Shankar R. Walker</p> <p><b>Against: 0</b>  <b>Abstain: 0</b></p>	Complete



549-2.14	23-Sep-22	Reimbursement Policy: Chapter Volunteers	<p>That Council direct the Audit &amp; Finance Committee to consider the inclusion of a chapter-specific appendix in the Reimbursement Policy, to include partner expense reimbursements when a volunteer attends a Regional Congress.</p> <p>Move to refer the motion back to the Regional Congress Committee for further review. DEFEATED</p> <p><b>For: 2</b> T. Kirkby P. Shankar</p> <p><b>Against: 21</b> A. Arenja V. Banday C. Bellini R. Brunet C. Chahine C. Chiddle J. Chisholm L. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske S. Sung R. Walker</p> <p><b>Against: 0</b></p> <p>Council then voted on the original motion. CARRIED</p> <p>For: 18 A. Arenja V. Banday C. Bellini C. Chahine C. Chiddle J. Chisholm L. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel S. MacFarlane P. Mandel D. Montgomery L. Roberge S. Schelske P. Shankar R. Walker</p> <p>Against: 2 R. Brunet T. Kirkby</p> <p>Abstain: 2 G. Nikolov S. Sung</p>	In progress
549-2.13	23-Sep-22	Recommendations on AGM Submissions	<p>That a regulatory impact assessment be conducted as per AGM 2022 Submission #3: Climate Change. DEFEATED</p> <p><b>For: 6</b> V. Banday C. Chahine J. Chisholm R. Fraser V. Hilborn P. Shankar</p> <p><b>Against: 13</b> A. Arenja C. Bellini R. Brunet C. Chiddle C. Cutler A. Dryland S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Sung R. Walker</p> <p><b>Abstain: 3</b> D. Kiguel T. Kirkby S. Schelske</p>	Complete

549-2.11	23-Sep-22	Data Protection Policy	<p>1. That Council adopts the data protection policy as outlined in the Draft Position Statement presented at C-549, 2.11 Appendix A, to reduce PEO's risks and ensure PEO conforms with all applicable privacy obligations; and</p> <p>2. That Council instructs the CEO/Registrar and/or President to work with impacted parties to examine existing data-sharing activities and ensure they comply with the new policy and provide an information report to Council at its November 2022 meeting. CARRIED</p> <p><b>For: 21</b>  A. Arenja C. Bellini R. Brunet C. Chahine C. Chiddle J. Chisholm C. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel T. Kirkby S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske P. Shankar S. Sung R. Walker</p> <p><b>Against: 0</b>  <b>Abstain: 0</b></p>	In progress
549-2.10	23-Sep-22	Workplace Violence and Harassment Policy Update	<p>That Council direct staff to conduct a holistic review of best practices in governance controls vis-à-vis expectations for director behaviour and conduct, forms of director misconduct, and options available to a regulatory board to address director misconduct. This work will be conducted under the oversight of the Human Resources and Compensation Committee (HRCC) and the Governance and Nominating Committee (GNC) in accordance with their respective mandates. CARRIED</p> <p><b>For: 21</b>  A. Arenja C. Bellini R. Brunet C. Chahine C. Chiddle J. Chisholm C. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel T. Kirkby S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske P. Shankar S. Sung R. Walker</p> <p><b>Against: 1</b>  V. Banday</p> <p><b>Abstain: 0</b></p>	In progress

549-2.9	23-Sep-22	Guideline on Attendance at Council and Governance Committee Meetings	<p>That Council approve the Guideline on Attendance at Council and Governance Committee Meetings as presented to the meeting at C-549-2.9, Appendix A.</p> <p>CARRIED</p> <p><b>For: 14</b>  A. Arenja C. Bellini R. Brunet C. Chiddle A. Dryland V. Hilborn S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske S. Sung R. Walker</p> <p><b>Against: 6</b>  V. Banday C. Chahine C. Cutler R. Fraser D. Kiguel T. Kirkby</p> <p><b>Abstain: 1</b>  P. Shankar</p>	Complete
549-2.8	23-Sep-22	By-law Amendments: Council Directions	<p>That Council be asked to approve the amendments to By-Law No. 1 as presented to the meeting at C-549-2.8, appendices A, B, C and D.</p> <p>2/3 majority of votes cast required to carry</p> <p>CARRIED</p> <p><b>For: 15</b>  A. Arenja C. Bellini R. Brunet C. Chiddle C. Cutler A. Dryland V. Hilborn S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske S. Sung R. Walker</p> <p><b>Against: 5</b>  V. Banday C. Chahine R. Fraser D. Kiguel T. Kirkby</p> <p><b>Abstain: 1</b>  P. Shankar</p>	Complete

549-2.7	23-Sep-22	By-Law Amendments: Financial Approvals	<p>That Council approves the amendments to By-Law No. 1 as presented to the meeting at C-549-2.7, Appendices A, B and C.</p> <p>2/3 majority of votes cast required to carry CARRIED</p> <p><b>For: 19</b> A. Arenja C. Bellini R. Brunet C. Chahine C. Chiddle L. Cutler A. Dryland V. Hilborn D. Kiguel T. Kirkby S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske P. Shankar S. Sung R. Walker</p> <p><b>Against: 3</b> V. Banday J. Chisholm R. Fraser</p> <p><b>Abstain: 0</b></p>	Complete
548-2.3	24-Jun-22	Signing Authority: Policy Direction Regarding By-law Amendment – Recommendation From Audit And Finance Committee AFC	<p>That Council approves the recommendation by the Audit and Finance Committee to update the signing authority for deeds, transfers, contracts, and other instruments requiring the signature of the Association, and that Council directs that an appropriate by-law amendment be prepared for its consideration as soon as practicable.</p> <p>CARRIED</p>	Complete
548-2.4	24-Jun-22	2023 Elections – Recommendation From Governance And Nominating Committee (GNC)	<p>That Council defer the recommendations from the Governance and Nominating Committee (GNC) regarding the 2023 elections back to GNC.</p> <p>DEFEATED</p> <p>Recorded Vote <b>For: 7</b> V. Banday R. Fraser D. Kiguel T. Kirkby L. Notash S. Sung G. Wowchuk <b>Against: 15</b> C. Bellini R. Brunet C. Chahine C. Chiddle J. Chisholm L. Cutler A. Dryland V. Hilborn S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Roberge S. Schelske R. Walker <b>Abstain: 1</b> P. Shankar</p>	Complete

			<p>That item g) be added to the list of recommendations with respect to the 2023 Council election “include Equity, Diversity and Inclusion (EDI) improvement changes as defined at Council meeting C-548.” CARRIED</p> <p>Council then voted on the original motion as amended.</p> <p>That Council, with respect to the 2023 Council election:  a) approve the 2023 Voting Procedures, as presented to the meeting at C-548-2.4, Appendix A;  b) approve the 2023 Election Publicity Procedures, as presented to the meeting at C-548-2.4, Appendix B  c) approve the 2023 Nomination Form as presented to the meeting at C-548-2.4, Appendix C;  d) approve the 2023 Nomination Acceptance Forms for President-Elect, Vice President, Councillor-at-Large, and Regional Councillor as presented to the meeting at C-548-2.4, Appendix D;  e) appoint the Regional Election and Search Committees (RESC) for each Region;  f) appoint the Junior Regional Councillor in each Region (Dana Montgomery, P.Eng., Tim Kirkby, P.Eng., David Kiguel, P.Eng., Vicki Hilborn, P.Eng., Pappur Shankar P.Eng.) as Chair of the RESC for their Region.  g) include Equity, Diversity and Inclusion (EDI) improvement changes as defined at Council meeting C-548. CARRIED</p>	<p>Complete</p>
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548-2.5	24-Jun-22	Strategic Planning Goals	<p>That Council vote on each of the four strategic planning goals separately.  <b>DEFEATED</b></p> <p>Whereas Council, informed by the best available feedback and evidence from stakeholders, the public, and other jurisdictions, met on May 12-13 and agreed upon the key elements of a Strategic Plan; and  Had the opportunity to confirm these elements by survey,  Therefore, the following elements will form PEO's 2023-25 Strategic Plan:</p> <p>Goal 1: Improve PEO's licensing processes, without compromising public safety.  We will do this by:</p> <ul style="list-style-type: none"> <li>•Creating a fair, transparent, accessible and efficient application process that maintains competency and complies with FARPACTA by July 1, 2023</li> <li>•Reviewing licensing business processes and implementing changes to improve efficiency without sacrificing public safety or information security by January 1, 2025</li> <li>•Ensuring all licensing activities reflect the values of equity, diversity and inclusion</li> </ul> <p>Goal 2: Optimize organizational performance.  We will initiate this by:</p> <ul style="list-style-type: none"> <li>•Updating and developing standards and practice guidelines</li> <li>•Ensuring adequate IT infrastructure, improving our capacity to collect and manage data</li> <li>•Reviewing and improving communication and business processes, including ensuring they reflect the values of equity, diversity and inclusion</li> </ul>	Complete
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			<p>Goal 3: Implement a continuous governance improvement program. We will do this by:</p> <ul style="list-style-type: none"> <li>•Ensuring orientation for Councillors and PEO’s Executive Leadership Team</li> <li>•Ensuring Committees and Council have the necessary evidence to support quality decision-making</li> <li>•Establishing metrics for governance performance, which include principles of equity, diversity and inclusion by spring 2023 and implementing an annual review</li> </ul> <p>Goal 4: Refresh PEO’s vision to ensure all stakeholders see relevance and value in PEO. We will do this by:</p> <ul style="list-style-type: none"> <li>•facilitating meaningful dialogue with members and other stakeholders</li> <li>•undertaking required research</li> <li>•developing a proposed vision for consultation</li> </ul> <p>CARRIED Recorded Vote</p> <p><b>For: 19</b> C. Bellini R. Brunet C. Chahine C. Chiddle L. Cutler A. Dryland R. Fraser V. Hilborn D. Kiguel S. MacFarlane P. Mandel D. Montgomery G. Nikolov L. Notash L. Roberge S. Schelske P. Shankar S. Sung R. Walker</p> <p><b>Against: 3</b> V. Banday T. Kirkby G. Wowchuk</p> <p><b>Abstain: 1</b> J. Chisholm</p>	Complete
548-2.6	24-Jun-22	CEO/Registrar Goals For 2022-2023 – Recommendation From Human Resources And Compensation Committee (HRCC)	That Council approve the CEO/Registrar goals as presented at C-548-2.6, Appendix A (Performance Review Form). CARRIED	Complete

548-3.2	24-Jun-22	Consulting Engineer Designation Applications	<p>1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in C-548-3.2, Appendix A, Section 1.</p> <p>2. That Council approve the applications for redesignation as Consulting Engineer as set out in C-548-3.2, Appendix A, Section 2.</p> <p>3. That Council grant permission to use the title "Consulting Engineers" (or variations thereof) to the firms as set out in C-548-3.2, Appendix A, Section 3.</p> <p>CARRIED</p>	Complete
548-3.3	24-Jun-22	Statutory Committees – Re-appointments Subject To Approval By The Attorney General	<p>To re-appoint members, who are not members of the Council nor members of the Association, as specified in C-548-3.4, Appendix A, to their respective committees for three (3) year terms subject to and effective as of the date of approval by the Attorney-General as required pursuant to sections 19.1(1)1ii, 25.(1)(b) and 27(1)3ii of the Professional Engineers Act.</p> <p>CARRIED</p>	Complete
548-3.4	24-Jun-22	Central Election And Search Committee	<p>The following motion, approved in-camera, was moved into open session.</p> <p>That:</p> <p>a) Michael Chan, P.Eng., and Dave Estrella, P.Eng. be appointed as the the additional members to the 2022-2023 Central Election and Search Committee;</p> <p>b) that the 2021-2022 Central Election and Search Committee be stood down with thanks at the close of this Council meeting; and</p> <p>c) that the 2022-2023 Central Election and Search Committee be constituted at the close of this Council meeting</p> <p>d) Request the CESC to advise Council of decision-making criteria used to recommend the two candidates noted above.</p> <p>CARRIED</p>	



547-4	04-May-22	Special Rules of Order	<p>That the proposed Special Rules of Order, as presented to the meeting at C-547-4, Appendix A, be approved effective immediately and remain in effect until the close of business at the 2022 Annual General Meeting.</p> <p>2/3 majority of votes cast required to carry</p> <p>That the Special Rules be amended to include the following:</p> <p>7. MEETING DETAILS AND AGENDAS</p> <p>7.1 Details of meeting format, location, and time shall be finalized and sent to members of Council not later than two weeks before the meeting. These meeting details may be amended only in case of emergency.</p> <p>7.2 The agenda--along with supporting materials and appendices-- shall be finalized and sent to members of Council not later than one week before the meeting. During the week prior to the meeting, only amendments or additions either of a very minor nature or which are the result of an emergency, may be added, and the members shall be notified.</p> <p>7.3 For the purposes of this section, an emergency is defined as an event or sequence of events which: (i) Was unexpected, (ii) Will result in harm to the organization or to the public if not acted on, or will get worse, and (iii) Cannot wait to be addressed at a subsequent meeting of Council.</p> <p>7.4 A member of Council may add an item to the meeting agenda by submitting it to the Secretariat not later than two weeks prior to the meeting. CARRIED</p> <p>AMENDMENT CARRIED</p> <p>That the proposed Special Rules of Order, as presented to the meeting at C 547-</p>	Complete
547-5	04-May-22	Appointment of Council Meeting Chair	<p>That Nick Colucci, P.Eng., be appointed the Council Meeting Chair for the 2022-2023 Council year or until his successor is appointed. CARRIED</p>	Complete

547-6	04-May-22	In-person Council Meeting Protocol	That Council approve the safety measures, as outlined in Appendix A to C-547-6, in support of the resumption of in-person Council meetings at PEO's premises at 40 Sheppard Avenue West, Toronto. Motion that the safety measures be amended to remove point 1: "Council visiting the PEO office will be required to provide proof of vaccination prior to entering the premises, proof must be sent via email to hr@peo.on.ca" DEFEATED  THE ORIGINAL MOTION WAS THEN VOTED ON AND CARRIED	Complete
547-7	04-May-22	Recommended Appointments to	That Council appoint Chantal Chiddie, P.Eng., as a Councilor-at-Large and Luc Beherge, P.Eng., as a Northern Region Councillor, each to serve the remaining	Complete
547-8	04-May-22	Appointment of Chair of Regional Councillors Committee	That Christopher Chahine, P.Eng., be appointed as Chair of the Regional Councillors Committee, effective immediately and to hold office until the close of business at the 2023 Annual General meeting. CARRIED	Complete
547-9	04-May-22	Appointment of Vice President	That Lorne Cutler, P.Eng., be appointed as Vice President for the 2022-2023 Council year. CARRIED	Complete

547-10	04-May-22	Appointment of Councillors to Governance Committees for 2022-2023	<p>1. That the Audit and Finance Committee be composed of Council members Vajahat Banday, P.Eng., Robert Brunet, P.Eng., Nick Colucci, P.Eng., Lorne Cutler, P.Eng., Roydon Fraser, P.Eng., Paul Mandel, P.Eng., Pappur Shankar, P.Eng., Sherlock Sung, and Randy Walker, P.Eng., appointed for the 2022-2023 Council year. CARRIED</p> <p>2. That the Governance and Nominating Committee be composed of Council members Arjan Arenja, P.Eng., Christian Bellini, P.Eng., Nick Colucci, P.Eng., Roydon Fraser, P.Eng., Tim Kirkby, P.Eng., Susan MacFarlane, P.Eng., George Nikolov, P.Eng., and Gregory Wowchuk, P.Eng., appointed for the 2022-2023 Council year. CARRIED</p> <p>3. That the Human Resources and Compensation Committee be composed of Council members Christian Bellini, P.Eng., Nick Colucci, P.Eng., Andy Dryland, Roydon Fraser, P.Eng., Luc Roberge, P.Eng., and Scott Schelske, P.Eng., appointed for the 2022-2023 Council year. CARRIED</p> <p>4. That the Regulatory Policy and Legislation Committee be composed of Council members Christopher Chahine, P.Eng., Chantal Chiddle, P.Eng., James Chisholm, P.Eng., Nick Colucci, P. Eng., Roydon Fraser, P.Eng., Vicki Hilborn, P.Eng., David Kiguel, P.Eng., Dana Montgomery, P.Eng., and Leila Notash, P.Eng., appointed for the 2022-2023 Council year. CARRIED</p>	Complete
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547-11	04-May-22	Appointment of Governance Committee Chairs	<p>1. That Lorne Cutler, P.Eng., be appointed the Audit and Finance Committee Chair for the 2022-2023 Council year or until their successor is appointed. CARRIED</p> <p>2. That Arjan Arenja, P.Eng., be appointed the Governance and Nominating Committee Chair for the 2022-2023 Council year or until their successor is appointed. CARRIED</p> <p>3. That Luc Roberge, P.Eng., be appointed the Human Resources and Compensation Committee Chair for the 2022-2023 Council year or until their successor is appointed. CARRIED</p> <p>4. That Chantal Chiddle, P.Eng., be appointed the Regulatory Policy and Legislation Committee Chair for the 2022-2023 Council year or until their successor is appointed. CARRIED</p>	Complete
547-12	04-May-22	Appointment of Councillors to Executive Committee	<p>1. That the number of Executive positions to be appointed from amongst the members of Council under s.28(1)(e) of Regulation 941 be fixed at one (1), who for greater clarity must be a member of Council appointed by the Lieutenant Governor in Council. CARRIED</p> <p>2. That Scott Schelske, P.Eng., be appointed as a member of the Executive Committee for the 2022-2023 Council year, in accordance with ss.28(1)(e) and 28(1.1) of Regulation 941. CARRIED</p>	Complete

547-13	04-May-22	Appointment of Elected Councillor to the Discipline Committee	<p>That the number of positions to be appointed from amongst the members of Council to the Discipline Committee be fixed at two (2). DEFEATED</p> <p>Recorded Vote  <b>For: 7</b>  V. Banday, C. Chahine, J. Chisholm, R. Fraser, D. Kiguel, L. Notash, G. Wowchuk  <b>Against: 12</b>  C. Bellini, C. Chiddle, L. Cutler, S. MacFarlane, P. Mandel, D. Montgomery, G. Nikolov, L. Roberge, S. Schelske, P. Sankar, S. Sung, R. Walker  <b>Abstain: 1</b>  A. Arenja</p> <p>That Nick Colucci, P.Eng., be appointed as a member of the Discipline Committee for the 2022-2023 Council year, in accordance with s.27(1)1 of the Professional Engineers Act. CARRIED</p> <p>Recorded Vote  <b>For: 12</b>  A. Arenja, V. Banday, C. Chahine, C. Chiddle, J. Chisholm, L. Cutler, D. Kiguel, S. MacFarlane, D. Montgomery, G. Nikolov, L. Roberge, S. Schelske, P. Shankar, S. Sung, R. Walker  <b>Against: 0</b>  <b>Abstain: 3</b>  P. Mandel, L. Notash, G. Wowchuk</p>	Complete
546-2.5	08-Apr-22	2021 Audited Financial Statements	<p>That Council:</p> <p>a) approve the audited financial statements for the year ended December 31, 2021, and the auditor's report thereon, as presented to the meeting at C-546-2.5, Appendix A; and</p> <p>b) authorize the President and President-elect to sign the audited financial statements on Council's behalf. CARRIED</p>	Complete
546-2.6	08-Apr-22	Recommendation of the Appointment of Auditors for 2022	<p>That Council recommend to members at the April 2022 Annual General Meeting that Deloitte LLP be appointed as PEO's auditor for 2022 and hold office until the next annual general meeting or until a successor is appointed. CARRIED</p>	Complete

546-2.8	08-Apr-22	Engineers Canada AMM: Direction to PEO Member Representative	<p>1. That Council direct PEO's Member Representative at the 2022 Engineers Canada Annual Meeting of Members to support the approval of the Engineers Canada Bylaw amendment, as outlined in C-546-2.8, Appendix A and approved by the Engineers Canada Board on February 25, 2022.</p> <p>2. That Council direct PEO's Member Representative at the 2022 Engineers Canada Annual Meeting of Members to support the approval of the 2024 Per Capita Assessment Fee reduction, as outlined in C-546-2.8, Appendix B and approved by the Engineers Canada Board on December 13, 2021.</p> <p>3. That Council direct PEO's Member Representative to vote against the motion "THAT the Engineers Canada Board of Directors be reduced in size to 16 members, in the manner proposed in the Governance Committee's May 2020 Report on Board Size, with the reduction taking effect by May 2025" as outlined in C-546-2.8, Appendix C. CARRIED</p>	Complete
546-2.9	08-Apr-22	Engineers Canada – Candidate for President-elect	That Council agrees to re-nominate Nancy Hill, P.Eng., to serve a further two-year term as an Engineers Canada director from Ontario commencing at the 2023 Engineers Canada Annual Meeting of Members, conditional on her being chosen as President-Elect at the May 2022 EC Board Meeting held in conjunction with the EC AMM. CARRIED	Complete
546-2.10	08-Apr-22	Guideline – Pre- Start Health and Safety Review	That Council: 1. Approve the publication of the Pre-Start Health and Safety Review guideline as presented to the meeting at C-546-2.10; and 2. Direct the Registrar to publish the guideline and notify members and the public of its publication through usual PEO communications; and 3. Stand down the subcommittee which prepared the Pre-Start Health and Safety Review guideline. CARRIED	In progress

546-2.11	08-Apr-22	Anti-racism and Anti-discrimination Exploratory Working Group (AREWG) Update	<p>1. That Council approves the Anti-racism &amp; Equity (ARE) Code v.1.1. – included in the Council package –and commits PEO to abide by it and ensure that: (i) its final form is prominently posted as an official PEO policy on PEO’s website, and easily accessible by the public and PEO’s licence holders; and (ii) PEO prominently announces to the public before the 2022 AGM that Council has approved the ARE Code.</p> <p>2. That Council tasks the AREWG to: (i) collaborate with PEO’s staff, committees, initiatives, and/or people resources to deal appropriately with the supplementary feedback obtained in the February-March 2022 consultations; and (ii) ensure that it focuses on public policy in Ontario, with a prioritized focus on viewing policy through racial context lenses, and a subsequent focus on viewing policy through gender lenses.</p> <p>3. That Council tasks the AREWG, with the allocation of appropriate people and financial resources, to complete the remaining AREWG Phase 3 steps that Council approved in November 2021 and report the related progress and any recommendations to Council.</p> <p>4. That Council – recognizing Indigenous Peoples’ constitutionally protected right of self-determination – tasks the AREWG with the allocation of appropriate people, finances, resources and time to evaluate PEO’s role in Truth and Reconciliation and accountabilities to answer the Calls to Action through meaningful engagement with Indigenous Peoples, members, and Communities in Ontario; to work towards developing policy approaches led by Indigenous Peoples; and to regularly provide updates to Council throughout the year and to the membership at every AGM. CARRIED</p>	In progress
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546-2.12	08-Apr-22	Process for Filling Councillor Vacancies	<p>That the process for filling Councillor vacancies be deferred to the next meeting of Council in order to provide a more detailed briefing note that would include issues related to the amount of time remaining in a term. DEFEATED</p> <p>That Council instruct the Governance and Nominating Committee to adopt the following process for recruiting potential candidates for vacant elected positions:</p> <ul style="list-style-type: none"> <li>- Contact the first runner-up from the most recent Council election for the position where the vacancy has arisen to determine if they are interested in serving the unexpired portion of the Council member's term and if so recommend that Council appoint that person at the earliest opportunity; or</li> <li>- In the event the first runner-up for a position declines, contact the next runner-up in the most recent election and, if that person is willing, recommend them for appointment as above; and if that runner-up declines, continue this process in sequence with additional runners-up, as applicable; or</li> <li>- In the event that all runners-up decline, or where there were no runners-up because of an acclamation at the time of the last election, invite expressions of interest from those PEO Members eligible to fill the vacancy, consider candidates and make a recommendation to Council at an appropriate time. and</li> </ul> <p>That Council further instruct the Regulatory Policy and Legislation Committee to consider and make appropriate recommendations to Council with respect to setting out the above process in a regulation or by-law. CARRIED</p>	In progress
546	08-Apr-22	Gender Neutral Language and Gender Pronouns	<p>That Council directs the CEO/Registrar to develop – for Council's approval – a policy regarding gender-neutral and gender inclusive language, in alignment with current best practices in the public interest, and directs the RPLC to help ensure the most current gender-neutral language is used in all PEO documents. CARRIED</p>	In progress



546-3.2	08-Apr-22	Consulting Engineer Designation Applications	<p>1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as set out in C-546-3.2, Appendix A, Section 1.</p> <p>2. That Council approve the applications for redesignation as Consulting Engineer as set out in C-546-3.2, Appendix A, Section 2.</p> <p>3. That Council grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as set out in C- 546-3.2 Appendix A, Section 3. CARRIED</p>	Complete
546-3.3	08-Apr-22	Changes to the 2022 Statutory and Regulatory Committees’ Membership Lists	<p>That Council appoint members to the Academic Requirements Committee (ARC), Consulting Engineer Designation Committee (CEDC) and Complaints Committee (COC) as presented to the meeting at C-546-3.3, Appendix A, and a chair and vice chair to the Consulting Engineer Designation Committee (CEDC) as presented to the meeting at C-546-3.3, Appendix B. CARRIED</p>	Complete