

Meeting:	Annual General Meeting				
Date:	March 05, 2024	Time:	8:00pm	Location:	Holiday Inn, Burlington

Minutes

1. Attendance (Board)

Position	2019-2020	<u>Present</u>
Chair	Mike Bell	Y
Vice Chair	Ron Finnigan	Y
Treasurer	Shubham Banik	Y
Secretary	Kashif Yousaf	Y
Past Chair	Matthew Minnick	Y
Executive	Julie Wedzinga	Y
Executive	Gabriela Caterini	Y
Executive	Hasan Ahmad	Y

Number of total attendees: 32

Number of HB PEO Members: 30

2. Approval of Agenda

Motioned by: Dave Howard

Seconded by: Ronald Csermak

Approved

3. Introduction and Opening Comments

- Mike Bell, the chair started with the introduction of the board members.
- Volunteer Information session: Chair Mike Bell gave the introduction to the volunteering program. The volunteer who are interested to can send the application to volunteering@peo.on.ca and complete the confidentiality agreement and orientation on PEO website. Chair Mike Bell called the audience to come forward for the volunteering.
- Mike also explained the structure of the PEO and how the organization runs. He also gave the introduction of the election conducted for the board positions
- Mike asked for the audience for the suggestions and concerns that can be brought up for the next WRC.

4. PEO PEAK Program

- Mike gave the introduction of the PEAK program of PEO started this year.
- Aubrey for audience explained the importance of the PEO peak program by comparing the with the programs of the other professional organizations and how it can help the PEO to regulate in the better public interest.
- Mike shared the stat that in 2023 only 55% of licenced engineers completed the PEAK.

5. Questions and Answers

- Question from audience (Zhongde Wang) was asked for if the CPD hours from the other provincial bodies or from the previous years can be carried over to the next year. Mike to raise this question in WRC for clarification.
- Question for audience (Prasanta Mukherjee) for if chapters can facilitate providing the training that can count toward the CPD. Chair Mike informed the audience that chapter has some ideas to start the technical seminars and events that can count towards the CPD.

6. Technical Seminars:

- Vice chair Ron pointed that the technical seminars need to be relevant to the practicing field of the engineers.

7. Chapter Finances:

- Treasurer Shubham gave the introduction of the chapter expenses and highlighted the chapter income and balance spent on the 2023. Shubham presented the chart for the break down of the budget vs spending. The introduction was given for the core, optional and other activities.

- Shubham shared the future plan of expanding the activities especially the technical activities which can benefit the chapter members.
- Shubham gave the forecast of the 2024 spending and plan of the future activities of the chapter. Technical seminars and the social activities will be the focus of the next years activities. Shubham also mentioned that the income of the events is getting donated to the various organization who are working towards the science and development such as BASEF.
- Shubham in the end gave a quick introduction of the PEAK program and affirmed to organize more events that can answer the questions of members for the PEAK program.

8. Nominating Committee Report

- Committee: Matthew Minnick , Julie, Hasan
- Matthew Minnick past chair presented the slate for the chapter board nominees for the various positions and also asked the floor for the nomination of the new position.
- **Slate of nominees presented:**
 - Chair – Mike Bell, P. Eng.
 - Vice Chair – Ron Finnigan, P. Eng
 - Treasurer – Shubham Banik, P. Eng.
 - Secretary – Kashif Yousaf, P. Eng OR Gourav Thatte, P. Eng.
- **Election required for Secretary**

9. Motion to conduct election via Show of Hands or Standing representation or Secret Ballot. Show of Hands approved.

Motioned by: Matthew Minnick

Seconded by: Hasan Ahmad

10. Chapter Board Elections:

- **Results:**
 - Chair - Mike Bell elected unopposed
 - Vice Chair - Ron Finnigan elected unopposed
 - Treasurer - Shubham Banik elected unopposed
 - Secretary - Gourav Thatte received 18 votes and Kashif received 15 votes. Gaurav elected as the next chapter secretary for 2024.

11. Concluding Remarks:

- Chair Mike concluded the meeting with the concluding remarks of the AGM.

Meeting ended at 9PM

Next board meeting is directly after this AGM.

Meeting Adjourned 9:00 pm