

SECTION D - FEE REMISSION DECLARATION

Complete sections 1 and 2 if you are applying for a fee remission. The Registrar may request supporting documentation related to your submission.

1. I, the undersigned, request that the Registrar, pursuant to By-law No. 1, made under the *Professional Engineers Act*, grant me a fee remission for the following reason (choose one):

- I have retired from the practice of professional engineering.
- I am enrolled in a post-graduate program.
- I am on maternity/paternity/family leave from: _____ to _____.
- I am unemployed, not practising engineering AND have no income.
- I have a health condition of physical impairment that prevents me from practising professional engineering.
 - Long-term
 - Temporary

After checking one reason, please sign, date and email the completed form to **financialservices@peo.on.ca**.

2. I _____ declare that I am not engaged in the practice of professional engineering and agree not to practise professional engineering during the time I am under fee remission. (Please print your name.)

Signature	
Licence number	
Date	

Reduced remissions fees

If you are a:

- P.Eng. requesting remission, pay \$79.10 (includes HST)
- New P.Eng. requesting remission, pay \$339.00 (registration fee) + \$79.10 (includes HST)
- Limited Licence holder requesting remission, pay \$79.10 (includes HST)
- Existing retired members on reduced fees do **not** need to submit the Remission Declaration Form
- PEO fees are non-refundable. P.Engs claiming fee remission must mail or email the remission declaration form to financialservices@peo.on.ca **PRIOR** to paying their dues
- Applicants do not qualify for fee remission

Note: The balance of your annual renewal fee + HST will be charged if you cancel the remission before the next billing cycle.

The completed declaration should be emailed to **financialservices@peo.on.ca**. You will be contacted by PEO once your remission request has been reviewed and approved. *Note: The Registrar may request supporting documentation related to your submission.*